

*"City of Champions"*

*City of Gadsden*  
*Operating Budget*  
*Fiscal Year 2017*



*Mayor Sherman Guyton*

*Lisa Rosser, Finance Director*

# Budget Message

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FY 2016 can be characterized as a year of progress as we continued to see commercial growth with new developments as well as industrial expansions. The River Trace development located in East Gadsden continued to expand with the highly anticipated opening of Krispy Kreme Doughnuts and Panera Bread. On the west side of the City the former Food World building in Canterbury Station was renovated and occupied by Mi Pueblo Supermarkets. Outside of commercial development, we saw the completion of the Tuscaloosa and South 11<sup>th</sup> Street Bridges. The Airport Road Lighting project was completed greatly enhancing the lighting on Airport Road. Industrial expansions took place at Goodyear, Fehrer, Inteva and Prince Metal Stamping securing more jobs for the City of Gadsden.

The FY 2017 General Fund Budget has projected revenues of \$50,544,475. The budget includes a two-step (2.5%) increase in wages for all full-time employees making over \$25,000 and a four-step (5.0%) increase in wages for all full-time employees making \$25,000 or less. The City did see a 4.0% increase in BC/BS premiums causing health care premiums to increase for the City, active employees and retirees. The budget includes the addition of two NFT nuisance abatement positions in the Building Department, as well as a new grass cutting crew all in effort to clean up our City. Four full-time police officer positions have been added to aid in fighting against crime and drugs. This budget secures funding for all City services. The FY 2017 budget was presented to the Council on September 6<sup>th</sup> and passed by a 5-2 vote on September 20, 2016.

As we look to FY 2017, we anticipate the completion of many projects which will benefit all citizens of Gadsden. The most notable being the construction of the Riverfront Park on the east side of the river. Upon the completion of this project, we hope to attract commercial developers to the old K-Mart property, as well as the adjoining 9.4 acres owned by the City. This budget secures funding for the improvements to the James Martin Wildlife Park boardwalk, as well as a lighting and sound project for the 210 at the Tracks building. We anticipate the completion of the 6<sup>th</sup> Street Pool and the Farmers Market renovations.

The citizens of Gadsden should know how truly blessed we are as we have seen the economy of our City stabilize over the past three years. New developments as well as industrial expansions have fueled Sales Tax, Occupational License Fees and Business Licenses resulting in an increase of 4.0% in revenues from FY 2015. These are all strong indicators that more people are working and shopping in Gadsden. May we continue to be aggressive in our recruitment of industrial expansions as well as commercial development. May this administration make wise and sound financial decisions that will continue to stimulate revenue growth and secure a future for the citizens of Gadsden.

Lisa Rosser  
Finance Director

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# Organizational and Community Profile

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*Organizational Profile*

*Organization Chart*

*Departmental Director*

# Organizational Profile

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The organization of Gadsden city government is illustrated on the following pages. As the Chief Executive Officer, the Mayor must enforce the city charter and ordinances of the City, recommend policy to the City Council, and is responsible for the orderly operation of the City. The Mayor prepares and recommends the budget. The Mayor can attend council meetings, has veto power, but cannot vote. The Council exercises the legislative powers of the City. The Council reviews, recommends, enacts and amends all proposed ordinances. The Council adopts the budget.

City operations have been divided into the following sections for presentation purposes: General Government, Internal Services, Public Safety, Recreation and Cultural Services, Public Works Services, Urban Development, and Non-Departmental Appropriations. These sections provide strategic, budgetary, and performance information for each department. Included in the presentation are the funding sources, goals, functions and budget summary for each department.

## **General Government**

Departments that primarily provide support for the executive and legislative bodies of city government and represent the tax collection and enforcement authority for the City. Included in this section are the Offices of the Mayor, City Council, City Clerk, Revenue and Legal Departments.

## **Internal Services**

Departments that primarily provide services and support to other city departments and provide support of the operations of the City as an entity. Included in this section are Finance, M.I.S., Purchasing, Fleet Management, Personnel, which includes the Civil Service Board, and Risk Management.

## **Public Safety**

Departments and divisions that are responsible for providing a safe community environment and protecting the citizens' lives, health, and property by taking direct actions and leading efforts to reduce crime, violence and environmentally unsafe conditions. Their combined efforts provide a community where citizens can enjoy life without fear. Included in this section are Police and Fire, Animal Control, Municipal Court, Emergency Management Agency and Communications.

## **Recreation and Cultural Services**

Departments that provide the community an opportunity to participate in recreation and social programs, sponsor programs and provide facilities for the aging, promote special community events and provide residents with library and information services. Included in this section are Parks and Recreation, Convention Hall, Noccalula Falls Park, Forrest Cemetery, Library, Museum of Art and Twin Bridges Golf Course.

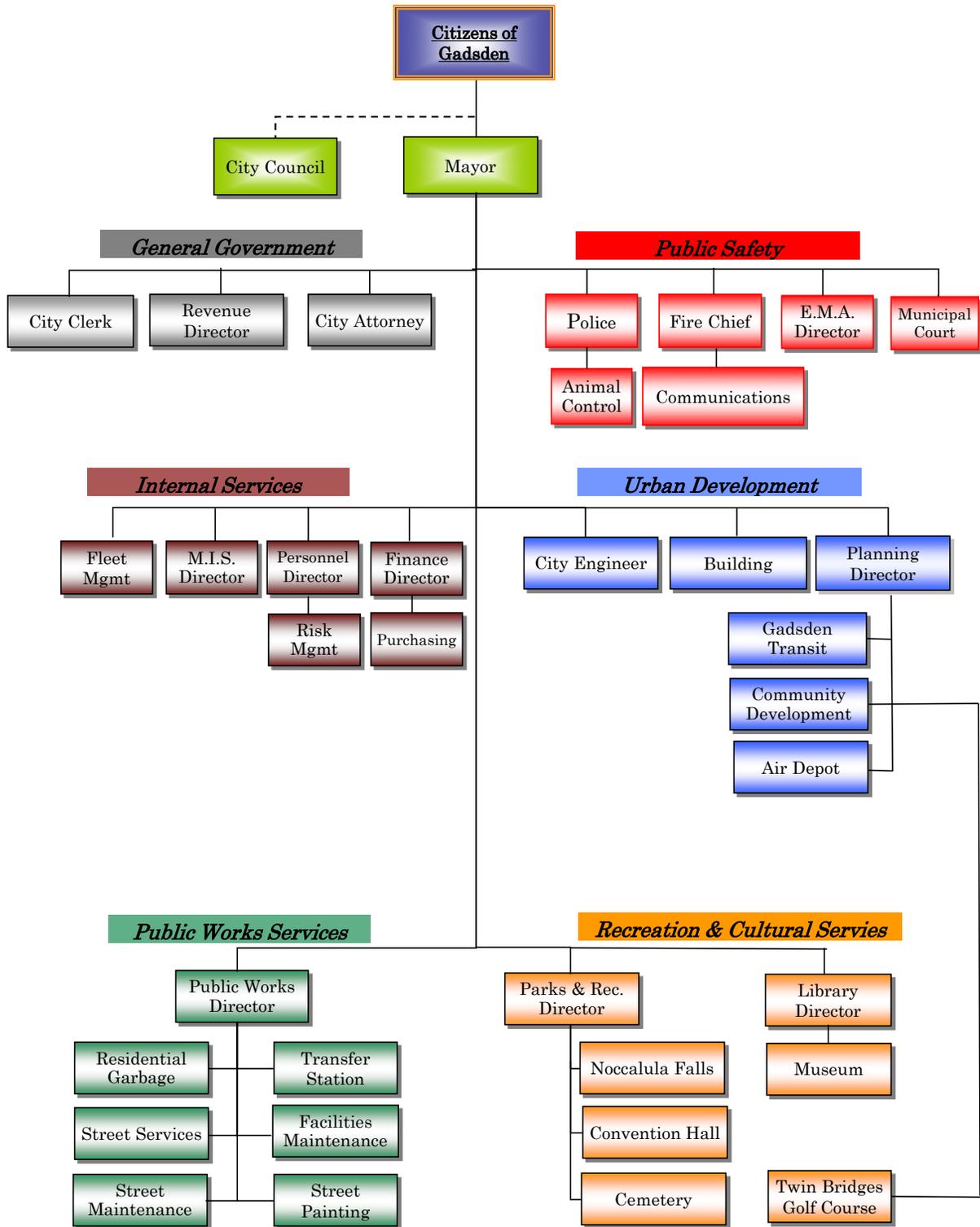
## **Public Works Services**

Departments that are responsible for the collection and disposal of solid waste and yard waste, seasonal leaf collection, mowing and maintaining the rights-of-way along City street, maintaining street and drainage infrastructures, maintaining all signage and marking of City streets. Included in this section are Residential Garbage, Street Services, Street Maintenance, Street Painting, Transfer Station and Facilities Maintenance.

## **Urban Development**

Departments that provide comprehensive planning, design, development, and regulation for orderly economic growth and maintenance of the City. Included in this section are Engineering, Planning, which includes Air-Depot, Building, Gadsden Transit Services and Community Development.

# City of Gadsden Organization Chart



# Departmental Directory

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## ***Mayor's Office***

Contact: Shane Ellison  
City Hall, 90 Broad St., 2nd Floor, Room 202  
Phone: (256) 546-4646 Fax: (256) 549-4565  
sellison@cityofgadsden.com

## ***City Council***

Contact: Iva Nelson  
City Hall, 90 Broad St., 4th Floor, Room 401  
Phone: (256) 549-4516 Fax: (256) 549-4678  
inelson@cityofgadsden.com

## ***Air Depot***

Contact: Nick Hall  
City Hall, 90 Broad St., 3rd Floor, Room 302  
Phone: (256) 549-4520 Fax: (256) 549-4851  
nhall@cityofgadsden.com

## ***Animal Control***

Contact: Chief Lamar Jaggears  
City Hall, 90 Broad St., Police Bldg., 2nd Floor  
Phone: (256) 549-4609 Fax: (256) 549-4547  
ljaggears@gadsdenpd.org

## ***Building***

Contact: Brian Harbison  
City Hall, 90 Broad St., 3rd Floor, Room 307  
Phone: (256) 549-4529 Fax: (256) 549-4860  
bharbison@cityofgadsden.com

## ***City Clerk***

Contact: Iva Nelson  
City Hall, 90 Broad St., 4th Floor, Room 401  
Phone: (256) 549-4516 Fax: (256) 549-4678  
inelson@cityofgadsden.com

## ***Civil Service Board***

Contact: Jerry Gladden  
City Hall, 90 Broad St., 2nd Floor, Room 201  
Phone: (256) 549-4550 Fax: (256) 549-4773  
jgladden@cityofgadsden.com

## ***Communications***

Contact: Chief Stephen Carroll  
City Hall, 90 Broad St., Police Bldg., Room B-01  
Phone: (256) 549-4107 Fax: (256) 549-4242  
scarroll@cityofgadsden.com

## ***Community Development***

Contact: Renee Baker  
City Hall, 90 Broad St., 3rd Floor, Room 310  
Phone: (256) 549-4532 Fax: (256) 549-4689  
rbaker@cityofgadsden.com

## ***Convention Hall***

Contact: Courtney Walker  
Convention Hall, 344 S 1st St.  
Phone: (256) 549-4669 Fax: (256) 549-4834  
cwalker@cityofgadsden.com

## ***Emergency Management Agency***

Contact: Deborah Gaither  
City Hall, 90 Broad St., Police Bldg., Room B-01  
Phone: (256) 549-4575 Fax: (256) 547-7952  
dgaither@cityofgadsden.com

## ***Engineering***

Contact: Heath Williamson  
City Hall, 90 Broad St., 3rd Floor, Room 302  
Phone: (256) 549-4520 Fax: (256) 549-4851  
chare@cityofgadsden.com

## ***Facilities Maintenance***

Contact: Mike Hilton  
Transfer Station, 110 Burnsway Drive  
Phone: (256) 549-4704 Fax: (256) 549-4543  
mhilton@cityofgadsden.com

## ***Finance***

Contact: Lisa Rosser  
City Hall, 90 Broad St., 2nd Floor, Room 211  
Phone: (256) 549-4510 Fax: (256) 549-4512  
lrosser@cityofgadsden.com

# Departmental Directory

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## ***Fire***

Contact: Chief Stephen Carroll  
Central Fire Station, 322 Walnut St.  
Phone: (256) 549-4566 Fax: (256) 549-4728  
scarroll@cityofgadsden.com

## ***Fleet Management***

Contact: Jay Watson  
City Maintenance Bldg., 1701 Chestnut St.  
Phone: (256) 549-4705 Fax: (256) 549-4711  
jwatson@cityofgadsden.com

## ***Forrest Cemetery***

Contact: Kerry Payne / Jeffery Garrett  
Forrest Cemetery, 700 S 15th St.  
Phone: (256) 549-4693 Fax: (256) 549-4834  
cemetery@cityofgadsden.com

## ***Legal***

Contact: Lee Roberts  
City Hall, 90 Broad St., 4th Floor, Room 412  
Phone: (256) 549-4553 Fax: (256) 549-4793  
lroberts@cityofgadsden.com

## ***Library***

Contact: Amanda Jackson  
Gadsden Public Library, 254 College St.  
Phone: (256) 549-4699 Fax: (256) 549-4770  
amanda@gadsdenlibrary.org

## ***M.I.S.***

Contact: Jeff Whisenant  
City Hall, 90 Broad St., 4th Floor, Room 402  
Phone: (256) 549-4541 Fax: (256) 549-4733  
jwhisenant@cityofgadsden.com

## ***Municipal Court***

Contact: Brenda Card  
City Court, 1515 Campbell Ave.  
Phone: (256) 549-4595 Fax: (256) 549-4749  
bcard@cityofgadsden.com

## ***Museum of Art***

Contact: Amanda Jackson  
Gadsden Museum of Art, 515 Broad St.  
Phone: (256) 549-4699 Fax: (256) 549-4770  
amanda@gadsdenlibrary.org

## ***Noccalula Falls Park***

Contact: Christina Richardson  
Noccalula Falls Park, 1500 Noccalula Rd.  
Phone: (256) 549-4663 Fax: (256) 546-5843  
crichardson@cityofgadsden.com

## ***Parks & Recreation - Administration***

Contact: Courtney Walker  
Senior Activity Center, 623 Broad St.  
Phone: (256) 549-4680 Fax: (256) 549-4834  
cwalker@cityofgadsden.com

## ***Personnel***

Contact: Jerry Gladden  
City Hall, 90 Broad St., 2nd Floor, Room 201  
Phone: (256) 549-4550 Fax: (256) 549-4773  
jgladden@cityofgadsden.com

## ***Planning***

Contact: Nick Hall  
City Hall, 90 Broad St., 3rd Floor, Room 302  
Phone: (256) 549-4520 Fax: (256) 549-4851  
nhall@cityofgadsden.com

## ***Police***

Contact: Chief Lamar Jaggears  
City Hall, 90 Broad St., Police Bldg., 2nd Floor  
Phone: (256) 549-4609 Fax: (256) 549-4547  
ljaggears@gadsdenpd.org

## ***Purchasing***

Contact: Mechiel Underwood  
City Hall, 90 Broad St., 2nd floor, Room 206  
Phone: (256) 549-4591 Fax: (256) 549-4586  
purchasing@cityofgadsden.com

# Departmental Directory

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## ***Residential Garbage***

Contact: Howell Mathews  
Transfer Station, 110 Burnsway Drive  
Phone: (256) 549-4745 Fax: (256) 549-4543  
hmathews@cityofgadsden.com

## ***Residential Garbage - Collections***

Contact: Fay Stokes  
City Hall, 90 Broad St., 1st Floor Lobby  
Phone: (256) 549-4620 Fax: (256) 549-4574  
fstokes@cityofgadsden.com

## ***Revenue***

Contact: Lisa Rosser  
City Hall, 90 Broad St., 1st Floor Lobby  
Phone: (256) 549-4562 Fax: (256) 549-4561  
lrosser@cityofgadsden.com

## ***Risk Management***

Contact: Jan Crim  
City Hall, 90 Broad St., 2nd Floor, Room 204  
Phone: (256) 549-4660 Fax: (256) 549-4797  
jcrim@cityofgadsden.com

## ***Street Maintenance***

Contact: Brian Stovall  
Transfer Station, 110 Burnsway Drive  
Phone: (256) 549-4703 Fax: (256) 549-4543  
bstovall@cityofgadsden.com

## ***Street Painting***

Contact: Brian Stovall  
Transfer Station, 110 Burnsway Drive  
Phone: (256) 549-4703 Fax: (256) 549-4543  
bstovall@cityofgadsden.com

## ***Street Services***

Contact: Brian Stovall  
Transfer Station, 110 Burnsway Drive  
Phone: (256) 549-4703 Fax: (256) 549-4543  
bstovall@cityofgadsden.com

## ***Transfer Station***

Contact: Howell Mathews  
Transfer Station, 110 Burnsway Drive  
Phone: (256) 549-4745 Fax: (256) 549-4543  
hmathews@cityofgadsden.com

## ***Transportation***

Contact: Meinrad Tabengwa  
City Maintenance Bldg., 1701 Chestnut St.  
Phone: (256) 549-4705 Fax: (256) 549-4864  
mtabengwa@cityofgadsden.com

## ***Twin Bridges Golf Course***

Contact: Lee Hallman  
901 Riverbend Drive  
Phone: (256) 549-4866 Fax: (256) 549-4868  
chet@twinbridgesgolf.com

# Financial Summary

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*Revenue Summary by Fund*

*Expenditure Summary by Fund*

*General Fund*

*Enterprise Funds*

*Special Revenue Funds*

*Internal Service Funds*

*Capital Projects Fund*

*Debt Service Funds*

## Revenue Summary By Fund

	<i>FY15 Actual Revenues</i>	<i>FY16 Proposed Budget</i>	<i>FY16 Estimated Revenues</i>	<i>FY17 Approved Budget</i>
<b>General Fund</b>	<b>49,371,823</b>	<b>49,180,395</b>	<b>50,646,555</b>	<b>50,544,475</b>
<b>Enterprise Funds</b>				
Air Depot	134,516	134,550	155,404	316,458
Twin Bridges Golf Course	1,030,864	1,071,524	991,168	1,057,685
Residential Garbage	3,404,452	2,615,000	2,637,587	2,620,000
<b>Total</b>	<b>4,569,832</b>	<b>3,821,074</b>	<b>3,784,159</b>	<b>3,994,143</b>
<b>Special Revenue Funds</b>				
Special Auto Tax	111,616	110,000	114,777	112,500
State Gas Tax	432,672	420,700	444,111	433,800
Street Maintenance	258,500	280,700	280,700	343,800
Municipal Capital Improvement	313,926	300,000	323,009	300,000
Lodging Tax	275,697	225,000	270,196	250,000
Community Development	1,361,874	938,500	447,681	950,000
Ad-Valorem School Tax	1,041,655	1,050,000	1,089,815	1,090,000
Ad-Valorem Fire Tax	988,023	950,000	1,003,526	975,000
Library Grants	97,359	75,993	67,439	83,728
Tobacco Tax	408,364	400,000	367,877	375,000
Drug Task Force Seizure Funds	56	-	339	-
Summer Food Service Grant	108,374	132,614	122,065	132,448
Aging Program Grant	105,984	95,444	96,020	105,561
Transportation & Planning Grants	244,844	209,479	149,359	177,481
Gadsden Transit Grants	1,254,742	1,092,139	994,402	1,258,511
Economic Development	711,876	625,000	696,538	675,000
Law Enforcement Grant	54,143	-	52,638	-
Other Restricted Funds	587,442	636,100	586,755	631,325
Corrections Funds	56,326	65,500	46,417	45,000
Municipal Judicial Admin Fund	47,414	47,500	37,832	37,500
<b>Total</b>	<b>8,460,887</b>	<b>7,654,669</b>	<b>7,191,496</b>	<b>7,976,654</b>
<b>Capital Projects Funds</b>	<b>7,781,489</b>	<b>7,900,000</b>	<b>7,900,000</b>	<b>8,200,000</b>
<b>Total Revenues and Other Sources</b>	<b>70,184,031</b>	<b>68,556,138</b>	<b>69,522,210</b>	<b>70,715,272</b>

