

Education	High School	College/University	Graduate/Professional
School Name City & State			
Years Completed/ Degree	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree			
Describe Course of Study			
Describe Specialized Training, Apprenticeship, Skills and Extra-Curricular Activities			

Honors Received: State any additional information you feel may be helpful to us in considering your application.

List the kinds of equipment you can operate and the degree of your proficiency (if operation of the equipment might be considered relevant to the job you seek).

LAST _____ FIRST _____ MIDDLE _____

BIRTH NAME _____, do hereby authorize the release of any record including convictions and my personal Motor Vehicle Record on file with any law enforcement agency to the Personnel Director of the City of Gadsden.

I understand my employment will not be final and complete until this information has been considered and I have been fully approved for employment.

Pursuant to R 120-91, all new employees regardless of status will be referred for a pre-employment drug screening. I understand if I am considered, employment will not be completed until a drug test is given.

SIGNATURE _____

DATE OF BIRTH _____

PLACE OF BIRTH _____
(City/State or County)

Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting	Final	
Supervisor				
Reason for Leaving				
Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting	Final	
Supervisor				
Reason for Leaving				
Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
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Job Title		Hourly Rate/Salary		
		Starting	Final	
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Employer	Telephone ()	Dates Employed		Work Performed
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting	Final	
Supervisor				
Reason for Leaving				

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience.

CITY OF GADSDEN

Application For Employment

Phone (256) 549-4550 FAX (256) 549-4773

City of Gadsden Personnel Office

Room 201 - City Hall

P.O. Box 267

Gadsden, Alabama 35902-0267

The City of Gadsden will require all potential employees being considered for hire, to pay for their pre-employment drug test.
If the individual passes the drug test and work for 30 days, the amount of the test will be refunded.
Failure to pass the drug test, no refund will be paid.

Equal Opportunity Employment Statement

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of non-job related medical condition or disability, or any other legally protected status.

(PLEASE PRINT)

Date of Application _____

Position(s) Applied For _____

Name _____

LAST

FIRST

MIDDLE

Address _____

NUMBER

STREET

CITY

STATE

ZIP CODE

Telephone (_____) _____ Social Security Number _____ / _____ / _____

Cell Phone (_____) _____ Email Address _____

In Case of Emergency Notify _____

Name and Relationship

Phone Number

Have you ever been employed here before? () Yes () No If yes, give date _____

Are you employed now? () Yes () No May we contact your present employer? () Yes () No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

() Yes () No (Proof of citizenship or immigration status will be required upon employment.)

On what date would you be available to work? _____

Are you available to work () Full-Time () Part-Time () Shift Work () Temporary

Are you related to any elected official of the City of Gadsden? () Yes () No

Have you been convicted of a felony within the last 10 years? () Yes () No

If yes, please explain _____

Veteran of the U.S. Military Service? () Yes () No If yes, branch _____

AN EQUAL OPPORTUNITY EMPLOYER