# Expenditure Summary By Fund

	<i>FY15 Actual Expenditures</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Approved Budget</i>
<b>General Fund</b>	<b>47,281,697</b>	<b>49,180,395</b>	<b>52,274,855</b>	<b>50,544,475</b>
<b>Enterprise Funds</b>				
Air Depot	227,129	214,350	287,490	248,584
Twin Bridges Golf Course	1,279,769	1,091,033	1,094,363	1,057,685
Residential Garbage	2,718,075	2,641,121	2,641,597	2,629,150
<b>Total</b>	<b>4,224,973</b>	<b>3,946,504</b>	<b>4,023,450</b>	<b>3,937,487</b>
<b>Special Revenue Funds</b>				
Special Auto Tax Fund	106,500	110,000	110,000	120,000
State Gas Tax	402,000	420,700	420,700	473,800
Street Maintenance	361,764	455,700	460,416	343,800
Municipal Capital Improvements	-	-	-	-
Lodging Tax Fund	200,000	200,000	200,000	200,000
Community Development	1,362,768	938,500	1,303,166	950,000
Ad-Valorem School Tax	995,267	1,050,000	1,050,000	1,090,000
Ad-Valorem Fire Tax	970,921	1,457,377	1,466,956	1,349,475
Library Grants	99,870	75,993	149,983	83,728
Tobacco Tax	350,000	400,000	400,000	375,000
Drug Task Force Seizure Funds	100	-	2,000	-
Summer Food Service Grant	111,345	132,837	132,837	132,448
Aging Program Grant	91,399	104,891	104,891	113,140
Transportation & Planning Grants	244,948	210,683	224,143	176,981
Gadsden Transit Grants	1,178,514	1,381,885	2,063,449	1,440,911
Economic Development	834,757	625,000	625,000	675,000
Law Enforcement Grant	56,757	-	43,469	-
Other Restricted Funds	713,608	269,636	934,124	231,957
Corrections Funds	55,228	58,000	66,352	-
Municipal Judicial Admin Fund	36,000	-	105	58,000
<b>Total</b>	<b>8,171,747</b>	<b>7,891,202</b>	<b>9,757,591</b>	<b>7,814,240</b>
<b>Capital Projects Funds</b>	<b>7,520,525</b>	<b>8,900,000</b>	<b>9,428,556</b>	<b>8,200,000</b>
<b>Debt Service Funds</b>				
2000 Special Bonds (Fund 206)	194,794	-	-	-
2004 Revenue Warrants (Fund 213)	18,308	454,000	454,000	480,000
Improvements 2005 (Fund 214)	1,420,875	1,430,679	1,430,679	1,429,890
AmFund 2006 Issue (Fund 215)	82,320	80,637	80,637	78,275
2011-A GOW (Fund 217)	455,444	449,761	449,761	457,681
2012-A GOW (Fund 218)	1,551,566	1,547,757	1,547,757	1,544,757
2012-B GOW (Fund 219)	432,304	434,534	434,534	436,596
2012-C GOW (Fund 220)	656,310	649,625	649,625	653,875
2014-A GOW (Fund 221)	392,043	380,372	380,372	300,000
2014-B GOW (Fund 222)	317,588	314,959	314,959	314,159
2014-C GOW (Fund 223)	85,336	84,757	84,757	84,457
2014-D GOW (Fund 224)	215,876	210,653	210,653	205,089
Capital Leases	596,133	588,441	609,714	673,530
<b>Total</b>	<b>6,418,897</b>	<b>6,626,175</b>	<b>6,647,448</b>	<b>6,658,309</b>
<b>Total Expenditures and Other Uses</b>	<b>73,617,839</b>	<b>76,544,276</b>	<b>82,131,900</b>	<b>77,211,440</b>

# General Fund

<b>Revenues by Source</b>	<b><i>FY15 Actual Revenues</i></b>	<b><i>FY16 Approved Budget</i></b>	<b><i>FY16 Estimated Revenues</i></b>	<b><i>FY17 Approved Budget</i></b>
Sales & Use Tax	21,204,119	21,100,000	21,662,021	21,700,000
Occupational License Fee	14,319,296	14,400,000	14,906,464	14,950,000
Ad Valorem	2,082,861	2,175,000	2,177,780	2,178,000
Gasoline	578,408	587,600	629,416	600,000
Beer	220,923	240,000	218,411	220,000
Financial Ins. Excise	185,154	75,000	100,000	125,000
Wine & Liquor	207,033	220,000	223,142	220,000
Lodging	413,545	375,000	394,730	400,000
Franchise Taxes	15,805	15,000	21,430	21,500
<b>Total - Taxes</b>	<b>39,227,144</b>	<b>39,187,600</b>	<b>40,333,394</b>	<b>40,414,500</b>
Business Licenses	6,480,207	6,400,000	6,660,672	6,500,000
Franchise Licenses & Fees	504,677	-	-	-
Construction Permits	68,975	75,000	97,205	75,000
Garbage Disposal Permits	1,000	-	-	-
Miscellaneous	345	503,200	491,636	501,500
<b>Total - Licenses &amp; Permits</b>	<b>7,055,204</b>	<b>6,978,200</b>	<b>7,249,513</b>	<b>7,076,500</b>
Federal Grants	58,599	275,000	284,916	275,000
State Grants	3,963	-	-	-
County Grants	171,416	-	-	-
Shared State Revenues	17,457	12,500	14,333	12,500
Payments In Lieu Of Taxes	67,075	73,295	67,075	67,075
<b>Total - Intergovernmental</b>	<b>318,510</b>	<b>360,795</b>	<b>366,324</b>	<b>354,575</b>
General Government	157,335	175,000	219,963	200,000
Recreation	1,452,692	1,400,000	1,364,449	1,450,000
Culture	20,592	22,500	16,307	17,500
Public Safety	167,614	165,000	190,087	180,000
Other Commissions	7,770	10,000	9,185	8,500
<b>Total - Charges For Services</b>	<b>1,806,003</b>	<b>1,772,500</b>	<b>1,799,991</b>	<b>1,856,000</b>
Municipal Court Fines	487,683	550,000	474,441	475,000
Other Fines & Forfeitures	17,302	2,000	4,174	4,000
<b>Total - Fines &amp; Forfeitures</b>	<b>504,985</b>	<b>552,000</b>	<b>478,615</b>	<b>479,000</b>
Interest	232	500	51	100
Rental	37,198	38,800	48,800	38,800
Earned Discounts	393	-	-	-
Donations	20,281	-	50	-
Miscellaneous	80,226	50,000	121,472	75,000
<b>Total - Other Income</b>	<b>138,330</b>	<b>89,300</b>	<b>170,373</b>	<b>113,900</b>
Sale of Assets - Land, Building & Equipmer	110,177	40,000	48,345	50,000
Transfer From Other Funds	211,470	200,000	200,000	200,000
Transfer From Unassigned Fund Balance	-	-	-	-
<b>Total Revenues</b>	<b>49,371,823</b>	<b>49,180,395</b>	<b>50,646,555</b>	<b>50,544,475</b>

# General Fund

## Expenditures By Department

	<i>FY15 Actual Expenditures</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
Mayor's Office	520,620	569,249	569,248	577,237
City Council	392,480	414,019	414,469	413,147
Revenue	253,592	278,002	278,002	283,095
Legal	444,907	723,996	723,997	661,614
City Clerk	284,967	299,890	302,735	307,131
<b>Total - General Government</b>	<b>1,896,566</b>	<b>2,285,155</b>	<b>2,288,451</b>	<b>2,242,224</b>
Finance	507,790	602,467	602,466	608,150
M.I.S.	327,444	460,281	557,176	451,828
Purchasing	20,386	46,210	46,210	46,655
Personnel	258,882	285,238	285,239	292,300
Civil Service Board	25,999	35,250	35,250	32,000
Fleet Management & Motor Pool	2,891,913	2,131,661	2,131,866	2,122,325
<b>Total - Internal Services</b>	<b>4,032,414</b>	<b>3,561,106</b>	<b>3,658,207</b>	<b>3,553,258</b>
Municipal Court	1,339,974	933,248	933,944	862,713
E.M.A.	318,062	339,853	425,860	331,779
Communications	555,066	377,670	1,239,455	474,128
Fire	8,604,306	8,869,738	8,869,738	9,121,067
Police	9,070,670	10,099,040	10,081,585	10,367,192
Animal Control	318,825	372,579	372,580	379,387
<b>Total - Public Safety</b>	<b>20,206,903</b>	<b>20,992,127</b>	<b>21,923,162</b>	<b>21,536,266</b>
Library	1,208,755	1,295,245	1,301,139	1,314,271
Museum of Art	167,178	176,871	177,065	184,837
Parks & Recreation	3,670,168	4,139,980	4,164,817	4,360,734
Convention Hall	119,361	182,551	267,462	138,407
Noccalula Falls Park	697,941	620,898	1,233,795	683,458
Cemetery	416,933	440,836	451,862	475,172
<b>Total - Recreation &amp; Cultural Services</b>	<b>6,280,336</b>	<b>6,856,381</b>	<b>7,596,140</b>	<b>7,156,880</b>
Facilities Maintenance	1,537,658	1,801,157	1,819,718	1,881,429
Street Services	535,763	652,574	652,573	615,584
Street Maintenance	2,788,986	3,077,544	3,082,382	3,398,238
Street Painting	292,522	285,460	294,553	279,191
<b>Total - Public Works Services</b>	<b>5,154,929</b>	<b>5,816,735</b>	<b>5,849,226</b>	<b>6,174,442</b>
Engineering	1,379,804	1,309,156	2,243,956	1,242,493
Planning	510,136	463,780	476,330	472,299
Building	615,865	655,699	695,699	783,688
<b>Total - Urban Development</b>	<b>2,505,805</b>	<b>2,428,634</b>	<b>3,415,985</b>	<b>2,498,480</b>
<b>General Expenses</b>	<b>1,020,684</b>	<b>1,118,967</b>	<b>1,137,842</b>	<b>1,143,642</b>
<b>Utilities</b>	<b>2,048,839</b>	<b>2,175,000</b>	<b>2,175,818</b>	<b>2,200,000</b>
<b>Agency Appropriations</b>	<b>2,526,526</b>	<b>2,775,650</b>	<b>2,787,650</b>	<b>2,688,150</b>
<b>Transfers To Other Funds</b>	<b>1,608,695</b>	<b>1,170,639</b>	<b>1,442,374</b>	<b>1,351,133</b>
	7,204,744	7,240,256	7,543,684	7,382,925
<b>Total Expenditures</b>	<b>47,281,697</b>	<b>49,180,395</b>	<b>52,274,855</b>	<b>50,544,475</b>

## Enterprise Funds

The Airport Fund accounts for the income and expenses from the Air-Depot rental properties.

<b>Airport Fund (405)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Operating Expenses	190,872	81,257	154,397	144,544	122,182
Debt Service	36,257	133,093	133,093	132,604	126,402
Total Expenditures	<u>227,129</u>	<u>214,350</u>	<u>287,490</u>	<u>277,148</u>	<u>248,584</u>
Charges For Services	134,516	134,550	134,550	145,920	316,458
Interest / Other Revenue	-	-	-	9,484	-
Total Revenue	<u>134,516</u>	<u>134,550</u>	<u>134,550</u>	<u>155,404</u>	<u>316,458</u>
Revenues Excess of Expenditures (Appropriated Reserves)	<u>(92,613)</u>	<u>(79,800)</u>	<u>(152,940)</u>	<u>(121,744)</u>	<u>67,874</u>
Net Assets (Beginning)	<u>961,891</u>	<u>869,278</u>	<u>869,278</u>	<u>869,278</u>	<u>747,534</u>
Net Assets (Ending)	<u><u>869,278</u></u>	<u><u>789,478</u></u>	<u><u>716,338</u></u>	<u><u>747,534</u></u>	<u><u>815,408</u></u>

The Golf Course Fund accounts for the income and expenses from the Twin Bridges Golf Course.

<b>Golf Course Fund (411)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	569,598	650,802	650,802	519,667	623,126
Operating Expenses	708,946	427,731	418,711	369,280	411,559
Capital Outlays	-	12,500	24,850	22,534	23,000
Transfers - Fixed Assets	1,225	-	-	-	-
Total Expenditures	<u>1,279,769</u>	<u>1,091,033</u>	<u>1,094,363</u>	<u>911,481</u>	<u>1,057,685</u>
Golf Course Revenues	727,784	775,000	775,000	690,363	750,000
Interest / Other Revenue	-	-	-	4,281	-
Transfer From Other Funds	303,080	296,524	296,524	296,524	307,685
Total Revenue	<u>1,030,864</u>	<u>1,071,524</u>	<u>1,071,524</u>	<u>991,168</u>	<u>1,057,685</u>
Revenues Excess Of Expenditures (Appropriated Reserves)	<u>(248,905)</u>	<u>(19,509)</u>	<u>(22,839)</u>	<u>79,687</u>	<u>-</u>
Net Assets (Beginning)	<u>4,340,923</u>	<u>4,092,018</u>	<u>4,092,018</u>	<u>4,092,018</u>	<u>4,171,705</u>
Net Assets (Ending)	<u><u>4,092,018</u></u>	<u><u>4,072,509</u></u>	<u><u>4,069,179</u></u>	<u><u>4,171,705</u></u>	<u><u>4,171,705</u></u>

## Enterprise Funds

*Residential Garbage Fund accounts for residential garbage services, including waste disposal at the current landfill. The residential garbage fee is \$13.00 per month, and the tipping fee at the transfer station is \$25 per ton for trash disposal and \$37 per ton for household garbage.*

<b>Residential Garbage Fund (430)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	1,230,189	1,403,708	1,403,708	1,303,272	1,429,686
Operating Expenses	1,462,386	1,237,413	1,237,889	1,013,419	1,201,532
Capital Outlays	25,500	-	-	-	-
Total Expenditures	<u>2,718,075</u>	<u>2,641,121</u>	<u>2,641,597</u>	<u>2,316,691</u>	<u>2,631,218</u>
Charges For Services	1,956,495	1,900,000	1,900,000	1,903,095	1,900,000
Interest / Other Revenue	14,118	15,000	15,000	34,492	20,000
Transfer In - Fixed Assets	-	-	-	-	-
Transfer From Other Funds	1,433,839	700,000	700,000	700,000	700,000
Total Revenue	<u>3,404,452</u>	<u>2,615,000</u>	<u>2,615,000</u>	<u>2,637,587</u>	<u>2,620,000</u>
Revenues Excess Of Expenditures (Appropriated Reserves)	<u>686,377</u>	<u>(26,121)</u>	<u>(26,597)</u>	<u>320,896</u>	<u>(11,218)</u>
Net Assets (Beginning)	<u>(3,567,501)</u>	<u>(2,881,124)</u>	<u>(2,881,124)</u>	<u>(2,881,124)</u>	<u>(2,560,228)</u>
Net Assets (Ending)	<u>(2,881,124)</u>	<u>(2,907,245)</u>	<u>(2,907,721)</u>	<u>(2,560,228)</u>	<u>(2,571,446)</u>

## Special Revenue Funds

*Special Auto Tax Fund accounts for funds received from Etowah County and the State of Alabama. The funds are collected from automobile taxes and licenses and are used primarily for repairs, paving, and maintenance of City streets.*

<b>Special Auto Tax Fund (101)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Transfer To Other Funds	106,500	110,000	110,000	110,000	120,000
Total Expenditures	106,500	110,000	110,000	110,000	120,000
Auto Tax	111,616	110,000	110,000	114,777	112,500
Total Revenue	111,616	110,000	110,000	114,777	112,500
Revenues Excess Of Expenditures (Appropriated Fund Balance)	5,116	-	-	4,777	(7,500)
Fund Balance (Beginning)	3,071	7,494	7,494	12,964	12,964
Fund Balance (Ending)	8,187	7,494	7,494	17,741	5,464

*State Gas Tax Fund accounts for funds received from Etowah County and the State of Alabama. The funds are collected from motor fuel taxes and are used primarily for repairs, paving, and maintenance of City streets. The various taxes on gasoline total 18 cents per gallon.*

<b>State Gas Tax Fund (102)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	250,000	250,000	250,000	250,000	250,000
Transfer To Other Funds	152,000	170,700	170,700	170,700	223,800
Total Expenditures	402,000	420,700	420,700	420,700	473,800
Gas Tax	432,672	420,700	420,700	444,111	433,800
Total Revenue	432,672	420,700	420,700	444,111	433,800
Revenues Excess Of Expenditures (Appropriated Fund Balance)	30,672	-	-	23,411	(40,000)
Fund Balance (Beginning)	(11,616)	12,930	12,930	19,056	42,467
Fund Balance (Ending)	19,056	12,930	12,930	42,467	2,467

# Special Revenue Funds

*Lodging Tax Fund accounts for funds received from the additional 2% lodging tax levied by the City of Gadsden. The funds*

<b>Lodging Tax Fund (103)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Transfer To Other Funds	200,000	200,000	200,000	200,000	200,000
Total Expenditures	200,000	200,000	200,000	200,000	200,000
Lodging Tax	275,697	225,000	225,000	270,196	250,000
Total Revenue	275,697	225,000	225,000	270,196	250,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	75,697	25,000	25,000	70,196	50,000
Fund Balance (Beginning)	382,071	434,842	434,842	457,768	527,964
Fund Balance (Ending)	457,768	459,842	459,842	527,964	577,964

*Community Development Fund accounts for Community Urban Development Block Grants for the development of urban communities including decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.*

<b>Comm. Development Fund (104)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	155,527	148,515	150,317	134,589	133,269
Operating Expenses	218,980	265,685	257,144	186,310	291,031
Capital Outlays	758,799	299,290	670,695	6,227	407,000
Debt Service	229,462	225,010	225,010	120,555	118,700
Total Expenditures	1,362,768	938,500	1,303,166	447,681	950,000
Grant	1,328,362	911,271	1,275,937	400,223	924,849
Program Income	33,512	27,229	27,229	47,458	25,151
Misc Income	-	-	-	-	-
Total Revenue	1,361,874	938,500	1,303,166	447,681	950,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(894)	-	-	-	-
Fund Balance (Beginning)	44,029	44,029	44,029	44,029	44,029
Fund Balance (Ending)	43,135	44,029	44,029	44,029	44,029

## Special Revenue Funds

*Ad Valorem School Tax accounts for a 6 mil ad valorem tax earmarked for educational purposes.*

<i>Ad Val. - School Tax Fund (105)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Operating Expenses	995,267	1,050,000	1,050,000	1,519,401	1,090,000
Total Expenditures	995,267	1,050,000	1,050,000	1,519,401	1,090,000
Ad Valorem Tax	1,041,655	1,050,000	1,050,000	1,089,815	1,090,000
Total Revenue	1,041,655	1,050,000	1,050,000	1,089,815	1,090,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	46,388	-	-	(429,586)	-
Fund Balance (Beginning)	383,198	-	-	429,586	-
Fund Balance (Ending)	429,586	-	-	-	-

*Ad Valorem Tax - Fire Protection Fund accounts for funds derived from a three mil ad valorem tax. The funds are used to support and promote fire protection activities.*

<i>Ad Valorem - Fire Tax (106)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Operating Expenses	555,101	694,855	731,574	571,425	719,863
Capital Outlays	107,318	454,020	405,606	35,926	236,020
Transfer To Other Funds	308,502	308,502	329,776	329,776	393,592
Total Expenditures	970,921	1,457,377	1,466,956	937,127	1,349,475
Ad Valorem Tax	987,700	950,000	950,000	1,003,155	975,000
Interest / Other Revenue	323	-	-	371	-
Total Revenue	988,023	950,000	950,000	1,003,526	975,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	17,102	(507,377)	(516,956)	66,399	(374,475)
Fund Balance (Beginning)	610,768	627,870	627,870	627,870	694,269
Fund Balance (Ending)	627,870	120,493	110,914	694,269	319,794

## Special Revenue Funds

*Library Grants account for funds received from federal, state, and county sources. The funds are used to purchase books, equipment, and other supplies for the Gadsden Public Library.*

<i>Library Grants (111)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Personnel	23,089	25,644	25,644	25,155	25,644
Operating Expenses	68,043	50,349	114,339	60,190	53,084
Capital Outlay	8,738	-	10,000	-	5,000
Total Expenditures	99,870	75,993	149,983	85,345	83,728
Grants	97,359	75,993	95,993	67,439	83,728
Total Revenue	97,359	75,993	95,993	67,439	83,728
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(2,511)	-	(53,990)	(17,906)	-
Fund Balance (Beginning)	65,935	63,424	63,424	63,424	45,518
Fund Balance (Ending)	63,424	63,424	9,434	45,518	45,518

*Tobacco Tax Fund accounts for funds received from tobacco tax levied by the City of Gadsden. The funds are used to pay off the principal, interest, premium, and other costs associated with the early retirement of any long-term debt of the City.*

<i>Tobacco Tax Fund (112)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Transfer To Other Funds	350,000	400,000	400,000	400,000	375,000
Total Expenditures	350,000	400,000	400,000	400,000	375,000
Tobacco Tax	408,364	400,000	400,000	367,877	375,000
Total Revenue	408,364	400,000	400,000	367,877	375,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	58,364	-	-	(32,123)	-
Fund Balance (Beginning)	2,590	60,954	60,954	60,954	28,831
Fund Balance (Ending)	60,954	60,954	60,954	28,831	28,831

## Special Revenue Funds

*Drug Task Force Seizure Fund accounts for funds confiscated during raids performed by the Etowah County Drug Task Force. The funds are restricted for Police Department use and are primarily used for the portion committed by the City of Gadsden for operational expenses of the Drug Task Force.*

<b>Drug Task Force Funds (123)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Operating Expenses	100	-	2,000	46	
Total Expenditures	100	-	2,000	46	-
Interest / Other Revenue	56	-	-	339	
Total Revenue	56	-	-	339	-
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(44)	-	(2,000)	293	-
Fund Balance (Beginning)	33,373	33,329	33,329	33,329	33,622
Fund Balance (Ending)	33,329	33,329	31,329	33,622	33,622

*Summer Food Service Grant accounts for pass-through grant funds from the United States Department of Agriculture. The funds are used to provide meals to low-income children during summer months.*

<b>Summer Food Service Grant (131)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	29,934	39,367	39,367	31,589	39,368
Operating Expenses	81,411	93,470	93,470	90,476	93,080
Total Expenditures	111,345	132,837	132,837	122,065	132,448
Grant	108,374	132,614	132,614	122,065	132,448
Total Revenue	108,374	132,614	132,614	122,065	132,448
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(2,971)	(223)	(223)	-	-
Fund Balance (Beginning)	19,636	16,665	16,665	16,665	16,665
Fund Balance (Ending)	16,665	16,442	16,442	16,665	16,665

## Special Revenue Funds

*Aging Program Grant accounts for pass-through grant funds from the United States Department of Health and Human Services. The funds are used to provide meals for senior citizens.*

<b>Aging Program Grant (132)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	81,173	92,453	92,453	94,003	100,968
Operating Expenses	10,226	12,438	12,438	8,072	11,698
Total Expenditures	91,399	104,891	104,891	102,075	112,666
Grant	13,473	13,225	13,225	13,801	13,801
Transfer From Other Funds	92,511	82,219	82,219	82,219	91,760
Total Revenue	105,984	95,444	95,444	96,020	105,561
Revenues Excess Of Expenditures (Appropriated Fund Balance)	14,585	(9,447)	(9,447)	(6,055)	(7,105)
Fund Balance (Beginning)	(1,425)	13,160	13,160	13,160	
Fund Balance (Ending)	13,160	3,713	3,713	7,105	(7,105)

*Transportation and Planning Grant accounts for pass-through grant funds from the United States Department of Transportation. The funds are used for transportation planning costs.*

<b>Trans. &amp; Planning Grant (141)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	148,075	158,683	158,683	144,806	159,831
Operating Expenses	96,874	52,000	65,460	5,315	17,650
Total Expenditures	244,948	210,683	224,143	150,121	177,481
Grant	195,959	167,583	167,583	120,097	141,985
Transfer From Other Funds	48,885	41,896	41,896	29,262	35,496
Total Revenue	244,844	209,479	209,479	149,359	177,481
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(105)	(1,204)	(14,664)	(762)	-
Fund Balance (Beginning)	867	762	(442)	762	
Fund Balance (Ending)	762	(442)	(15,106)	-	-

## Special Revenue Funds

*Gadsden Transit Grant accounts for grant funds received from the United States Department of Transportation, matching share revenues transferred from the general fund, and program income such as bus fares. The funds are used primarily for the operation and maintenance of the City's Demand and Response Transit (DART) system and the Fixed Route System, including associated administrative costs.*

### **Gadsden Transit Grant (142)**

	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	495,271	662,035	662,035	565,839	689,690
Operating Expenses	306,457	369,850	369,850	274,156	349,650
Capital Outlays	376,786	350,000	1,031,564	251,911	400,000
Total Expenditures	<u>1,178,514</u>	<u>1,381,885</u>	<u>2,063,449</u>	<u>1,091,906</u>	<u>1,439,340</u>
Grant	689,188	717,139	717,139	621,527	783,511
Charges For Service	76,237	75,000	75,000	72,875	75,000
Transfer From Other Funds	489,317	300,000	300,000	300,000	400,000
Total Revenue	<u>1,254,742</u>	<u>1,092,139</u>	<u>1,092,139</u>	<u>994,402</u>	<u>1,258,511</u>
Revenues Excess Of Expenditures (Appropriated Fund Balance)	<u>76,228</u>	<u>(289,746)</u>	<u>(971,310)</u>	<u>(97,504)</u>	<u>(180,829)</u>
Fund Balance (Beginning)	306,822	383,050	383,050	383,050	285,546
Fund Balance (Ending)	<u>383,050</u>	<u>93,304</u>	<u>(588,260)</u>	<u>285,546</u>	<u>104,717</u>

*Economic Development Fund accounts for rental and lease tax and proceeds from the sale of land owned by the City of Gadsden. The funds are used for promoting economic development, which includes industrial, commercial, and residential.*

### **Economic Dev. Fund (160)**

	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Land	34,021	-	-	-	-
Transfer To Other Funds	800,736	625,000	625,000	625,000	675,000
Total Expenditures	<u>834,757</u>	<u>625,000</u>	<u>625,000</u>	<u>625,000</u>	<u>675,000</u>
Rental & Leasing Tax	711,126	625,000	625,000	689,485	675,000
Interest / Other Revenue	500	-	-	-	-
Sale of Assets	250	-	-	7,053	-
Total Revenue	<u>711,876</u>	<u>625,000</u>	<u>625,000</u>	<u>696,538</u>	<u>675,000</u>
Revenues Excess Of Expenditures (Appropriated Fund Balance)	<u>(122,881)</u>	<u>-</u>	<u>-</u>	<u>71,538</u>	<u>-</u>
Fund Balance (Beginning)	232,191	109,310	109,310	109,310	180,848
Fund Balance (Ending)	<u>109,310</u>	<u>109,310</u>	<u>109,310</u>	<u>180,848</u>	<u>180,848</u>

## Special Revenue Funds

*Law Enforcement Grants account for grants received from the Department of Justice. The funds are used for the purchase of equipment to be used by the Police Department.*

<b>Law Enforcement Grant Fund (190)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	43,059	-	-	12,608	-
Capital Outlay	13,698	-	43,469	36,590	-
Total Expenditures	56,757	-	43,469	49,198	-
Grant	31,452	-	21,735	30,903	-
Transfer From Other Funds	22,691	-	21,735	21,735	-
Total Revenue	54,143	-	43,470	52,638	-
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(2,614)	-	1	3,440	-
Fund Balance (Beginning)	10,160	3,311	3,311	3,311	6,751
Fund Balance (Ending)	7,546	3,311	3,312	6,751	6,751

*Other Restricted Funds account for various special revenue funds established by the City Council. The funds are used for various purposes such as special programs, community events, and restricted court fees.*

<b>Other Restricted Funds (191)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Operating Expenses	204,685	269,636	295,161	181,393	289,957
Capital Outlay	508,923	-	638,963	207,284	-
Transfer To Other Funds	-	-	-	-	-
Total Expenditures	713,608	269,636	934,124	388,677	289,957
TIF Tax	356,802	350,000	350,000	417,077	400,000
Driving School Fees	99,590	105,000	105,000	55,560	55,000
Court Fees	4,316	7,500	7,500	4,250	4,000
Miscellaneous - Special Programs	34,119	59,550	59,550	43,164	58,300
Miscellaneous - Summer Concerts	24,561	25,000	25,000	18,500	26,000
Senior Citizens Trips	41,073	71,000	71,000	38,240	85,000
Donations - Disaster Relief	2,943	-	-	7,090	-
Miscellaneous - Library	60	-	-	-	-
Miscellaneous - Fitness Fees	4,207	3,000	3,000	2,854	3,000
Miscellaneous - Child Seat	510	50	50	20	25
Miscellaneous - Training Facility	15,000	15,000	15,000	-	-
Interest / Other Revenue	4,261	-	-	-	-
Total Revenue	587,442	636,100	636,100	586,755	631,325
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(126,166)	366,464	(298,024)	198,078	341,368
Fund Balance (Beginning)	1,792,730	1,666,564	1,666,564	1,666,564	1,864,642
Fund Balance (Ending)	1,666,564	2,033,028	1,368,540	1,864,642	2,206,010

# Special Revenue Funds

*Corrections Fund accounts are used exclusively for the operation and maintenance of the municipal jail or jails, other correctional facilities, any juvenile detention center, or any court complex, and otherwise be subject to the requirements of Section 11-47-7.1, Ala. Code 1975.*

**Corrections Fund (193)**

	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Operating Expenses	55,228	58,000	58,050	50,395	-
Capital Outlay	-	-	8,302	8,302	-
Total Expenditures	55,228	58,000	66,352	58,697	-
Court Fees	56,326	65,500	65,500	46,417	45,000
Total Revenue	56,326	65,500	65,500	46,417	45,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	1,098	7,500	(852)	(12,280)	45,000
Fund Balance (Beginning)	10,914	12,012	12,012	12,012	(268)
Fund Balance (Ending)	12,012	19,512	11,160	(268)	44,732

*Municipal Court Judicial Administrative Fund shall be used for municipal court operations, including but not limited to, salaries and benefits of court employees, including security guards, the municipal judges, and the municipal prosecutors, and otherwise be subject to the requirements of Act No. 2012-535.*

**Municipal Judicial Admin Fund (194)**

	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Operating Expenses	36,000	-	105	104	58,000
Total Expenditures	36,000	-	105	104	58,000
Court Fees	47,414	47,500	47,500	37,832	37,500
Total Revenue	47,414	47,500	47,500	37,832	37,500
Revenues Excess Of Expenditures (Appropriated Fund Balance)	11,414	47,500	47,395	37,728	(20,500)
Fund Balance (Beginning)	16,970	28,384	28,384	28,384	66,112
Fund Balance (Ending)	28,384	75,884	75,779	66,112	45,612

## Special Revenue Funds

*Municipal Capital Improvement Fund accounts for the City's distributed share of investment income from the Alabama Trust Fund. The funds are used for capital improvements and the associated debt service payments.*

<b>Capital Improvement Fund (301)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Transfer To Other Funds	-	-	-	-	-
Total Expenditures	-	-	-	-	-
State Shared Revenue	313,926	300,000	300,000	323,009	300,000
Interest / Other Revenue	-	-	-	-	-
Transfer From Other Funds	-	-	-	-	-
Total Revenue	313,926	300,000	300,000	323,009	300,000
Revenues Excess Of Expenditures (Appropriated Fund Balance)	313,926	300,000	300,000	323,009	300,000
Fund Balance (Beginning)	1,283,260	1,597,186	1,597,186	1,597,186	1,920,195
Fund Balance (Ending)	1,597,186	1,897,186	1,897,186	1,920,195	2,220,195

*Street Maintenance Fund accounts for funds transferred from other City funds that are used for major City street resurfacing projects.*

<b>Street Maintenance Fund (305)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Street Improvements	361,764	455,700	460,416	460,416	343,800
Total Expenditures	361,764	455,700	460,416	460,416	343,800
Transfer From Other Funds	258,500	280,700	280,700	280,700	343,800
Interest / Other Revenue	-	-	-	-	-
Total Revenue	258,500	280,700	280,700	280,700	343,800
Revenues Excess Of Expenditures (Appropriated Fund Balance)	(103,264)	(175,000)	(179,716)	(179,716)	-
Fund Balance (Beginning)	287,618	184,354	184,354	184,354	4,638
Fund Balance (Ending)	184,354	9,354	4,638	4,638	4,638

## Internal Service Funds

*Employee Benefits Fund accounts for expenditures that are associated with the administration of group health benefits, including payments to the State of Alabama Local Government Health Insurance Program, disability insurance premiums and life insurance premiums. In addition, the fund also accounts for the accumulation and allocation of claims arising from the City's self-insured worker's compensation program, insurance premiums, legal and medical fees and administrative expenses.*

<b>Employee Benefits Fund (510)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Personnel Expenses	190,488	223,923	223,923	354,706	254,213
Operating Expenses	6,919,976	7,806,055	7,806,055	7,008,450	7,949,719
Total Expenditures	<u>7,110,464</u>	<u>8,029,978</u>	<u>8,029,978</u>	<u>7,363,156</u>	<u>8,203,932</u>
Charges For Workmen's Comp	616,194	1,024,656	1,024,656	944,177	1,087,089
Charges For Group Health	5,526,700	6,841,498	6,841,498	6,517,246	7,156,015
Transfer From Other Funds	-	-	-	-	-
Total Revenue	<u>6,142,894</u>	<u>7,866,154</u>	<u>7,866,154</u>	<u>7,461,423</u>	<u>8,243,104</u>
Revenues Excess Of Expenditures (Appropriated Reserves)	(967,570)	(163,824)	(163,824)	98,267	39,172
Fund Balance (Beginning)	1,080,131	879,291	879,291	112,561	210,828
Fund Balance (Ending)	<u>112,561</u>	<u>715,467</u>	<u>715,467</u>	<u>210,828</u>	<u>250,000</u>

## Capital Projects Fund

The Capital Projects Fund accounts for revenue and expenditures associated with projects that are funded with bond proceeds, grants, and a 1% sales tax earmarked for economic development.

	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Approved Budget</i>
Non-Cap Other Equipment	6,270	-	-	-
Capital Outlay / Other Equipment	14,070	-	-	-
Capital Outlay / System Software	364,724	-	37	-
Street Improvements	883,844	500,000	666,475	500,000
Street Improvements - Striping	-	50,000	91,000	50,000
Drainage Improvements	246,186	500,000	459,000	400,000
Bridges	481,119	140,000	235,750	-
ADA TE Grant	36,131	-	-	293,000
Building Improvements	351,716	460,000	365,166	691,282
Community Center Renovations	-	1,000,000	1,000,000	-
6th Street Pool Renovations	-	-	-	250,000
Farmer's Market Renovations	-	-	-	150,000
Land	-	-	111,130	-
Equipment	677,384	1,000,000	1,249,998	837,400
Technology & Economic Development	10,000	39,047	39,047	-
Transfers To Capital Lease 230	279,938	279,939	279,939	279,939
Transfers To Debt Service 213	8,500	372,280	372,280	393,600
Transfers To Debt Service 214	55,475	405,679	405,679	279,890
Transfers To Debt Service 215	82,988	80,637	80,637	78,275
Transfers To Debt Service 217	456,407	449,761	449,761	457,681
Transfers To Debt Service 218	1,551,566	1,547,757	1,547,757	1,544,757
Transfers To Debt Service 219	432,304	434,534	434,534	436,596
Transfers To Debt Service 220	656,310	649,625	649,625	653,875
Transfers To Debt Service 221	392,043	380,372	380,372	300,000
Transfers To Debt Service 222	317,587	314,959	314,959	314,159
Transfers To Debt Service 223	-	84,757	84,757	84,457
Transfers To Debt Service 224	215,963	210,653	210,653	205,089
<b>Total Expenditures</b>	<b>7,520,525</b>	<b>8,900,000</b>	<b>9,428,556</b>	<b>8,200,000</b>
Board Of Education		900,000	900,000	900,000
Taxes / Sales And Use Tax	6,987,601	7,000,000	7,000,000	7,300,000
Interest Earned	534,117	-	-	-
Interest On Bank Deposits	77	-	-	-
Other Income / Miscellaneous	-	-	-	-
Operating Transfers In	-	-	-	-
Capital Lease Proceeds	259,694	-	-	-
<b>Total Revenue</b>	<b>7,781,489</b>	<b>7,900,000</b>	<b>7,900,000</b>	<b>8,200,000</b>
Use of Fund Balance	(260,964)	1,000,000	1,528,556	-
<b>Total Revenues and Other Sources</b>	<b>7,520,525</b>	<b>8,900,000</b>	<b>9,428,556</b>	<b>8,200,000</b>

## Debt Service Funds

The East Alabama Industrial Development Authority issued Special Obligation Bonds in 2000 in the amount of \$15,475,000 to provide funding for improvements to a parcel of land in Talladega County upon which American Honda Motor Co. constructed and operates an automobile assembly plant. The City of Gadsden entered into a funding agreement with the Authority to be responsible for \$2,000,000 of the \$15,475,000 bond.

<b>Honda Project Assistance 2000 Special Bonds (Fund 206) Will pay off in 2015</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	194,794	-	-	-	-
Total Expenditures	194,794	-	-	-	-
Transfer From Other Funds	194,795	-	-	-	-
Interest / Other Revenue	-	-	-	-	-
Total Revenue	194,795	-	-	-	-
Revenues Excess Of Expenditures (Appropriated Reserves)	1	-	-	-	-
Fund Balance (Beginning)	255	-	-	-	-
Fund Balance (Ending)	256	-	-	-	-

The Gadsden Airport Authority issued Revenue Warrants in 2004 in the amount of \$6,700,000 to provide funding for the acquisition and improvements to various parcels of land adjacent to the Municipal Airport with the intent to promote economic development. The City of Gadsden entered into a funding agreement with the Authority to be responsible for principle and interest payments. The source of the funds for this agreement are from the 1% sales tax adopted by the City of Gadsden in 2003 which is earmarked for economic development.

<b>Airport Authority Funding Agreement 2004 Revenue Warrants (Fund 213)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	18,308	454,000	454,000	432,876	480,000
Transfer To Other Funds	-	-	-	-	-
Total Expenditures	18,308	454,000	454,000	432,876	480,000
Transfer From Other Funds	8,500	372,280	372,280	372,280	393,600
Due From MS2	-	81,720	81,720	-	86,400
Interest / Other Revenue	-	-	-	-	-
Total Revenue	8,500	454,000	454,000	372,280	480,000
Revenues Excess Of Expenditures (Appropriated Reserves)	(9,808)	-	-	(60,596)	-
Fund Balance (Beginning)	60,224	50,416	50,416	50,416	(10,180)
Fund Balance (Ending)	50,416	50,416	50,416	(10,180)	(10,180)

## Debt Service Funds

General Obligation Warrants in the amount of \$11,275,000 were issued in 2012 for the purpose of refunding the 2005 GOW,

<i>General Obligation 2012-D GOW (Fund 214)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Debt Service	1,420,875	1,430,679	1,430,679	1,430,679	1,429,890
Total Expenditures	1,420,875	1,430,679	1,430,679	1,430,679	1,429,890
Transfer From Other Funds	1,120,875	1,430,679	1,430,679	1,430,679	1,329,890
Interest / Other Revenue	-	-	-	-	-
Total Revenue	1,120,875	1,430,679	1,430,679	1,430,679	1,329,890
Revenues Excess Of Expenditures (Appropriated Reserves)	(300,000)	-	-	-	(100,000)
Fund Balance (Beginning)	490,854	190,855	190,855	190,855	190,855
Fund Balance (Ending)	190,855	190,855	190,855	190,855	90,855

General Obligation Warrants in the amount of \$1,000,000 were issued in 2006 for the purpose of providing additional funds for

<i>General Obligation AmFund 2006 Issue (Fund 215)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Debt Service	82,320	80,637	80,637	80,637	78,275
Total Expenditures	82,320	80,637	80,637	80,637	78,275
Transfer From Other Funds	82,988	80,637	80,637	80,637	78,275
Interest / Other Revenue	-	-	-	-	-
Total Revenue	82,988	80,637	80,637	80,637	78,275
Revenues Excess Of Expenditures (Appropriated Reserves)	668	-	-	-	-
Fund Balance (Beginning)	8,537	9,205	9,205	9,205	9,205
Fund Balance (Ending)	9,205	9,205	9,205	9,205	9,205

## Debt Service Funds

General Obligation Warrants in the amount of \$5,000,000 were issued in 2011 to provide financing to pay off a line of credit with Wells Fargo that was issued in 2008. This line of credit was used to provide financing for the construction of a Career Tech Building at Gadsden City High School, as well as capital improvements to Airport Road. The remaining funds will be used to replace the Tuscaloosa Avenue bridge.

<b>General Obligation 2011-A GOW (Fund 217)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	455,444	449,761	449,761	449,761	457,681
Total Expenditures	455,444	449,761	449,761	449,761	457,681
Transfer From Other Funds	456,407	449,761	449,761	449,761	457,681
Interest / Other Revenue	-	-	-	-	-
Total Revenue	456,407	449,761	449,761	449,761	457,681
Revenues Excess Of Expenditures (Appropriated Reserves)	963	-	-	-	-
Fund Balance (Beginning)	3,666	4,629	4,629	4,629	4,629
Fund Balance (Ending)	4,629	4,629	4,629	4,629	4,629

General Obligation Warrants in the amount of \$17,790,000 were issued in 2012 for the purpose of refinancing a portion of the 2003B GOW. The 2003B warrants were issued to provide funding for the construction of a new consolidated high school. The savings from the refinancing will be used for technology upgrades at Gadsden City School systems.

<b>General Obligation 2012-A GOW (Fund 218)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	1,551,566	1,547,757	1,547,757	1,548,817	1,544,757
Total Expenditures	1,551,566	1,547,757	1,547,757	1,548,817	1,544,757
Transfer From Other Funds	1,551,566	1,547,757	1,547,757	1,548,817	1,544,757
Interest / Other Revenue	-	-	-	-	-
Total Revenue	1,551,566	1,547,757	1,547,757	1,548,817	1,544,757
Revenues Excess Of Expenditures (Appropriated Reserves)	-	-	-	-	-
Fund Balance (Beginning)	-	-	-	-	-
Fund Balance (Ending)	-	-	-	-	-

## Debt Service Funds

General Obligation Warrants in the amount of \$3,950,000 were issued in 2012 for the purpose of refinancing a portion of the 2003A GOW. The 2003A warrants were issued to provide funding for capital improvements at the Gadsden City Library and Noccalula Falls Park. The savings from the refinancing will be used for riverfront development.

<b>General Obligation 2012-B GOW (Fund 219)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	432,304	434,534	434,534	435,594	436,596
Total Expenditures	432,304	434,534	434,534	435,594	436,596
Transfer From Other Funds	432,304	434,534	434,534	435,594	436,596
Interest / Other Revenue		-	-	-	-
Total Revenue	432,304	434,534	434,534	435,594	436,596
Revenues Excess Of Expenditures (Appropriated Reserves)	-	-	-	-	-
Fund Balance (Beginning)	-	-	-	-	-
Fund Balance (Ending)	-	-	-	-	-

General Obligation Warrants in the amount of \$7,605,000 were issued in 2012 for the purpose of refinancing a portion of the 2004A GOW. The 2004A warrants were issued for redevelopment projects in East Gadsden. The savings from the refinancing will be used for riverfront development.

<b>General Obligation 2012-C GOW (Fund 220)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	656,310	649,625	649,625	650,685	653,875
Total Expenditures	656,310	649,625	649,625	650,685	653,875
Transfer From Other Funds	656,310	649,625	649,625	650,685	653,875
Interest / Other Revenue		-	-	-	-
Total Revenue	656,310	649,625	649,625	650,685	653,875
Revenues Excess Of Expenditures (Appropriated Reserves)	-	-	-	-	-
Fund Balance (Beginning)	-	-	-	-	-
Fund Balance (Ending)	-	-	-	-	-

# Debt Service Funds

General Obligation Warrants in the amount of \$2,650,000 were issued in 2014 for the purpose of acquiring the old K-Mart

<b>General Obligation 2014-A Warrants (Fund 221)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	392,043	380,372	380,372	380,372	300,000
Transfer To Other Funds		-	-	-	-
<b>Total Expenditures</b>	<b>392,043</b>	<b>380,372</b>	<b>380,372</b>	<b>380,372</b>	<b>300,000</b>
Transfer From Other Funds	392,043	380,372	380,372	380,372	300,000
Interest / Other Revenue	-	-	-	-	-
<b>Total Revenue</b>	<b>392,043</b>	<b>380,372</b>	<b>380,372</b>	<b>380,372</b>	<b>300,000</b>
Revenues Excess Of Expenditures (Appropriated Reserves)	-	-	-	-	-
Fund Balance (Beginning)	-	-	-	-	-
<b>Fund Balance (Ending)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

General Obligation Warrants in the amount of \$7,510,000 were issued in 2014 for the purpose of refinancing the remaining portion of the 2003-B GOW. The 2003-B warrants were issued to provide funding for the construction of a new consolidated high school. The savings from the refinancing will be used by the city to finance a portion of various capital projects, as well as technology upgrades for schools within the city.

<b>General Obligation 2014-B Warrants (Fund 222)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	317,588	314,959	314,959	316,019	314,159
Transfer To Other Funds		-	-	-	-
<b>Total Expenditures</b>	<b>317,588</b>	<b>314,959</b>	<b>314,959</b>	<b>316,019</b>	<b>314,159</b>
Transfer From Other Funds	317,588	314,959	314,959	316,019	314,159
Interest / Other Revenue	-	-	-	-	-
<b>Total Revenue</b>	<b>317,588</b>	<b>314,959</b>	<b>314,959</b>	<b>316,019</b>	<b>314,159</b>
Revenues Excess Of Expenditures (Appropriated Reserves)	-	-	-	-	-
Fund Balance (Beginning)	-	-	-	-	-
<b>Fund Balance (Ending)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## Debt Service Funds

General Obligation Warrants in the amount of \$2,040,000 were issued in 2014 for the purpose of refinancing the remaining

<b>General Obligation 2014-C Warrants (Fund 223)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	85,336	84,757	84,757	85,917	84,457
Transfer To Other Funds	-	-	-	-	-
Total Expenditures	<u>85,336</u>	<u>84,757</u>	<u>84,757</u>	<u>85,917</u>	<u>84,457</u>
Transfer From Other Funds	85,336	84,757	84,757	85,917	84,457
Interest / Other Revenue	-	-	-	-	-
Total Revenue	<u>85,336</u>	<u>84,757</u>	<u>84,757</u>	<u>85,917</u>	<u>84,457</u>
Revenues Excess Of Expenditures (Appropriated Reserves)	-	-	-	-	-
Fund Balance (Beginning)	-	-	-	-	-
Fund Balance (Ending)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

General Obligation Warrants in the amount of \$1,650,000 were issued in 2014 for the purpose of acquiring riverfront property for future commercial development.

<b>General Obligation 2014-D Warrants (Fund 224)</b>	<b>FY15 Actual Exp / Rev</b>	<b>FY16 Approved Budget</b>	<b>FY16 Revised Budget</b>	<b>FY16 Estimated Exp / Rev</b>	<b>FY17 Approved Budget</b>
Debt Service	215,876	210,653	210,653	210,618	205,089
Transfer To Other Funds	-	-	-	-	-
Total Expenditures	<u>215,876</u>	<u>210,653</u>	<u>210,653</u>	<u>210,618</u>	<u>205,089</u>
Transfer From Other Funds	215,963	210,653	210,653	210,653	205,089
Interest / Other Revenue	-	-	-	-	-
Total Revenue	<u>215,963</u>	<u>210,653</u>	<u>210,653</u>	<u>210,653</u>	<u>205,089</u>
Revenues Excess Of Expenditures (Appropriated Reserves)	<u>87</u>	-	-	<u>35</u>	-
Fund Balance (Beginning)	-	87	87	87	122
Fund Balance (Ending)	<u>87</u>	<u>87</u>	<u>87</u>	<u>122</u>	<u>122</u>

# Debt Service Funds

The Capital Lease debt service fund was created in fiscal 2003 to account for resources needed to pay principal and interest payments on capital leases.

<i>Capital Leases (Fund 230)</i>	<i>FY15 Actual Exp / Rev</i>	<i>FY16 Approved Budget</i>	<i>FY16 Revised Budget</i>	<i>FY16 Estimated Exp / Rev</i>	<i>FY17 Approved Budget</i>
Debt Service - Fleet	588,440	279,939	609,714	279,939	279,938
Debt Service - Fire	-	308,502		329,775	393,592
Debt Service - Communications	-	-		-	-
Debt Service - Facilities	7,693	-	-	-	-
Total Expenditures	<u>596,133</u>	<u>588,441</u>	<u>609,714</u>	<u>609,714</u>	<u>673,530</u>
Transfer From Other Funds	596,593	588,441	609,715	609,715	673,530
Interest / Other Revenue	-				
Total Revenue	<u>596,593</u>	<u>588,441</u>	<u>609,715</u>	<u>609,715</u>	<u>673,530</u>
Revenues Excess Of Expenditures (Appropriated Reserves)	<u>460</u>	<u>-</u>	<u>1</u>	<u>1</u>	<u>-</u>
Fund Balance (Beginning)	-	460	460	461	462
Fund Balance (Ending)	<u>460</u>	<u>460</u>	<u>461</u>	<u>462</u>	<u>462</u>

# General Government

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*Mayor's Office*

*City Council*

*City Clerk*

*Revenue Department*

*Legal Department*

# Position Summary

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## TOTAL GENERAL GOVERNMENT 28

### *Mayor's Office*

- 1 Mayor
- 1 Administrative Assistant
- 1 Dir. of Economic Dev. & Gov't Affairs
- 1 Executive Secretary to Mayor
- 1 Secretary to the Mayor's Office
- 1 Non-Full Time
- 6 Total**

### *City Council*

- 7 Elected Officials
- 7 Total**

### *City Clerk*

- 1 City Clerk
- 1 Assistant City Clerk
- 1 Administrative Office Assistant
- 1 Part-Time
- 1 Non-Full Time
- 5 Total**

### *Revenue*

- 1 Senior Revenue Officer
- 2 Revenue Officer
- 1 Revenue Accounting Assistant
- 1 Non-Full Time
- 5 Total**

### *Legal*

- 1 City Attorney
- 1 Paralegal
- 1 Administrative Office Assistant
- 1 Part-Time
- 1 Non-Full Time
- 5 Total**

## **Mayor's Office**

The primary goal of the Mayor's Office is to provide the citizens of Gadsden, the City Council, employees, media, and other organizations the opportunity to participate in local government. We work to provide quality services, respond to citizens' requests in a timely manner, improve quality of life, and facilitate growth and development throughout the city.

### **Functions**

Through management and direction of city departments, it is the function of the administrative staff to:

- ensure the laws and ordinances of the City are enforced properly and equitably
- initiate and develop projects that will benefit all segments of the community
- increase the efficiency and effectiveness of municipal government
- identify and promote events throughout the city that will have high community appeal
- promote cleanliness, beautification, and overall environmental quality
- enhance public relations

## **City Council**

The City Council serves as the governing body of the City, exercising legislative powers and representing the interests of the citizens in policy formulation and decision making. It is the goal of the Council to promote the health, comfort, infrastructure development, economic development, safety and general welfare of the City of Gadsden.

### **Functions**

Enact laws that govern the citizens of Gadsden by adopting ordinances and resolutions. Conduct public hearings to seek citizens input regarding certain issues, such as nuisance abatement, zoning, issuance of alcoholic beverage licenses, community development projects, etc. Make appointments to various boards that advise and assist in conducting municipal functions. After the annual budget is presented by the Mayor, the Council reviews, amends if necessary, conducts a public hearing and adopts a finalized budget for the upcoming fiscal year.

# City Clerk

The goal of the City Clerk's office is to accurately record all official actions of the governing body, provide a check and balance system for all financial functions, protect and maintain city records and archives, conduct impartial municipal elections, and provide service to the citizens, elected officials, city departments and outside organizations in a professional manner.

## **Functions**

### **Financial Review**

Review, sign and disburse payroll and payable checks. Review maintenance of central accounting records and collection of special street and sewer levies. Coordinate sale of city surplus property and equipment.

### **Records**

Maintain archives and history of the City; manage central record room, implement retention schedules and perform destruction of obsolete records in accordance with law. Maintain, index and preserve all official documents.

### **City Council Support**

Provide all clerical and secretarial support for council members.

### **General**

Official keeper of the city seal. Receive sealed bids and conduct public openings, receive all claims filed against the City, and distribute the City Code and supplements. Administer oaths of office to various officials and municipal board members, coordinate requests to purchase city-owned property or satisfy liens, obtain titles and registration for all city vehicles, and distribute incoming mail.

### **Elections**

Maintain street index for proper voter assignment, prepare list of qualified voters, qualify candidates and provide necessary information to comply with campaign requirements. Comply with state and local law concerning public notification and advertisement, conduct absentee voting, coordinate and train election officials, tabulate and certify election results, and maintain records in the manner prescribed by state and city laws.

# Revenue

The goal of the Revenue Department is to collect all revenues legally due the City in a timely and professional manner.

## Functions

### **Revenue Collection and Enforcement**

Collect business, occupational and other licenses fees prior to issuing business licenses. Collect gasoline, tobacco, and other taxes and fees. Account for rental income that is due to the City.

### **Enforcement**

Coordinate and monitor Ala Tax collection and remittance of sales, rental and use taxes. Administer and enforce City Code as it relates to licenses and taxes. Perform audits of taxpayers to verify compliance with city tax ordinances. Inform and educate taxpayers on issues relating to taxes and licenses.

# Legal

The goal of the Legal Department is to provide professional legal service on a timely basis and in a responsive manner to all clients - the City of Gadsden, the governing body, elected officials, directors, and employees, and to communicate in a professional manner with the public.

## Functions

### **Administration**

Advise the Mayor, City Council, directors, municipal board members, and agencies regarding legal aspects of city government. Draft and review ordinances, resolutions, contracts and other documents arising in the normal operation of municipal government. Examine documents for title to real property, render opinions, prepare contracts and deeds relating to municipal property. Act as Secretary-Treasurer of the Industrial Development Board of the City of Gadsden. Edit changes to the Code of Ordinances of the City.

### **Litigation**

Represent the City, officials, employees, boards and agencies in litigation in federal and state courts. Supervise the actions of outside legal counsel representing the same. Investigate and adjust claims filed against the City, within the department's authority. Supervise the payment of all claims.

# Mayor's Office

	<i>FY15</i>	<i>FY16</i>	<i>FY16</i>	<i>FY17</i>
	<i>Actual</i>	<i>Original</i>	<i>Revised</i>	<i>Proposed</i>
	<i>Total</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
FULL-TIME EMPLOYEES	343,136	358,417	358,417	365,816
PART-TIME EMPLOYEES	5,012	11,484	11,484	11,484
VACATION PAY	1,304	3,478	3,478	2,338
SICK LEAVE PAY	3,870	7,204	7,204	3,547
LONGEVITY PAY	6,233	6,677	6,677	10,584
SOCIAL SECURITY	26,931	29,625	29,625	30,123
STATE RETIREMENT	52,107	54,725	54,725	52,255
HEALTH & LIFE INS BENEFIT	36,000	44,000	44,000	45,000
WORKMEN'S COMPENSATION	14,175	15,063	15,063	15,515
CONTRACTUAL PRINTING	-	500	500	500
MEDICAL FEES - EMPLOYEES	50	50	50	55
TELEPHONE	3,759	4,050	4,050	4,250
CELLULAR PHONE	1,865	1,800	1,800	1,500
INTERNET CONNECTION FEE	580	965	965	965
OFFICE SUPPLIES	1,296	1,250	1,250	1,250
POSTAGE	80	200	200	200
COPIER SUPPLIES	278	350	350	300
OTHER SUPPLIES	2,999	2,850	2,850	3,600
GAS AND OIL	1,731	2,500	2,500	2,000
NON-CAP COMPUTER EQUIP	1,840	-	-	-
NON-CAP OFFICE EQUIP	-	500	500	1,000
NON-CAP OTHER EQUIP	316	300	300	-
VEHICLE LEASES	7,969	7,965	7,965	7,965
ADVERTISING	3,219	4,000	3,280	3,500
DUES & SUBSCRIPTIONS	4,560	4,428	4,428	4,493
TRAINING & TRAVEL	136	5,667	5,667	4,997
MISCELLANEOUS	1,174	1,200	1,920	4,000
<b>001 1000 - PERSONNEL</b>	<b>488,768</b>	<b>530,674</b>	<b>530,673</b>	<b>536,662</b>
<b>001 1000 - OPERATING</b>	<b>31,852</b>	<b>38,575</b>	<b>38,575</b>	<b>40,575</b>
<b>001 1000 - TOTAL EXPENSES</b>	<b>520,620</b>	<b>569,249</b>	<b>569,248</b>	<b>577,237</b>

# City Council

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
PART-TIME EMPLOYEES	105,034	105,147	105,147	105,147
SOCIAL SECURITY	7,134	8,044	8,044	8,044
HEALTH & LIFE INS BENEFIT	27,000	33,000	33,000	33,750
WORKMEN'S COMPENSATION	4,197	4,206	4,206	4,206
CONTRACTUAL PRINTING	3,778	4,000	4,000	4,000
TELEPHONE	1,869	2,080	2,080	2,000
CELLULAR PHONE	7,163	6,780	6,780	5,400
INTERNET CONNECTION FEE	3,111	4,212	4,212	4,400
OFFICE SUPPLIES	470	700	700	700
POSTAGE	140	300	300	200
COPIER SUPPLIES	-	500	500	250
NON-CAP OFFICE EQUIP	189	-	-	-
NON-CAP OTHER EQUIP	8,490	-	-	-
DUES & SUBSCRIPTIONS	540	750	750	750
PURCH CARD DEFAULT	24	-	450	-
CAR ALLOWANCE	16,800	16,800	16,800	16,800
DISCRETIONARY FUNDS / DISTRICT 1	25,000	25,000	25,000	25,000
DISCRETIONARY FUNDS / DISTRICT 2	25,000	25,000	25,000	25,000
DISCRETIONARY FUNDS / DISTRICT 3	25,000	25,000	25,000	25,000
DISCRETIONARY FUNDS / DISTRICT 4	25,000	25,000	25,000	25,000
DISCRETIONARY FUNDS / DISTRICT 5	25,000	25,000	25,000	25,000
DISCRETIONARY FUNDS / DISTRICT 6	25,000	25,000	25,000	25,000
DISCRETIONARY FUNDS / DISTRICT 7	24,957	25,000	25,000	25,000
TRAINING AND TRAVEL / DISTRICT 1	4,055	7,500	7,500	7,500
TRAINING AND TRAVEL / DISTRICT 2	5,432	7,500	7,500	7,500
TRAINING AND TRAVEL / DISTRICT 3	8,290	7,500	7,500	7,500
TRAINING AND TRAVEL / DISTRICT 4	2,857	7,500	7,500	7,500
TRAINING AND TRAVEL / DISTRICT 5	7,295	7,500	7,500	7,500
TRAINING AND TRAVEL / DISTRICT 6	1,660	7,500	7,500	7,500
TRAINING AND TRAVEL / DISTRICT 7	1,995	7,500	7,500	7,500
<b>001 1100 - PERSONNEL</b>	<b>143,365</b>	<b>150,397</b>	<b>150,397</b>	<b>151,147</b>
<b>001 1100 - OPERATING</b>	<b>249,115</b>	<b>263,622</b>	<b>264,072</b>	<b>262,000</b>
<b>001 1100 - TOTAL EXPENSES</b>	<b>392,480</b>	<b>414,019</b>	<b>414,469</b>	<b>413,147</b>

# City Clerk

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	141,144	144,145	144,145	149,455
PART-TIME EMPLOYEES	20,068	29,783	29,783	29,783
VACATION PAY	2,739	2,808	2,808	2,878
SICK LEAVE PAY	2,465	2,527	2,527	2,590
LONGEVITY PAY	8,756	8,975	8,975	9,964
SOCIAL SECURITY	12,787	14,400	14,400	14,892
STATE RETIREMENT	31,118	31,757	31,757	30,274
HEALTH & LIFE INS BENEFIT	18,000	22,000	22,000	22,500
WORKMEN'S COMPENSATION	6,799	7,316	7,316	7,568
CONTRACTUAL PRINTING	496	500	500	500
MEDICAL FEES - EMPLOYEES	-	100	100	90
OTHER CONTRACTUAL SERVICE	646	646	646	646
TELEPHONE	563	740	740	700
OFFICE SUPPLIES	1,147	1,000	1,000	1,000
POSTAGE	7,029	7,500	7,500	6,000
OTHER SUPPLIES	946	435	435	500
NON-CAP OFFICE EQUIP	-	600	600	-
COPIER LEASES	3,496	3,496	3,496	3,496
ADVERTISING	13,719	15,000	17,000	17,500
DUES & SUBSCRIPTIONS	773	912	1,042	1,045
TRAINING & TRAVEL	3,863	4,000	4,000	4,000
RECORDING & OTHER FEES	1,141	1,250	1,965	1,750
ELECTION EXPENSES	7,272	-	-	-
<b>001 2100 - PERSONNEL</b>	<b>243,876</b>	<b>263,711</b>	<b>263,711</b>	<b>269,904</b>
<b>001 2100 - OPERATING</b>	<b>41,091</b>	<b>36,179</b>	<b>39,024</b>	<b>37,227</b>
<b>001 2100 - TOTAL EXPENSES</b>	<b>284,967</b>	<b>299,890</b>	<b>302,735</b>	<b>307,131</b>

# Revenue

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	133,451	137,471	137,471	141,498
PART-TIME EMPLOYEES	12,553	13,920	13,920	13,920
VACATION PAY	614	629	629	2,086
SICK LEAVE PAY	1,456	629	629	2,587
LONGEVITY PAY	2,820	3,662	3,662	4,591
SOCIAL SECURITY	10,889	11,958	11,958	12,598
STATE RETIREMENT	28,259	29,271	29,271	27,460
HEALTH & LIFE INS BENEFIT	36,000	44,000	44,000	45,000
WORKMEN'S COMPENSATION	5,953	6,202	6,202	6,400
CONTRACTUAL PRINTING	2,272	4,000	4,000	3,500
MEDICAL FEES - EMPLOYEES	85	85	85	90
TELEPHONE	1,605	1,900	1,900	1,900
CELLULAR PHONE	864	865	865	385
INTERNET CONNECTION FEE	-	-	-	481
OFFICE SUPPLIES	1,247	1,750	1,750	1,500
POSTAGE	7,763	12,000	12,000	10,000
OTHER SUPPLIES	239	500	500	500
GAS AND OIL	1,988	2,500	2,500	2,000
RENTAL OF EQUIPMENT	2,820	3,375	3,375	3,280
COPIER LEASES	863	863	863	863
DUES & SUBSCRIPTIONS	203	222	222	255
TRAINING & TRAVEL	1,448	2,000	2,000	2,000
MISCELLANEOUS	200	200	200	200
<b>001 1700 - PERSONNEL</b>	<b>231,995</b>	<b>247,742</b>	<b>247,742</b>	<b>256,141</b>
<b>001 1700 - OPERATING</b>	<b>21,597</b>	<b>30,260</b>	<b>30,260</b>	<b>26,954</b>
<b>001 1700 - TOTAL EXPENSES</b>	<b>253,592</b>	<b>278,002</b>	<b>278,002</b>	<b>283,095</b>

# Legal

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	139,597	163,951	163,951	166,829
PART-TIME EMPLOYEES	15,081	29,034	29,034	29,034
LONGEVITY PAY	638	740	740	827
SOCIAL SECURITY	11,509	14,820	14,820	15,047
STATE RETIREMENT	29,465	32,254	32,254	31,542
HEALTH & LIFE INS BENEFIT	21,750	33,000	33,000	33,750
WORKMEN'S COMPENSATION	6,285	7,749	7,749	7,868
PROFESSIONAL FEES	4,447	6,000	6,000	5,500
LEGAL SERVICES FEES	118,378	125,000	122,000	125,000
LITIGATION EXPENSES	2,723	15,000	22,144	25,000
COURT REPORTER FEES	570	2,000	2,000	1,000
CONTRACTUAL PRINTING	55	200	200	200
MEDICAL FEES - EMPLOYEES	85	100	100	90
OTHER CONTRACTUAL SERVICE	649	650	3,650	2,150
TELEPHONE	1,061	1,400	1,400	1,300
CELLULAR PHONE	783	800	800	550
OFFICE SUPPLIES	377	750	1,152	1,000
POSTAGE	431	500	500	500
COPIER SUPPLIES	224	500	500	250
OTHER SUPPLIES	106	100	150	126
BOOKS	1,933	1,600	1,600	1,800
NON-CAP OTHER EQUIP	-	-	260	-
COPIER LEASES	2,751	2,751	2,751	2,751
DUES & SUBSCRIPTIONS	6,381	6,098	6,098	6,001
TRAINING & TRAVEL	761	2,500	2,500	2,500
RECORDING & OTHER FEES	1,204	1,500	1,500	1,000
LEGAL CLAIMS	77,663	275,000	267,144	200,000
<b>001 2000 - PERSONNEL</b>	<b>224,325</b>	<b>281,547</b>	<b>281,548</b>	<b>284,896</b>
<b>001 2000 - OPERATING</b>	<b>220,582</b>	<b>442,449</b>	<b>442,449</b>	<b>376,718</b>
<b>001 2000 - TOTAL EXPENSES</b>	<b>444,907</b>	<b>723,996</b>	<b>723,997</b>	<b>661,614</b>

# Internal Services

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*Finance Department*

*Management Information Services (M.I.S.)*

*Purchasing Department*

*Fleet Management*

*Personnel Department*

*Risk Management*

# Position Summary

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## TOTAL INTERNAL SERVICES 41

### *Finance*

- 1 Director of Finance
- 1 Asst Director of Finance
- 2 Administrative Office Assistant
- 1 Payroll Coordinator
- 1 Senior Accountant
- 6 Total**

### *M.I.S.*

- 1 Director of M.I.S.
- 2 Network Administrator
- 1 Administrative Office Assistant
- 4 Total**

### *Personnel*

- 1 Director of Personnel
- 2 Personnel Clerk III
- 3 Total**

### *Fleet Management*

- 1 Fleet Manager
- 2 Automotive Shop Supervisor
- 1 Administrative Supervisor
- 11 Automotive Mechanic
- 2 Automotive Mechanic Helper
- 1 Buyer
- 2 Secretary
- 4 Non-Full Time
- 24 Total**

### *Risk Management - Fund 510*

- 1 Director of Risk Management
- 1 Administrative Office Assistant
- 2 Total**

### *Purchasing*

- 1 Purchasing Agent
- 1 Total**

# Finance

The goal of the Finance Department is to provide the citizens of Gadsden, elected officials, city departments and other interested parties financial information and financial services in a professional and effective manner.

## Function

### **Financial Planning & Analysis**

Direct and account for the investments of city funds, prepare the annual budget, conduct budget reviews and meetings, provide city officials with analysis of the financial conditions of the city, maintain records of fixed assets, and monitor compliance of all GASB.

### **Accounting & Financial Reporting**

Prepare and maintain all accounting records for all funds, prepare monthly and annual financial reports, and process requests for payment of the city from vendors of goods and services.

### **Pay Administration**

Maintain a formalized pay plan for systematic salary progression and monitor hours of all seasonal and part-time personnel.

# Management Information Services (M.I.S.)

The goal of M.I.S. is to provide quality data processing and support to city departments in an efficient and cost-effective manner by continuously planning, evaluating, developing and implementing programs in support of city approved objectives and priorities. M.I.S. is also a service center for all departments, providing a way to further automate each department economically and efficiently with information

## Functions

### **Applications Support**

Provide computer applications support to all users in the form of new systems and programs, and maintenance of existing systems and programs. Provide computer-related training, database management, batch job execution and control and mainframe / PC interface support.

### **Technical Support**

Install, configure and resolve problems in operating systems, computer terminals and printers. Provide a stable computing environment for all users. Monitor and manage system resources. Provide installation and maintenance of computer equipment and software. Provide assistance to users.

# **Purchasing**

The purpose of the Purchasing Department is to provide a systematic and efficient procurement program for the City of Gadsden departmental operations while ensuring the best possible combination of price and quality. A common goal for City Departments and Purchasing is the promotion of local procurement spend as well as participation by local businesses in a fair yet competitive process for obtaining goods and services on behalf of our organization.

## **Functions**

### **Procurement Service**

Maintain purchasing procedures necessary to adhere to the intent and purpose of the Alabama Competitive Bid Law and other statutory regulations relative to all expenditures or contractual obligation of funds for labor, services and the purchase or lease of materials, equipment, supplies or other personal property. Establish and enforce conformance to required specifications, qualities and quantities determined in the competitive bid process. Implement clear internal guidelines for procurement methodology to encourage sound buying practices for daily operations of our organization.

# **Fleet Management**

The goal of Fleet Management is to provide safe transportation to all city departments with minimum downtime and minimum cost.

## **Functions**

### **Administrative**

Effectively manage city vehicles and equipment, provide the most efficient equipment, collect records to ensure safe operation, and develop replacement intervals and to control costs.

### **Fleet Maintenance**

Ensure safe operations of city vehicles through inspection, service and repair; maintain high repair standards and efficient cost control.

### **Parts Department**

Provide low cost, high quality vehicle repair parts and outside repairs to all city departments.

### **Motor Pool**

Provide transportation to drivers with assigned vehicles or for units down for service, provide fuel to all city vehicles, and to receive, store and properly dispose of surplus city property.

# Personnel

The goal of the Personnel Department is to recruit and retain a highly competent work force through a responsible, progressive human resource management system.

## Functions

### **Recruitment, Selection & Placement**

Promote community awareness for career opportunities by properly advertising such opportunities within the community; fill vacancies in accordance with job qualification and requirements without discrimination as to race, sex, color, age, creed, national origin, disability or lawful political affiliation. Establish and promote programs based upon merit principals for the selection, retention, promotion, and reassignment of personnel.

### **Position Reclassifications**

Prepare and maintain adequate classifications and job descriptions for each position, establish appropriate job standards and evaluate positions to determine proper grade level.

### **Employee Relations**

Provide an employee grievance and appeal procedure. Provide employees due process for all disciplinary matters. Establish a system of communication to inform employees of their responsibilities, rights and privileges derived from employment. Provide a discrimination grievance process. Promote training and education in the work force; provide opportunities to employees for further development and advancement.

# **Risk Management**

The goal of Risk Management is to administer a multitude of employee/retiree benefit programs, loss control programs, and insurance programs to cover those unavoidable losses that are a consequence of providing service to the citizens of Gadsden.

## **Functions**

### **Employee/Retired Benefits Plan**

Manage a comprehensive program providing health (hospital, doctor, drug card), dental, short term disability, life insurance, and optional life insurance to employees, retirees and dependents

Manage Cafeteria Program offering employees the opportunity to pay premium payments, unreimbursed medical expenses, and childcare expenses with pre-tax dollars

Administer pre-employment, post accident, return to duty, and random drug and alcohol testing

Manage Employee Assistance Program for troubled employees including employees who threaten violence in the workplace

Maintain and monitor list of employees approved to drive/operate city vehicles based on an adopted point system

Implemented and oversee the Deferred Compensation Program (457B) administered by AIG Valic

### **Property and Casualty Insurance Coverage**

Purchase and manage all property casualty insurance coverage (i.e. Auto, GL, Police Professional and Public Officials Liability, City owned building and contents coverage, Auto and Heavy Equipment Physical Damage coverages, as well as a wide variety of bond coverages

### **Worker's Compensation Program**

Manage a self-insured worker's compensation program. Claims are processed from the on-set of injury to conclusion whether through litigation or an agreed court approved settlement.

### **New Employee Orientation**

Manage a self-insured worker's compensation program. Claims are processed from the on-set of injury to conclusion whether through litigation or an agreed court approved settlement.

# Finance

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	258,932	313,489	313,489	322,495
PART-TIME EMPLOYEES	483	-	-	-
OVERTIME	-	-	-	-
VACATION PAY	3,427	6,429	6,429	4,882
SICK LEAVE PAY	7,464	5,701	5,701	5,897
LONGEVITY PAY	12,464	11,556	11,556	11,588
SOCIAL SECURITY	20,974	25,794	25,794	26,382
STATE RETIREMENT	56,852	66,408	66,408	62,712
HEALTH & LIFE INS BENEFIT	45,751	66,000	66,000	67,500
WORKMEN'S COMPENSATION	11,190	13,002	13,002	13,363
ACCOUNTING & AUDITING FEE	82,250	82,250	82,250	82,250
CONTRACTUAL PRINTING	709	2,000	2,000	1,500
MEDICAL FEES - EMPLOYEES	120	100	100	100
TELEPHONE	1,778	1,950	1,950	2,075
OFFICE SUPPLIES	1,752	2,000	2,000	2,000
POSTAGE	1,537	1,700	1,700	1,500
COPIER SUPPLIES	581	1,000	1,000	750
OTHER SUPPLIES	(28)	250	250	250
R & M - OFFICE EQUIPMENT	-	-	130	-
ADVERTISING	443	-	-	-
DUES & SUBSCRIPTIONS	1,056	1,287	1,287	1,355
TRAINING & TRAVEL	55	1,500	1,370	1,500
MISCELLANEOUS	-	50	50	50
<b>001 1400 - PERSONNEL</b>	<b>417,537</b>	<b>508,380</b>	<b>508,379</b>	<b>514,820</b>
<b>001 1400 - OPERATING</b>	<b>90,253</b>	<b>94,087</b>	<b>94,087</b>	<b>93,330</b>
<b>001 1400 - TOTAL EXPENSES</b>	<b>507,790</b>	<b>602,467</b>	<b>602,466</b>	<b>608,150</b>

# M.I.S.

	<i><b>FY15</b></i>	<i><b>FY16</b></i>	<i><b>FY16</b></i>	<i><b>FY17</b></i>
	<i><b>Actual</b></i>	<i><b>Original</b></i>	<i><b>Revised</b></i>	<i><b>Proposed</b></i>
	<i><b>Total</b></i>	<i><b>Budget</b></i>	<i><b>Budget</b></i>	<i><b>Budget</b></i>
FULL-TIME EMPLOYEES	128,612	191,738	191,738	198,363
PART-TIME EMPLOYEES	1,150	-	-	-
VACATION PAY	2,248	4,039	4,039	5,413
SICK LEAVE PAY	3,547	3,635	3,635	4,872
LONGEVITY PAY	3,218	5,144	5,144	3,464
SOCIAL SECURITY	9,935	15,649	15,649	16,227
STATE RETIREMENT	27,317	39,995	39,995	37,992
HEALTH & LIFE INS BENEFIT	18,000	44,000	44,000	45,000
WORKMEN'S COMPENSATION	5,319	7,875	7,875	8,073
PROFESSIONAL FEES	12,883	33,196	32,046	18,000
CONTRACTUAL PRINTING	722	750	900	900
MEDICAL FEES - EMPLOYEES	85	85	85	90
TELEPHONE	1,585	1,900	1,900	1,700
CELLULAR PHONE	1,620	1,600	1,600	1,600
INTERNET CONNECTION FEE	4,846	5,075	5,075	12,945
OFFICE SUPPLIES	476	500	1,500	500
POSTAGE	22	100	100	50
COPIER SUPPLIES	150	150	150	1,100
OTHER SUPPLIES	299	1,000	1,000	500
COMPUTER SOFTWARE	6,456	6,500	6,500	6,500
GAS AND OIL	270	500	500	400
R & M - COMPUTER EQUIP	13,854	6,200	6,200	5,000
R & M - OTHER	12,624	12,500	12,500	10,000
NON-CAP OTHER EQUIP	8	-	-	140
NON-CAP OTHER EQUIP	40,870	40,000	34,900	40,000
DUES & SUBSCRIPTIONS	29,162	35,150	35,150	30,000
TRAINING & TRAVEL	615	3,000	3,000	3,000
COMPUTER EQUIPMENT	1,551	-	12,000	-
OTHER EQUIPMENT	-	-	89,995	-
<b>001 1500 - PERSONNEL</b>	<b>199,346</b>	<b>312,075</b>	<b>312,075</b>	<b>319,403</b>
<b>001 1500 - OPERATING</b>	<b>126,547</b>	<b>148,206</b>	<b>143,106</b>	<b>132,425</b>
<b>001 1500 - CAPITAL</b>	<b>1,551</b>	<b>-</b>	<b>101,995</b>	<b>-</b>
<b>001 1500 - TOTAL EXPENSES</b>	<b>327,444</b>	<b>460,281</b>	<b>557,176</b>	<b>451,828</b>

# Purchasing

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	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	15,038	33,941	33,941	34,794
SOCIAL SECURITY	1,155	2,597	2,597	2,662
STATE RETIREMENT	3,122	7,039	7,039	6,607
WORKMEN'S COMPENSATION	602	1,358	1,358	1,392
TELEPHONE	418	550	550	550
OFFICE SUPPLIES	43	300	300	250
POSTAGE	-	50	50	25
COPIER SUPPLIES	8	50	50	50
OTHER SUPPLIES	-	100	100	100
DUES & SUBSCRIPTIONS	-	225	225	225
<b>001 1600 - PERSONNEL</b>	<b>19,917</b>	<b>44,935</b>	<b>44,935</b>	<b>45,455</b>
<b>001 1600 - OPERATING</b>	<b>469</b>	<b>1,275</b>	<b>1,275</b>	<b>1,200</b>
<b>001 1600 - TOTAL EXPENSES</b>	<b>20,386</b>	<b>46,210</b>	<b>46,210</b>	<b>46,655</b>

# Fleet Management

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	600,905	676,679	676,679	692,417
PART-TIME EMPLOYEES	56,982	56,376	56,376	62,032
OVERTIME	12,084	18,500	18,500	18,000
VACATION PAY	4,653	9,147	9,147	8,537
SICK LEAVE PAY	7,143	9,305	9,305	8,695
LONGEVITY PAY	21,335	25,515	25,515	25,160
SOCIAL SECURITY	50,430	60,857	60,857	62,335
STATE RETIREMENT	134,230	146,899	146,899	137,687
HEALTH & LIFE INS BENEFIT	164,252	209,000	209,000	213,750
UNIFORM ALLOWANCE	-	3,600	3,600	3,600
WORKMEN'S COMPENSATION	27,675	31,083	31,083	31,904
PROFESSIONAL FEES	528	800	1,800	1,800
CONTRACTUAL PRINTING	437	250	250	250
MEDICAL FEES - EMPLOYEES	535	500	2,400	500
OTHER CONTRACTUAL SERVICE	62,422	64,000	64,000	64,000
TELEPHONE	2,096	2,225	2,225	2,100
CELLULAR PHONE	1,094	1,200	1,200	1,682
INTERNET CONNECTION FEE	925	926	926	1,602
OFFICE SUPPLIES	1,806	2,500	2,500	2,500
POSTAGE	187	500	500	250
COPIER SUPPLIES	293	300	300	300
CLOTHING SUPPLIES	1,709	1,875	2,425	3,000
OTHER SUPPLIES	19,979	20,000	20,000	20,000
GAS AND OIL	11,559	15,000	12,870	12,000
TOOLS	5,740	6,000	6,000	6,000
R & M - MOTOR VEHICLES	743,012	700,000	699,656	675,000
R & M - OTHER	3,784	3,500	6,670	6,500
NON-CAP OFFICE EQUIP	100	100	330	250
NON-CAP OTHER EQUIP	746	1,250	1,950	1,800
RENTAL OF EQUIPMENT	582	600	600	600
COPIER LEASES	770	771	771	771
DUES & SUBSCRIPTIONS	12,139	10,402	10,402	10,402
TRAINING & TRAVEL	3,397	4,000	4,000	4,000
MISCELLANEOUS	3,101	4,000	4,000	4,000
MOTOR VEHICLES	814,675	-	-	-
OTHER EQUIPMENT	110,410	26,400	21,530	24,800
<b>001 7500 - PERSONNEL</b>	<b>1,079,689</b>	<b>1,246,962</b>	<b>1,246,961</b>	<b>1,264,118</b>
<b>001 7500 - OPERATING</b>	<b>876,941</b>	<b>840,699</b>	<b>845,775</b>	<b>819,307</b>
<b>001 7500 - CAPITAL</b>	<b>925,085</b>	<b>26,400</b>	<b>21,530</b>	<b>24,800</b>
<b>001 7500 - TOTAL EXPENSES</b>	<b>2,881,715</b>	<b>2,114,061</b>	<b>2,114,266</b>	<b>2,108,225</b>

## Motor Pool

GAS AND OIL	10,023	17,500	17,500	14,000
R & M - MOTOR VEHICLES	175	100	100	100
<b>001 7600 - OPERATING</b>	<b>10,198</b>	<b>17,600</b>	<b>17,600</b>	<b>14,100</b>
<b>001 7600 - TOTAL EXPENSES</b>	<b>10,198</b>	<b>17,600</b>	<b>17,600</b>	<b>14,100</b>

## Personnel

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	149,794	158,685	158,685	162,629
VACATION PAY	3,177	4,991	4,991	5,115
SICK LEAVE PAY	4,383	4,492	4,492	4,530
LONGEVITY PAY	12,858	13,556	13,556	13,892
SOCIAL SECURITY	12,524	13,902	13,902	14,242
STATE RETIREMENT	33,766	35,723	35,723	33,521
HEALTH & LIFE INS BENEFIT	17,250	22,000	22,000	22,500
WORKMEN'S COMPENSATION	6,504	6,890	6,890	7,061
PROFESSIONAL FEES	-	5,000	704	5,000
CONTRACTUAL PRINTING	739	2,000	2,000	2,000
MEDICAL FEES - EMPLOYEES	-	-	-	90
TELEPHONE	1,459	1,600	1,600	1,550
OFFICE SUPPLIES	1,416	1,400	1,400	1,400
POSTAGE	137	400	400	300
COPIER SUPPLIES	1,537	1,600	1,600	1,600
OTHER SUPPLIES	258	300	300	300
ADVERTISING	12,165	10,000	14,296	14,000
DUES & SUBSCRIPTIONS	890	1,200	1,200	1,070
TRAINING & TRAVEL	-	1,500	1,500	1,500
MISCELLANEOUS	25	-	-	-
<b>001 1800 - PERSONNEL</b>	<b>240,256</b>	<b>260,238</b>	<b>260,239</b>	<b>263,490</b>
<b>001 1800 - OPERATING</b>	<b>18,626</b>	<b>25,000</b>	<b>25,000</b>	<b>28,810</b>
<b>001 1800 - TOTAL EXPENSES</b>	<b>258,882</b>	<b>285,238</b>	<b>285,239</b>	<b>292,300</b>

## Civil Service

PROFESSIONAL FEES	2,950	3,000	3,000	3,000
COURT REPORTER FEES	2,690	4,000	4,000	3,000
OTHER CONTRACTUAL SERVICE	6,820	12,000	12,000	10,000
POSTAGE	1,197	1,250	1,250	1,000
COPIER SUPPLIES	942	1,000	1,000	1,000
OTHER SUPPLIES	9,000	11,000	11,000	11,000
ADVERTISING	2,400	3,000	3,000	3,000
<b>001 1900 - OPERATING</b>	<b>25,999</b>	<b>35,250</b>	<b>35,250</b>	<b>32,000</b>
<b>001 1900 - TOTAL EXPENSES</b>	<b>25,999</b>	<b>35,250</b>	<b>35,250</b>	<b>32,000</b>

## Risk Management

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	99,984	102,208	102,208	105,613
VACATION PAY	614	-	-	1,290
SICK LEAVE PAY	307	629	629	1,161
LONGEVITY PAY	8,056	8,257	8,257	8,498
SOCIAL SECURITY	7,880	8,499	8,499	8,917
STATE RETIREMENT	22,429	22,911	22,911	21,670
HEALTH & LIFE INS BENEFIT	18,000	22,000	22,000	22,500
WORKMEN'S COMPENSATION	4,322	4,419	4,419	4,564
CONTRACTUAL PRINTING	120	200	200	200
TELEPHONE	937	1,025	1,025	1,000
OFFICE SUPPLIES	1,183	1,200	1,200	1,200
POSTAGE	1,185	1,400	1,400	1,250
COPIER SUPPLIES	267	750	750	750
TRAINING & TRAVEL	1,063	1,100	1,100	1,100
<b>510 2400 - PERSONNEL</b>	<b>161,592</b>	<b>168,922</b>	<b>168,923</b>	<b>174,213</b>
<b>510 2400 - OPERATING</b>	<b>4,755</b>	<b>5,675</b>	<b>5,675</b>	<b>5,500</b>
<b>510 2400 - TOTAL EXPENSES</b>	<b>166,347</b>	<b>174,597</b>	<b>174,598</b>	<b>179,713</b>

# Public Safety

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*Fire Department*

*Police Department*

*Animal Control*

*Municipal Court*

*Emergency Management Agency (E.M.A.)*

*Communications*

# Position Summary

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## TOTAL PUBLIC SAFETY 288

### *Fire*

- 1 Fire Chief
- 3 Assistant Fire Chief
- 1 Fire Marshall
- 1 Assistant Fire Marshall
- 1 Fire Training Officer
- 1 Emergency Medical Serv. Supervisor
- 33 Fire Commander
- 48 Firefighter
- 33 Firefighter / Driver
- 1 Administrative Office Assistant
- 1 Secretary
- 1 Non-Full Time

**125 Total**

### *Animal Control*

- 3 Animal Control Officer
- 3 Non-Full Time

**6 Total**

### *Municipal Court*

- 1 Chief Magistrate
- 5 Magistrate
- 7 Part-Time (Security Guards)

**13 Total**

### *Communications*

- 2 Communications Operations Assistant
- 1 Video Production Assistant

**3 Total**

### *Police*

- 1 Police Chief
- 3 Police Captain
- 7 Police Lieutenant
- 16 Police Sergeant
- 78 Police Officer
- 1 Building Maintenance Technician
- 16 Communication Specialist
- 1 Communications Supervisor
- 3 Forensic Scientist I
- 1 Network Administrator
- 2 Police Records Clerk
- 1 Property Control Supervisor
- 1 Property Control Assistant
- 4 Secretary
- 1 Secretary to Police Chief
- 1 Part-Time (Records)
- 3 Non-Full Time (Dispatch or Clerical)

**140 Total**

### *E.M.A.*

- 1 Director of E.M.A.
- 2 Emergency Management Specialist
- 2 Non-Full Time

**5 Total**

# Fire Department

The goal of the Fire Department is dedicated to provide reliable professional emergency services to the citizens of Gadsden. We are committed to protecting the lives and property in our community. We will accomplish our mission through education, fire prevention, fire suppression, emergency medical services and other non-emergency activities. We will actively participate in the community, striving to efficiently and effectively utilize all resources at our command to meet the needs of the citizens we serve.

## **Functions**

### **Operations (Fire Suppression, Emergency Medical Services, Hazardous Material)**

Respond to emergency situations involving fire, emergency medical situations including motor vehicle accidents, hazardous materials incidents, natural and man-made disasters. The goal of the department is to maximize life safety, minimize property loss and to mitigate the emergency in order to protect the citizens of the City of Gadsden.

### **Fire Prevention (Inspection, Fire Investigation, Public Education)**

Proactive approaches to fire and life loss management. This objective is met through fire loss management functions such as building code requirements, compliance and public fire awareness. To be effective, fire and emergency services loss management must involve a proactive program aimed at identifying and removing fire and emergency risk factors within the community. This includes aggressive fire investigation to determine cause and origin to eliminate the criminal aspects of fire cause.

### **Training**

Training is the key ingredient which gives direction and organization to standard operation procedures and command and control at the emergency scene. Federal and State guidelines mandate that certain levels of training must be met before mitigation can be attempted. Training instills pride, self-confidence, unity and continuity during unusual and highly stressful events.

# Police Department

The goal of the Gadsden Police Department is to work with citizens of the community to preserve life, maintain human rights and dignity, protect property, foster individual responsibility and community awareness, thereby maintaining and enhancing Gadsden's status as the most livable city in Alabama.

## **Functions**

### **Administrative**

Responsible for general management and oversight of all functions and responsibilities of the department. Primarily responsible for fiscal management, planning, research, and development of policies and procedures.

### **Operations**

Provide initial field response on all incidents reported to the department including crime prevention, enforcement of criminal codes, traffic statutes, ordinances, disaster and civil disorder. Provide staff support for operation of the communications center.

### **Criminal Investigation**

Provide follow-up investigation of felony offenses, juvenile operations, forensic investigations, arrest warrants and property control.

### **Professional Standards**

Responsible for quality control functions for the department, including personnel administration, training and career development, internal affairs investigation, staff inspection and records management.

### **Etowah County Drug Enforcement Unit**

Provide intelligence, staffing and other resources to the Etowah County Drug Enforcement Unit to support narcotics enforcement and interdiction efforts.

# **Animal Control**

The goal of Animal Control is to create a customer friendly atmosphere while providing efficient and quality service for citizens of Gadsden, to execute its duties as an enforcement entity and to educate the public in the responsibilities of pet ownership, animal care, control and welfare by the promotion of positive public relation programs.

## **Functions**

### **Enforcement**

Enforce city ordinances and state codes pertinent to animal control and care. Respond to requests for service from the public and patrol officers.

### **Shelter Operations**

Works in conjunction with the Humane Society of Etowah County to provide animal impound services as defined in the annual agreement.

### **Human Education & Public Relations**

Provide education about responsible pet ownership, therefore, reducing the pet over-population problem.

# **Municipal Court**

The goal of Municipal Court is to fairly and impartially adjudicate traffic and misdemeanor cases, to efficiently maintain information and records concerning said cases, and to assist citizens in the resolution of cases, protection of their rights and understanding of the municipal judicial system.

## **Functions**

### **Judicial**

Two part-time municipal judges are appointed by the City Council for two-year terms. The Mayor designates one as the presiding judge and one as the alternate. If both judges recuse themselves or are otherwise unavailable, the Mayor appoints a temporary judge.

### **Municipal Court Operations**

Process misdemeanor, traffic and parking cases and issue summons and warrants. Monitor incarceration of prisoners and coordinate the work-release and electronic monitoring programs.

Collect the payment of all fines, maintain current court records and destroy obsolete records in accordance with the retention schedule. Assist court with referrals for defensive driving school and other programs as assigned by the judge. Provide court-related information to the public, other courts and governmental

# **Emergency Management Agency (E.M.A.)**

The mission and purpose of the Gadsden/Etowah County Emergency Management Agency (EMA) is to develop, coordinate and administer an effective, comprehensive all-hazards emergency management program for the City of Gadsden and Etowah County. This is accomplished through an on-going combination of resources and mitigation, preparedness, response and recovery efforts to save lives and lessen the effects of disasters on the citizens of Gadsden and Etowah County.

## **Functions**

### **Administration Planning**

Administer local, state, and federal emergency management policies and procedures in identifying, planning for, and coordinating effective response to all natural or man-made disasters, chemical hazards and incidents involving terrorist activities. Administer local, state, and federal grant monies in placement of response equipment for all fire, law enforcement, and other emergency response agencies throughout the county.

### **Alert & Notification / Warning**

Provide effective alert and notification/warning capability to citizens of Gadsden and Etowah County by operating an outdoor warning siren network throughout the county (total of 62 sirens), and tone alert radios placed in schools, hospitals, churches, public buildings, as well as strobe units for deaf and hearing impaired persons. We also have provided, through Federal funds, a highway advisory system for the City of Gadsden, which allows broadcast of emergency information over radio AM1690, but also can be used for broadcasting community information

### **Public Awareness**

Provide public awareness program to keep citizens informed as to potential hazards and appropriate response to insure safety. This is accomplished through making presentations to civic groups, schools, businesses, and by hosting meetings for the general public.

## **Objectives**

Continue to work with public facilities in developing emergency response plans for their employees and public they serve.

Assist citizens with Family Emergency Preparedness Plans.

Continue making improvements in the Emergency Operations Center (EOC) to enable better functionality during times of activation.

Continue the education and training of staff members to respond accurately to all hazards in a timely manner.

Strive to continually maintain Director Standards to acquire more funding for the EMA program.

Support responding agencies where possible and when possible.

Foster a team spirit with all area responding agencies.

# **Communications**

The Communication Department is dedicated to providing the highest level of reliable and professional technical service to all city departments. We will accomplish our mission through continued education and open communication with all employees, striving to efficiently and effectively utilize all resources and tools at our disposal to meet the needs of the city employees.

## **Functions**

### **Operations**

Respond to communication outages for all radio and telephone networks. Installation and maintenance of various electronic equipment to include radios, vehicle cameras, GPS units, video and security systems, telephone and PA systems. Maintain a records database for all telephone and long distance codes as well as a tracking system for all costs incurred due to purchases of equipment or maintenance fees. Operate and maintain the city cable television channel. Video various city sponsored events and develop programming.

# Fire Department

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
FULL-TIME EMPLOYEES	4,681,752	4,858,277	4,858,277	4,926,892
PART-TIME EMPLOYEES	9,572	13,767	13,767	13,767
OTHER	251,360	235,478	235,478	227,837
OVERTIME	635,375	451,500	451,500	650,000
VACATION PAY	71,366	65,000	65,000	72,293
SICK LEAVE PAY	46,482	50,000	50,000	55,627
LONGEVITY PAY	204,971	218,298	218,298	205,386
SOCIAL SECURITY	73,844	83,425	83,425	87,395
STATE RETIREMENT	1,177,637	1,184,300	1,184,300	1,132,316
HEALTH & LIFE INS BENEFIT	1,053,015	1,320,000	1,320,000	1,350,000
UNIFORM ALLOWANCE	163,060	158,600	158,600	158,600
WORKMEN'S COMPENSATION	235,872	231,093	231,093	240,955
CONTRACTUAL PRINTING	1,844	3,300	3,300	3,300
MEDICAL FEES - EMPLOYEES	4,220	5,000	5,000	5,000
OTHER CONTRACTUAL SERVICE	15,398	28,500	28,500	24,000
ELECTRICITY	82,650	80,000	80,000	80,000
NATURAL GAS	39,488	67,375	67,375	67,375
TELEPHONE	19,611	23,000	23,000	23,000
CELLULAR PHONE	3,664	4,000	12,500	12,500
WATER & SEWER	20,143	18,000	18,000	18,000
INTERNET CONNECTION FEE	4,637	9,880	11,880	11,880
OFFICE SUPPLIES	2,745	4,000	4,000	4,000
POSTAGE	492	500	500	500
COPIER SUPPLIES	-	500	500	500
CLOTHING SUPPLIES	39,818	45,000	45,608	45,608
FIRE MEDIC SUPPLIES	28,151	35,000	36,879	40,000
OTHER SUPPLIES	29,307	31,000	31,000	31,000
COMPUTER SOFTWARE	9,279	2,500	2,500	2,500
GAS AND OIL	67,432	101,700	101,700	101,700
TOOLS	337	2,000	2,000	2,000
R & M - OFFICE EQUIPMENT	-	500	500	500
R & M - MOTOR VEHICLES	122,439	120,000	120,000	120,000
R & M - BUILDINGS	7,257	25,800	24,150	25,800
R & M - OTHER	14,738	15,500	15,650	15,500
NON-CAP OFFICE EQUIP	41	500	500	500
NON-CAP COMPUTER EQUIP	-	2,000	6,500	2,000
NON-CAP OTHER EQUIP	21,997	30,600	47,032	44,000
COPIER LEASES	1,540	2,000	2,000	2,000
DUES & SUBSCRIPTIONS	1,030	1,100	1,100	1,100
TRAINING & TRAVEL	16,336	35,000	35,150	35,000
MISCELLANEOUS	490	600	600	600
MOTOR VEHICLES	32,179	250,000	228,726	40,000
OTHER EQUIPMENT	16,592	74,020	64,020	66,020
SYSTEM/SOFTWARE	-	30,000	17,000	30,000
BUILDING IMPROVEMENTS	58,547	100,000	100,010	100,000
TRANSFER - CAP LEASE 230	308,502	308,502	329,776	393,592
<b>001 8000 - PERSONNEL (FUND 001)</b>	<b>8,604,306</b>	<b>8,869,738</b>	<b>8,869,738</b>	<b>9,121,067</b>
<b>106 8000 - OPERATING (FUND 106)</b>	<b>555,084</b>	<b>694,855</b>	<b>727,424</b>	<b>719,863</b>
<b>106 8000 - CAPITAL (FUND 106)</b>	<b>107,318</b>	<b>454,020</b>	<b>409,756</b>	<b>236,020</b>
<b>106 8000 - TRANSFERS (FUND 106)</b>	<b>308,502</b>	<b>308,502</b>	<b>329,776</b>	<b>393,592</b>
<b>001 8000 - TOTAL EXPENSES</b>	<b>9,575,210</b>	<b>10,327,115</b>	<b>10,336,694</b>	<b>10,470,542</b>

# Police Department

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
FULL-TIME EMPLOYEES	4,662,342	5,027,571	5,027,571	5,228,674
PART-TIME EMPLOYEES	52,821	61,103	61,103	61,103
OTHER	1,000	1,500	1,500	1,500
OVERTIME	467,687	500,000	500,000	510,000
OVERTIME/TRAFFIC DETAIL	8,482	-	-	-
OVERTIME/MARSHAL SERVICE	1,262	-	-	-
VACATION PAY	38,016	36,435	36,435	39,988
SICK LEAVE PAY	64,276	65,883	65,883	72,072
LONGEVITY PAY	172,771	188,354	188,354	190,935
SOCIAL SECURITY	140,116	149,905	149,905	153,177
STATE RETIREMENT	1,077,333	1,172,963	1,172,963	1,115,255
HEALTH & LIFE INS BENEFIT	1,068,765	1,430,000	1,430,000	1,552,500
UNIFORM ALLOWANCE	128,863	132,200	132,200	142,600
WORKMEN'S COMPENSATION	215,047	231,141	231,141	239,688
PROFESSIONAL FEES	13,450	7,464	9,230	16,214
CONTRACTUAL PRINTING	2,945	7,500	7,500	7,000
MEDICAL FEES - EMPLOYEES	3,750	4,000	4,000	4,000
OTHER CONTRACTUAL SERVICE	342,960	263,473	264,671	274,728
ELECTRICITY	-	100	100	100
TELEPHONE	28,270	29,905	29,905	29,705
CELLULAR PHONE	47,906	48,500	48,500	6,170
CABLE & SATELLITE FEES	201	193	293	320
INTERNET CONNECTION FEE	3,730	3,973	4,622	43,701
OFFICE SUPPLIES	12,017	22,500	22,500	17,500
POSTAGE	4,519	5,000	5,000	5,000
COPIER SUPPLIES	2,260	3,250	3,250	3,000
CLOTHING SUPPLIES	36,192	40,000	40,226	45,000
OTHER SUPPLIES	11,514	20,000	20,004	17,500
COMPUTER SOFTWARE	1,809	2,000	2,000	1,000
GAS AND OIL	194,651	275,000	274,001	220,000
TOOLS	282	500	500	500
R & M - OFFICE EQUIPMENT	5,296	5,424	5,424	5,424
R & M - COMPUTER EQUIP	442	1,000	1,000	500
R & M - BUILDINGS	944	1,000	1,000	3,000
R & M - OTHER	6,296	8,500	8,784	8,500
NON-CAP OFFICE EQUIP	1,678	2,000	2,000	2,000
NON-CAP COMPUTER EQUIP	26,691	25,400	25,480	27,500
NON-CAP OTHER EQUIP	57,115	67,740	68,044	95,000
COPIER LEASES	12,324	12,325	12,325	12,325
ADVERTISING	135	400	400	400
DUES & SUBSCRIPTIONS	11,186	21,905	21,905	24,913
TRAINING & TRAVEL	25,637	35,000	35,000	40,000
SPECIAL EVENTS	5,263	4,500	4,234	4,500
MISCELLANEOUS	52,535	75,000	75,935	95,000
COMPUTER EQUIPMENT	27,352	28,000	28,000	23,000
OTHER EQUIPMENT	32,539	80,432	58,697	26,200
<b>001 8500 - PERSONNEL</b>	<b>8,098,781</b>	<b>8,997,056</b>	<b>8,997,055</b>	<b>9,307,492</b>
<b>001 8500 - OPERATING</b>	<b>911,998</b>	<b>993,552</b>	<b>997,833</b>	<b>1,010,500</b>
<b>001 8500 - CAPITAL</b>	<b>59,891</b>	<b>108,432</b>	<b>86,697</b>	<b>49,200</b>
<b>001 8500 - TOTAL EXPENSES</b>	<b>9,070,670</b>	<b>10,099,040</b>	<b>10,081,585</b>	<b>10,367,192</b>

# Animal Control

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	81,249	83,638	83,638	83,719
PART-TIME EMPLOYEES	30,811	40,800	40,800	41,760
OVERTIME	4,144	3,500	3,500	3,500
VACATION PAY	-	-	-	1,385
LONGEVITY PAY	2,566	2,806	2,806	3,168
SOCIAL SECURITY	8,881	10,002	10,002	10,215
STATE RETIREMENT	18,260	18,654	18,654	17,165
HEALTH & LIFE INS BENEFIT	26,250	33,000	33,000	33,750
UNIFORM ALLOWANCE	1,200	1,200	1,200	1,200
WORKMEN'S COMPENSATION	4,753	5,230	5,230	5,286
PROFESSIONAL FEES	-	1,000	1,000	500
CONTRACTUAL PRINTING	138	500	500	500
MEDICAL FEES - EMPLOYEES	100	300	300	300
OTHER CONTRACTUAL SERVICE	128,324	153,730	153,730	159,204
TELEPHONE	349	400	400	300
CELLULAR PHONE	968	970	970	1,154
INTERNET CONNECTION FEE	-	-	-	481
OFFICE SUPPLIES	156	500	500	500
CLOTHING SUPPLIES	272	500	500	500
OTHER SUPPLIES	462	1,250	1,250	1,250
GAS AND OIL	6,205	8,500	8,500	6,800
NON-CAP OFFICE EQUIP	-	600	600	300
NON-CAP OTHER EQUIP	1,512	2,500	2,500	2,500
DUES & SUBSCRIPTIONS	-	200	200	200
TRAINING & TRAVEL	1,706	2,000	2,000	3,000
MISCELLANEOUS	519	800	800	750
<b>001 8600 - PERSONNEL</b>	<b>178,114</b>	<b>198,829</b>	<b>198,830</b>	<b>201,148</b>
<b>001 8600 - OPERATING</b>	<b>140,711</b>	<b>173,750</b>	<b>173,750</b>	<b>178,239</b>
<b>001 8600 - TOTAL EXPENSES</b>	<b>318,825</b>	<b>372,579</b>	<b>372,580</b>	<b>379,387</b>

# Municipal Court

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	193,238	203,968	203,968	211,874
PART-TIME EMPLOYEES	72,958	78,462	78,462	78,228
OVERTIME	485	-	-	-
VACATION PAY	-	1,290	1,290	2,890
SICK LEAVE PAY	3,987	1,950	1,950	-
LONGEVITY PAY	10,842	11,409	11,409	11,149
SOCIAL SECURITY	20,713	22,727	22,727	23,267
STATE RETIREMENT	42,436	44,261	44,261	42,025
HEALTH & LIFE INS BENEFIT	48,751	66,000	66,000	67,500
WORKMEN'S COMPENSATION	11,135	11,754	11,754	12,050
CONTRACTUAL PRINTING	2,396	2,500	3,100	2,750
MEDICAL FEES - EMPLOYEES	85	100	100	100
OTHER CONTRACTUAL SERVICE	914,819	470,000	470,000	391,685
TELEPHONE	8,256	7,650	8,146	8,190
CELLULAR PHONE	201	201	316	385
CABLE & SATELLITE FEES	36	48	48	60
INTERNET CONNECTION FEE	1,844	2,280	2,280	2,227
OFFICE SUPPLIES	1,270	1,500	2,000	1,750
POSTAGE	2,324	2,500	1,685	2,000
COPIER SUPPLIES	194	250	250	250
OTHER SUPPLIES	475	1,000	600	750
GAS AND OIL	58	300	300	240
COPIER LEASES	956	957	957	957
DUES & SUBSCRIPTIONS	1,548	1,992	2,191	2,237
MISCELLANEOUS	967	150	150	150
<b>001 2200 - PERSONNEL</b>	<b>404,545</b>	<b>441,820</b>	<b>441,821</b>	<b>448,982</b>
<b>001 2200 - OPERATING</b>	<b>935,429</b>	<b>491,428</b>	<b>492,123</b>	<b>413,731</b>
<b>001 2200 - TOTAL EXPENSES</b>	<b>1,339,974</b>	<b>933,248</b>	<b>933,944</b>	<b>862,713</b>

## Municipal Court (Restricted Funds)

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
PROFESSIONAL FEES	-	-	3,929	-
OTHER CONTRACTUAL SERVICE	646	647	1,865	647
NON-CAP OFFICE EQUIP	1,549	-	-	-
NON-CAP COMPUTER EQUIP	-	-	652	-
NON-CAP OTHER EQUIP	281	-	-	-
TRAINING & TRAVEL	6,135	4,000	3,250	4,000
COMPUTER EQUIPMENT	-	-	-	-
OTHER EQUIPMENT	2,092	-	-	-
<b>TOTAL EXPENSES (FUND 191 / 417)</b>	<b>10,703</b>	<b>4,647</b>	<b>9,696</b>	<b>4,647</b>
PROFESSIONAL FEES	36,300	43,000	43,000	41,000
OTHER CONTRACTUAL SERVICE	36,535	54,571	58,771	13,400
OTHER SUPPLIES	6,054	7,500	7,500	3,500
NON-CAP OTHER EQUIP	8,530	-	-	-
DUES & SUBSCRIPTIONS	4,368	4,368	4,368	110
OTHER EQUIPMENT	9,900	-	2,058	-
SYSTEM/SOFTWARE	115,400	-	588	-
BUILDING IMPROVEMENTS	10,790	-	-	-
IMPROV. OTHER THAN BLDGS	3,950	-	-	-
<b>TOTAL EXPENSES (FUND 191 / 419)</b>	<b>231,827</b>	<b>109,439</b>	<b>116,285</b>	<b>58,010</b>
OTHER CONTRACTUAL SERVICE	54,924	57,500	57,500	-
OFFICE SUPPLIES	304	500	550	-
OTHER EQUIPMENT	-	-	8,302	-
<b>TOTAL EXPENSES (FUND 193)</b>	<b>55,228</b>	<b>58,000</b>	<b>66,352</b>	<b>-</b>
PROFESSIONAL FEES	36,000	-	-	57,500
OFFICE SUPPLIES	-	-	-	500
<b>TOTAL EXPENSES (FUND 194)</b>	<b>36,000</b>	<b>-</b>	<b>-</b>	<b>58,000</b>

# E.M.A.

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	126,160	135,339	135,339	138,008
PART-TIME EMPLOYEES	29,598	36,888	36,888	36,888
OVERTIME	5,128	5,000	5,000	4,000
SICK LEAVE PAY	1,346	-	-	1,415
LONGEVITY PAY	4,165	6,315	6,315	4,137
SOCIAL SECURITY	12,960	14,041	14,041	14,110
STATE RETIREMENT	27,785	30,416	30,416	27,753
HEALTH & LIFE INS BENEFIT	26,250	33,000	33,000	33,750
WORKMEN'S COMPENSATION	6,835	7,342	7,342	7,321
PROFESSIONAL FEES	1,224	3,000	3,000	1,500
CONTRACTUAL PRINTING	470	500	500	750
MEDICAL FEES - EMPLOYEES	85	100	91	75
OTHER CONTRACTUAL SERVICES	-	-	64	-
ELECTRICITY	(467)	-	-	-
NATURAL GAS	139	-	-	-
TELEPHONE	11,978	10,792	10,792	9,300
CELLULAR PHONE	5,339	5,420	5,420	3,500
WATER & SEWER	326	-	-	-
INTERNET CONNECTION FEE	1,764	1,892	1,892	4,371
OFFICE SUPPLIES	449	1,000	1,000	1,000
POSTAGE	20	600	600	250
COPIER SUPPLIES	1,239	1,500	1,500	1,000
CLOTHING SUPPLIES	750	750	750	1,000
OTHER SUPPLIES	3,234	3,500	3,500	4,000
COMPUTER SOFTWARE	2,941	3,000	3,000	1,000
GAS AND OIL	2,203	4,000	4,000	3,200
TOOLS	266	250	250	500
R & M - OFFICE EQUIPMENT	4,243	3,047	3,047	3,047
R & M - COMPUTER EQUIP	920	1,250	1,063	1,350
R & M - OTHER	9,351	12,500	12,455	2,000
R & M - SIREN	-	-	-	10,500
NON-CAP OFFICE EQUIP	974	750	750	750
NON-CAP COMPUTER EQUIP	2,872	1,250	1,482	750
NON-CAP OTHER EQUIP	493	1,250	1,250	1,250
RENTAL OF EQUIPMENT	441	-	-	-
ADVERTISING	340	500	500	1,000
DUES & SUBSCRIPTIONS	2,671	3,060	3,060	3,303
TRAINING & TRAVEL	2,514	3,500	3,500	4,000
COUNTY WIDE EXPENSES	12,012	-	61,465	-
SPECIAL PROGRAMS	817	-	447	-
MISCELLANEOUS	5,877	5,000	4,945	5,000
OTHER EQUIPMENT	2,350	3,100	3,100	-
BUILDING IMPROVEMENTS	-	-	24,096	-
<b>001 5400 - PERSONNEL</b>	<b>240,227</b>	<b>268,342</b>	<b>268,341</b>	<b>267,383</b>
<b>001 5400 - OPERATING</b>	<b>75,485</b>	<b>68,411</b>	<b>130,323</b>	<b>64,396</b>
<b>001 5400 - CAPITAL</b>	<b>2,350</b>	<b>3,100</b>	<b>27,196</b>	<b>-</b>
<b>001 5400 - TOTAL EXPENSES</b>	<b>318,062</b>	<b>339,853</b>	<b>425,860</b>	<b>331,779</b>

## Communications

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	132,193	135,339	135,339	141,671
OVERTIME	-	500	500	500
VACATION PAY	-	-	-	2,908
SICK LEAVE PAY	922	945	945	969
LONGEVITY PAY	-	1,560	1,560	2,016
SOCIAL SECURITY	9,630	10,583	10,583	11,327
STATE RETIREMENT	27,442	28,497	28,497	26,936
HEALTH & LIFE INS BENEFIT	27,000	33,000	33,000	33,750
WORKMEN'S COMPENSATION	5,285	5,496	5,496	5,767
PROFESSIONAL FEES	12,000	12,000	12,000	12,000
MEDICAL FEES - EMPLOYEES	-	100	100	100
OTHER CONTRACTUAL SERVICE	79,731	-	38,027	89,918
TELEPHONE	456	600	600	550
CELLULAR PHONE	4,146	2,300	2,300	1,665
OFFICE SUPPLIES	157	500	500	300
POSTAGE	655	750	750	500
OTHER SUPPLIES	4,618	8,000	8,000	7,500
GAS AND OIL	695	1,750	1,750	1,400
TOOLS	-	250	250	250
R & M - OTHER	12,883	15,000	9,500	14,000
NON-CAP OTHER EQUIP	10,081	13,000	13,000	13,000
RENTAL OF EQUIPMENT	1,500	1,500	1,500	1,500
TRAINING & TRAVEL	-	1,000	-	1,000
OTHER EQUIPMENT	216,892	105,000	935,258	104,600
SYSTEM/SOFTWARE	8,780	-	-	-
<b>001 5401 - PERSONNEL</b>	<b>202,472</b>	<b>215,920</b>	<b>215,920</b>	<b>225,845</b>
<b>001 5401 - OPERATING</b>	<b>126,922</b>	<b>56,750</b>	<b>88,277</b>	<b>143,683</b>
<b>001 5401 - CAPITAL</b>	<b>225,672</b>	<b>105,000</b>	<b>935,258</b>	<b>104,600</b>
<b>001 5401 - TOTAL EXPENSES</b>	<b>555,066</b>	<b>377,670</b>	<b>1,239,455</b>	<b>474,128</b>

# Recreation and Cultural Services

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*Parks and Recreation*

*Convention Hall*

*Noccalula Falls Park*

*Cemetery*

*Library*

*Museum of Art*

*Twin Bridges Golf Course*

# Position Summary

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## TOTAL RECREATION & CULTURAL SERVICES 252

### *Parks & Recreation*

- 1 Director of Parks & Recreation
- 1 Assistant Director of Parks & Recreation
- 4 Administrative Supervisor
- 1 Administrative Office Assistant
- 2 Administrative Secretary
- 4 Assistant Recreation Manager
- 1 Campground Manager
- 1 Special Assistant - Falls
- 1 Landscape Manager
- 1 Landscaper
- 1 Secretary
- 1 Crew Leader
- 2 Equipment Operator I
- 1 Equipment Operator V
- 1 Gardener
- 5 Recreation Manager I
- 6 Recreation Manager II
- 3 Recreation Manager III
- 3 Semi-Skilled Laborer
- 1 Therapeutic Specialist
- 2 Nutrition Coordinator
- 9 Part-Time
- 74 Non-Full Time
- 7 Seasonal
- 1 Non-Full Time (Summer Food Service)
- 22 Seasonal (Summer Food Service)
- 4 Non-Full Time (Aging Program)
- 160 Total**

### *Library*

- 1 Director of Library
- 1 Assistant Director of Library
- 1 Computer Programmer / Analyst
- 2 Librarian
- 10 Library Assistant
- 3 Library Clerk
- 14 Non-Full Time
- 32 Total**

### *Convention Hall*

- 1 Recreation Manager II
- 1 Assistant Recreation Manager
- 2 Non-Full Time
- 1 Seasonal
- 5 Total**

### *Cemetery*

- 1 Environmental Services Supervisor
- 1 Crew Leader
- 1 Equipment Operator I
- 1 Equipment Operator III
- 1 Secretary
- 1 Semi-Skilled Laborer
- 4 Non-Full Time
- 2 Seasonal
- 12 Total**

### *Museum of Art*

- 1 Museum Curator
- 1 Special Assistant to Director
- 1 Museum Clerk I
- 1 Non-Full Time
- 4 Total**

### *Twin Bridges Golf Course - Fund 411*

- 1 General Manager
- 1 Golf Course Superintendent
- 1 Asst. Golf Course Superintendent
- 2 Landscaper / Greenskeeper
- 1 Food Service Clerk
- 28 Non-Full Time
- 5 Seasonal
- 39 Total**

## **Parks & Recreation**

The goal of the Parks and Recreation department is to provide opportunities for recreation to all citizens regardless of family structure, income, gender or ethnic origin. This commitment involves the opportunity to achieve full recreational experiences through individual, team, and family activities. These activities are made possible through the presentation of annual community events and the construction and maintenance of parks, playgrounds, ball fields, and indoor / outdoor recreational facilities.

### **Functions**

Provide a comprehensive recreation program for all citizens of Gadsden. This includes activities and athletics for children, youth, adults, and senior adults, as well as the operation of eight recreation centers, the Senior Activity Center, the Sports Complex, various parks and playgrounds.

Develop and operate quality public recreation facilities offering special events designed to encourage tourism and increase revenue production through water-based activities, sports-based activities and meeting facilities.

Provide wholesome family entertainment in a noncompetitive atmosphere for leisure time enjoyment by a diversified group of citizens, and meet the needs of our youth through recreational and social programming to provide an opportunity to enhance their quality of life.

## **Convention Hall**

The goal of Convention Hall is to provide the community with a facility that will accommodate functions from small meeting groups to large events in a courteous and efficient manner.

### **Functions**

Coordinate the use of Convention Hall to allow for the community to conduct private and community social events.

# **Noccalula Falls Park**

The goal of Noccalula Falls Park is to provide citizens and tourists a park that offers a variety of recreational activities and educational opportunities.

## **Functions**

### **Park Operations**

Plan and coordinate park activities that include rental of pavilions, carpet golf, playground equipment, and miniature passenger train.

### **Campgrounds**

Provide an updated camping park that includes two rental cabins, sites for primitive tent campers and motor homes, and a swimming pool for park guests.

### **Wedding Chapel**

To schedule weddings, maintain cleaning and maintenance inside and outside the building.

Perform routine checks on the sound equipment.

Provide bride and groom with a list of available ministers, florist, and music options in our city.

Supply wedding party with the Chapel rules and guidelines to help ensure the upkeep of the building in order to keep a positive reputation of the park and campground area.

### **Greenhouses**

Maintain a greenhouse facility for the growth and replacement of park greenery.

### **Maintenance**

Maintain walking trails, park grounds, equipment, miniature passenger train and rail system.

# **Cemetery**

The goal of the Cemetery is to effectively administer the overall operation, preservation, and maintenance of two municipal cemeteries and provide high quality services in a professional manner.

## **Functions**

### **Administrative**

Provide effective leadership to support sound decisions related to both legally and emotionally sensitive issues. Develop policies and procedures to assure compliance with department, local and state regulation and / or laws regarding operation and management of cemeteries.

### **Maintenance**

Administer an effective plan for maintenance of approximately 40 acres in three cemeteries.

### **Family Services**

Provide sympathetic counseling for the needs of bereaved families involved in the burial of a loved one.

# **Library**

The goal of the Library is to provide resources and services to meet the informational, educational, recreational and cultural needs of a growing, diverse community.

## **Functions**

Gadsden Public Library offers extensive print and non-print materials that encourage citizens to develop an interest in reading and lifelong learning. The Library also enhances the quality of life of the community by providing inviting, user-friendly facilities that showcase the latest in information technology and contribute to the significant improvement of intellectual skills through exciting, informative programming for all ages.

# **Museum of Art**

The goal of the Museum of Art is to support and maintain a museum of local history of the Gadsden and Etowah County area, and to support and maintain a museum dedicated to Southern artists.

## **Functions**

The Museum will promote and foster the collection and preservation of paintings, sculptures, artifacts, antique properties, furniture, items of historical significance and any such items deemed worthy for view by the public. The Museum will promote public interest, knowledge and appreciation of the history of this community and the arts. The Museum is committed to providing educational, recreational and economic benefits that will improve the quality of life for diverse audiences.

# **Twin Bridges Golf Course**

Twin Bridges Golf Club is one of Gadsden's newest and finest public golf facility. The par 72, 6,800 yard, 18-hole course, designed by Gene Bates will challenge and delight golfers of all skill levels. The course features finely manicured Bermuda fairways, bent grass greens, and strategically placed bunkers all set along the Coosa River. Golfers and nature enthusiasts alike delight in the natural beauty and calming wildlife that surround the golf course

Twin Bridges is enrolled in The Audubon's Silver Signature Sanctuary Program successfully integrates natural resource conservation with economic progress and community education. Twin Bridges Golf Club is among a select few of golf courses in the world to earn this esteemed designation.

# Parks & Recreation

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	1,127,950	1,261,755	1,261,755	1,327,691
PART-TIME EMPLOYEES	889,495	1,001,779	1,001,779	1,008,095
OVERTIME	19,971	25,000	25,000	27,500
VACATION PAY	25,660	25,583	25,583	26,480
SICK LEAVE PAY	24,618	26,237	26,237	22,782
LONGEVITY PAY	50,254	54,925	54,925	61,105
SOCIAL SECURITY	159,035	183,239	183,239	189,234
STATE RETIREMENT	265,121	277,291	277,291	268,740
HEALTH & LIFE INS BENEFIT	342,755	440,000	440,000	483,750
UNIFORM ALLOWANCE	3,000	3,000	3,000	3,000
WORKMEN'S COMPENSATION	83,507	93,738	93,738	96,976
CONTRACTUAL PRINTING	2,914	3,500	3,500	3,500
MEDICAL FEES - EMPLOYEES	2,649	2,500	2,500	2,500
OTHER CONTRACTUAL SERVICE	134,097	161,085	165,085	165,085
ELECTRICITY	942	1,750	1,750	1,500
TELEPHONE	16,243	16,875	16,875	16,875
CELLULAR PHONE	3,959	4,100	4,100	4,428
WATER & SEWER	203	250	250	250
TV CABLE/SATELLITE FEE	538	625	1,550	1,314
INTERNET CONNECTION FEE	4,383	4,425	4,425	6,522
OFFICE SUPPLIES	6,964	8,000	7,845	7,500
POSTAGE	700	1,000	1,000	1,000
COPIER SUPPLIES	839	1,000	1,000	1,000
RECREATION SUPPLIES	19,905	20,000	19,322	20,000
LAWN SUPPLIES	29,585	30,000	30,000	30,000
CLOTHING SUPPLIES	1,444	2,500	2,500	2,500
OTHER SUPPLIES	44,522	48,000	49,972	48,000
COMPUTER SOFTWARE	-	452	452	-
GAS AND OIL	14,850	20,000	11,500	16,000
TOOLS	173	500	500	500
SAND & GRAVEL	11,387	14,000	14,327	12,500
R & M - OFFICE EQUIPMENT	1,665	2,000	2,000	1,665
R & M - BUILDINGS	5,689	1,500	12,220	-
R & M - OTHER	5,551	5,000	5,000	5,000
NON-CAP OFFICE EQUIP	2,400	2,000	2,000	1,500
NON-CAP OTHER EQUIP	11,577	7,500	8,435	7,500
RENTAL OF EQUIPMENT	616	750	750	772
COPIER LEASES	6,561	6,561	6,561	6,561
BAIT SHOP - GAS	257	500	500	500
BAIT SHOP - TACKLE	30,567	37,500	37,500	37,500
BAIT SHOP - CLOTHING	400	500	500	-
CONCESSIONS	16,891	20,000	20,000	18,000
CONCESSIONS-SOFTBALL	50,015	47,000	47,000	47,000
CONCESSIONS-COOSA LANDING	9,665	12,500	12,500	12,500

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## Parks & Recreation (continued)

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
ADVERTISING	13,906	12,500	14,000	22,500
DUES & SUBSCRIPTIONS	2,158	3,000	3,000	3,000
INSURANCE	500	500	500	500
TRAINING & TRAVEL	7,818	8,500	8,500	8,500
TEAM TRAVEL	1,177	1,500	1,500	1,500
SR CITIZENS REC. PROGRAM	8,217	19,560	19,661	19,110
SPECIAL EVENTS	144,588	135,000	139,000	175,000
SPECIAL PROGRAMS	10,442	20,000	20,000	20,000
MISCELLANEOUS	2,484	2,500	2,500	2,500
OTHER EQUIPMENT	23,249	22,500	21,540	56,300
BUILDING IMPROVEMENTS	24,112	38,000	45,250	40,000
IMPROV. OTHER THAN BLDGS	2,000	-	3,400	17,000
<b>001 6500 - PERSONNEL</b>	<b>2,991,366</b>	<b>3,392,547</b>	<b>3,392,547</b>	<b>3,515,352</b>
<b>001 6500 - OPERATING</b>	<b>629,441</b>	<b>686,933</b>	<b>702,080</b>	<b>732,082</b>
<b>001 6500 - CAPITAL</b>	<b>49,361</b>	<b>60,500</b>	<b>70,190</b>	<b>113,300</b>
<b>001 6500 - TOTAL EXPENSES</b>	<b>3,670,168</b>	<b>4,139,980</b>	<b>4,164,817</b>	<b>4,360,734</b>

## Parks & Recreation (Summer Nutrition Program)

PART-TIME EMPLOYEES	26,810	35,260	35,260	35,260
SOCIAL SECURITY	2,051	2,697	2,697	2,697
WORKMEN'S COMPENSATION	1,073	1,410	1,410	1,410
MEDICAL FEES - EMPLOYEES	1,050	1,050	1,260	1,260
OFFICE SUPPLIES	252	400	400	400
COPIER SUPPLIES	161	220	220	220
OTHER SUPPLIES	2,998	2,900	2,900	2,900
GAS AND OIL	1,817	2,000	2,000	1,600
NON-CAP OFFICE EQUIP	257	500	500	500
NON-CAP OTHER EQUIP	47	400	190	200
MISCELLANEOUS	74,830	86,000	86,000	86,000
<b>131 6500 - PERSONNEL</b>	<b>29,934</b>	<b>39,368</b>	<b>39,367</b>	<b>39,368</b>
<b>131 6500 - OPERATING</b>	<b>81,412</b>	<b>93,470</b>	<b>93,470</b>	<b>93,080</b>
<b>131 6500 - TOTAL EXPENSES</b>	<b>111,346</b>	<b>132,838</b>	<b>132,837</b>	<b>132,448</b>

## Parks & Recreation (Aging Grant)

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
FULL-TIME EMPLOYEES	36,917	43,024	43,024	45,187
PART-TIME EMPLOYEES	20,209	24,354	18,612	24,354
OVERTIME	59	-	-	-
VACATION PAY	394	403	403	1,283
SICK LEAVE PAY	1,453	1,489	1,489	745
LONGEVITY PAY	645	1,266	1,266	1,367
SOCIAL SECURITY	4,473	5,396	4,957	5,580
STATE RETIREMENT	7,928	9,186	9,186	8,841
HEALTH & LIFE INS BENEFIT	6,750	11,000	11,000	11,250
WORKMEN'S COMPENSATION	2,346	2,746	2,516	2,836
MEDICAL FEES - EMPLOYEES	150	250	250	220
ELECTRICITY	1,714	2,000	2,000	2,000
NATURAL GAS	623	900	900	750
TELEPHONE	408	400	400	420
WATER & SEWER	244	250	250	250
INTERNET CONNECTION FEE	1,968	1,938	1,938	2,258
OFFICE SUPPLIES	-	50	50	50
POSTAGE	100	200	200	100
RECREATION SUPPLIES	-	300	300	200
CLOTHING SUPPLIES	-	200	200	100
OTHER SUPPLIES	97	100	100	100
GAS AND OIL	3,666	3,500	3,500	3,250
R & M - OTHER	-	50	50	-
NON-CAP OFFICE EQUIP	-	400	400	400
NON-CAP OTHER EQUIP	-	1,000	1,000	1,000
TRAINING & TRAVEL	-	100	100	100
NUTRITION SITE EXPENSES	1,214	500	500	200
SPECIAL EVENTS	41	200	200	200
MISCELLANEOUS	-	100	100	100
<b>132 6500 - PERSONNEL</b>	<b>81,174</b>	<b>98,864</b>	<b>92,453</b>	<b>101,442</b>
<b>132 6500 - OPERATING</b>	<b>10,225</b>	<b>12,438</b>	<b>12,438</b>	<b>11,698</b>
<b>132 6500 - TOTAL EXPENSES</b>	<b>91,399</b>	<b>111,302</b>	<b>104,891</b>	<b>113,140</b>

## Parks & Recreation (Restricted Funds)

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
OTHER CONTRACTUAL SERVICE	2,907	10,000	10,000	12,000
OFFICE SUPPLIES	-	-	-	-
POSTAGE	200	200	200	200
CLOTHING SUPPLIES	6,631	6,500	4,575	6,500
GAS AND OIL	-	-	-	-
RENTAL OF EQUIPMENT	-	200	200	200
CONCESSIONS	-	2,200	2,200	2,200
ADVERTISING	7,155	7,250	9,175	-
DUES & SUBSCRIPTIONS	400	400	750	750
SPECIAL PROGRAMS	13,650	21,800	25,450	25,450
SUMMER CONCERTS	23,000	25,000	25,000	26,000
SENIOR CITIZEN TRIPS	39,568	71,000	71,000	85,000
MISCELLANEOUS	7,865	11,000	10,650	11,000
<b>TOTAL EXPENSES (FUND 191)</b>	<b>101,376</b>	<b>155,550</b>	<b>159,200</b>	<b>169,300</b>

## Convention Hall

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
FULL-TIME EMPLOYEES	32,368	40,998	40,998	43,068
PART-TIME EMPLOYEES	26,409	27,928	27,928	27,928
OVERTIME	1,354	1,500	1,500	1,000
VACATION PAY	1,480	837	837	869
SICK LEAVE PAY	666	754	754	1,166
LONGEVITY PAY	86	508	508	457
SOCIAL SECURITY	4,779	5,548	5,548	5,698
STATE RETIREMENT	7,018	8,920	8,920	8,455
HEALTH & LIFE INS BENEFIT	14,250	22,000	22,000	22,500
WORKMEN'S COMPENSATION	2,545	2,837	2,837	2,898
CONTRACTUAL PRINTING	85	100	100	100
MEDICAL FEES - EMPLOYEES	285	200	200	200
TELEPHONE	272	245	357	275
CABLE & SATELLITE FEES	-	72	114	129
INTERNET CONNECTION FEE	255	995	1,013	1,019
OFFICE SUPPLIES	21	50	50	50
POSTAGE	50	100	100	100
CLOTHING SUPPLIES	-	500	440	500
OTHER SUPPLIES	7,653	8,950	8,950	8,750
R & M - OFFICE EQUIPMENT	185	185	185	185
R & M - OTHER	1,893	2,000	2,000	2,000
NON-CAP OFFICE EQUIP	140	200	200	200
NON-CAP OTHER EQUIP	4,075	4,000	3,872	2,000
DUES & SUBSCRIPTIONS	522	735	751	758
MISCELLANEOUS	-	100	100	100
OTHER EQUIPMENT	12,970	34,289	119,200	-
BUILDING IMPROVEMENTS	-	18,000	18,000	8,000
<b>001 6600 - PERSONNEL</b>	<b>90,955</b>	<b>111,830</b>	<b>111,830</b>	<b>114,041</b>
<b>001 6600 - OPERATING</b>	<b>15,436</b>	<b>18,432</b>	<b>18,432</b>	<b>16,366</b>
<b>001 6600 - CAPITAL</b>	<b>12,970</b>	<b>52,289</b>	<b>137,200</b>	<b>8,000</b>
<b>001 6600 - TOTAL EXPENSES</b>	<b>119,361</b>	<b>182,551</b>	<b>267,462</b>	<b>138,407</b>

# Noccalula Falls

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
PROFESSIONAL FEES	-	-	192,757	-
CONTRACTUAL PRINTING	7,443	9,000	9,000	9,000
MEDICAL FEES - EMPLOYEES	1,400	1,200	1,200	1,200
OTHER CONTRACTUAL SERVICE	201,674	140,500	175,000	142,700
UTILITIES	-	-	1,000	1,000
TELEPHONE	9,891	9,636	9,636	10,900
CELLULAR PHONE	1,679	1,675	2,398	2,465
CABLE & SATELLITE FEES	16,828	16,861	16,861	17,960
INTERNET CONNECTION FEE	2,135	2,135	2,135	4,642
OFFICE SUPPLIES	1,044	1,250	1,250	1,250
POSTAGE	450	500	500	500
COPIER SUPPLIES	14	50	50	50
RECREATION SUPPLIES	961	1,200	1,200	1,200
LAWN SUPPLIES	45,862	50,000	53,669	65,000
CLOTHING SUPPLIES	3,141	3,000	3,000	4,000
OTHER SUPPLIES	13,089	16,000	14,011	16,000
PETTING ZOO SUPPLIES	24,299	22,500	22,500	22,500
COMPUTER SOFTWARE	260	1,000	1,000	500
GAS AND OIL	28,792	37,500	33,971	30,000
CHEMICALS	4,135	5,000	5,000	5,000
TOOLS	2,912	3,000	3,400	4,500
TOPSOIL, CHERT & SLAG	-	-	14,495	-
SAND & GRAVEL	3,945	5,000	5,000	5,000
R & M - OFFICE EQUIPMENT	925	925	925	925
R & M - MOTOR VEHICLES	23	-	-	-
R & M - BUILDINGS	9,728	7,500	10,163	7,500
R & M - OTHER	15,485	15,000	15,015	15,000
NON-CAP OFFICE EQUIP	233	1,000	1,000	500
NON-CAP OTHER EQUIP	13,049	11,000	14,000	11,000
RENTAL OF EQUIPMENT	1,166	750	815	5,000
COPIER LEASES	1,666	1,666	1,666	1,666
MDSE - NOCC FALLS-COUNTRY STORE	2,451	2,000	2,000	2,000
NOCCALULA FALLS GIFT SHOP	50,003	50,000	57,728	60,000
CONCESSIONS	10,155	10,500	15,891	16,000
ADVERTISING	26,405	35,000	38,855	37,500
DUES & SUBSCRIPTIONS	2,730	3,000	3,000	3,000
TRAINING & TRAVEL	997	1,500	1,500	1,500
RECORDING & OTHER FEES	-	-	-	600
SPECIAL EVENTS	44,930	5,000	5,000	5,000
CAR SHOW	2,956	5,000	5,000	5,000
BARBARIAN CHALLENGE	-	53,500	53,500	67,000
CHRISTMAS AT THE FALLS	49,845	30,000	87,422	30,000
MISCELLANEOUS	3,105	3,000	3,150	3,000
OTHER EQUIPMENT	38,588	8,500	16,650	32,900
BUILDINGS	4,495	-	-	-
BUILDING IMPROVEMENTS	9,071	15,000	19,710	15,000
IMPROV. OTHER THAN BLDGS	39,981	34,050	180,649	18,000
NOCCALULA GREENWAY	-	-	131,123	-
<b>001 6700 - OPERATING</b>	<b>605,806</b>	<b>563,348</b>	<b>885,663</b>	<b>617,558</b>
<b>001 6700 - CAPITAL</b>	<b>92,135</b>	<b>57,550</b>	<b>348,132</b>	<b>65,900</b>
<b>001 6700 - TOTAL EXPENSES</b>	<b>697,941</b>	<b>620,898</b>	<b>1,233,795</b>	<b>683,458</b>

# Cemetery

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	155,830	163,311	163,311	172,494
PART-TIME EMPLOYEES	32,665	55,856	55,856	50,896
OVERTIME	15,751	17,500	17,500	17,500
VACATION PAY	2,868	3,617	3,617	3,309
SICK LEAVE PAY	3,162	3,241	3,241	3,473
LONGEVITY PAY	4,093	5,183	5,183	6,672
SOCIAL SECURITY	15,851	19,026	19,026	19,457
STATE RETIREMENT	36,468	38,227	38,227	37,347
HEALTH & LIFE INS BENEFIT	53,251	66,000	66,000	67,500
UNIFORM ALLOWANCE	1,200	1,200	1,200	1,200
WORKMEN'S COMPENSATION	8,334	9,674	9,674	9,903
CONTRACTUAL PRINTING	-	250	250	250
MEDICAL FEES - EMPLOYEES	375	400	400	220
TELEPHONE	499	550	550	550
CELLULAR PHONE	584	586	586	769
INTERNET CONNECTION FEE	481	483	483	481
OFFICE SUPPLIES	41	150	150	150
POSTAGE	-	50	50	50
LAWN SUPPLIES	318	1,500	1,500	1,000
CLOTHING SUPPLIES	733	750	950	750
OTHER SUPPLIES	1,405	1,750	1,750	1,750
GAS AND OIL	3,059	4,250	3,850	3,400
CHEMICALS	1,200	1,500	1,500	1,550
TOOLS	240	500	519	500
TOPSOIL, CHERT & SLAG	1,440	1,500	1,500	1,500
SAND & GRAVEL	1,440	1,500	1,500	1,500
R & M - OTHER	31,146	14,000	13,650	12,500
NON-CAP OTHER EQUIP	5,949	7,000	7,517	7,500
RENTAL OF EQUIPMENT	120	-	-	-
COPIER LEASES	770	771	771	771
DUES & SUBSCRIPTIONS	196	197	230	230
MISCELLANEOUS	1,821	3,500	3,500	4,000
OTHER EQUIPMENT	7,819	10,313	10,313	26,000
BUILDING IMPROVEMENTS	33,042	6,500	6,500	20,000
IMPROV. OTHER THAN BLDGS	13,000	-	-	-
TO BE DETERMINED	(18,218)	-	11,008	-
<b>001 6800 - PERSONNEL</b>	<b>329,473</b>	<b>382,836</b>	<b>382,835</b>	<b>389,751</b>
<b>001 6800 - OPERATING</b>	<b>51,817</b>	<b>41,187</b>	<b>41,206</b>	<b>39,421</b>
<b>001 6800 - CAPITAL</b>	<b>35,643</b>	<b>16,813</b>	<b>27,821</b>	<b>46,000</b>
<b>001 6800 - TOTAL EXPENSES</b>	<b>416,933</b>	<b>440,836</b>	<b>451,862</b>	<b>475,172</b>

# Library

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	550,404	570,992	570,992	592,903
PART-TIME EMPLOYEES	143,570	158,916	158,916	158,916
OVERTIME	319	500	500	250
VACATION PAY	7,894	11,143	11,143	5,100
SICK LEAVE PAY	9,344	11,060	11,060	2,590
LONGEVITY PAY	25,924	27,259	27,259	27,644
SOCIAL SECURITY	54,452	59,660	59,660	60,236
STATE RETIREMENT	119,607	122,858	122,858	116,650
HEALTH & LIFE INS BENEFIT	153,002	187,000	187,000	202,500
WORKMEN'S COMPENSATION	28,810	30,307	30,307	31,189
CONTRACTUAL PRINTING	-	-	400	200
MEDICAL FEES - EMPLOYEES	100	500	500	220
OTHER CONTRACTUAL SERVICE	22,298	20,730	24,440	20,380
TELEPHONE	5,763	5,975	5,975	6,550
INTERNET CONNECTION FEE	7,863	8,000	8,250	8,250
OFFICE SUPPLIES	7,799	8,000	8,000	8,000
POSTAGE	3,170	3,500	3,500	3,000
COPIER SUPPLIES	1,379	1,500	2,500	2,500
OTHER SUPPLIES	5,299	5,500	5,100	5,500
COMPUTER SOFTWARE	706	1,000	950	1,000
GAS AND OIL	334	750	750	600
BOOKS	51,906	50,000	50,973	50,000
AUDIO AND VISUAL	3,718	5,000	5,012	5,000
COPIER LEASES	5,094	5,094	5,094	5,094
<b>001 6000 - PERSONNEL</b>	<b>1,093,326</b>	<b>1,179,696</b>	<b>1,179,695</b>	<b>1,197,977</b>
<b>001 6000 - OPERATING</b>	<b>115,429</b>	<b>115,549</b>	<b>121,444</b>	<b>116,294</b>
<b>001 6000 - TOTAL EXPENSES</b>	<b>1,208,755</b>	<b>1,295,245</b>	<b>1,301,139</b>	<b>1,314,271</b>

# Library Grants

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
OTHER SUPPLIES	216	-	-	-
COMPUTER SOFTWARE	3,805	-	-	-
NON-CAP COMPUTER EQUIP	3,633	-	-	-
COMPUTER EQUIPMENT	1,338	-	-	-
OTHER EQUIPMENT	7,400	-	-	-
<b>TOTAL EXPENSES (FUND 111/6010)</b>	<b>16,392</b>	<b>-</b>	<b>-</b>	<b>-</b>
PART-TIME EMPLOYEES	20,679	22,968	22,968	22,968
SOCIAL SECURITY	1,582	1,757	1,757	1,757
WORKMEN'S COMPENSATION	828	919	919	919
CONTRACTUAL PRINTING	20	-	500	500
LIBRARY BINDER FEES	40	-	100	100
OTHER CONTRACTUAL SERVICE	589	3,000	10,600	6,500
OFFICE SUPPLIES	10,229	6,000	9,000	6,000
POSTAGE	838	-	1,000	1,000
COPIER SUPPLIES	-	-	2,513	-
OTHER SUPPLIES	880	1,000	549	500
COMPUTER SOFTWARE	3,211	3,000	3,000	3,000
TOOLS	49	100	100	-
BOOKS	3,206	3,200	12,425	2,000
AUDIO AND VISUAL	-	1,400	6,890	2,000
R & M - OFFICE EQUIPMENT	1,361	500	500	500
R & M - COMPUTER EQUIP	-	500	500	500
R & M - OTHER	5,993	-	9,000	-
NON-CAP OFFICE EQUIP	768	500	500	1,000
NON-CAP COMPUTER EQUIP	-	-	-	1,000
NON-CAP OTHER EQUIP	309	-	451	1,000
RENTAL OF EQUIPMENT	1,212	-	1,250	1,200
ADVERTISING	-	-	300	-
DUES & SUBSCRIPTIONS	13,142	6,000	6,080	6,000
TRAINING & TRAVEL	2,315	1,003	1,003	1,500
MISCELLANEOUS	874	1,146	1,633	784
<b>TOTAL EXPENSES (FUND 111/6011)</b>	<b>68,125</b>	<b>52,993</b>	<b>93,538</b>	<b>60,728</b>
OTHER CONTRACTUAL SERVICE	7,144	1,500	2,500	5,000
OFFICE SUPPLIES	-	-	3,000	3,000
OTHER SUPPLIES	427	1,500	3,500	3,000
COMPUTER SOFTWARE	512	-	-	-
BOOKS	-	4,000	4,000	1,000
R & M - OFFICE EQUIPMENT	-	-	3,445	-
R & M - COMPUTER EQUIP	775	2,000	2,000	2,000
R & M - BUILDINGS	1,765	4,500	4,500	-
R & M - OTHER	442	500	500	-
NON-CAP COMPUTER EQUIP	2,107	-	5,000	-
DUES & SUBSCRIPTIONS	1,468	2,500	9,500	2,000
TRAINING & TRAVEL	-	1,000	1,000	2,000
MISCELLANEOUS	714	500	2,500	-
BUILDINGS	-	-	8,500	-
IMPROV. OTHER THAN BLDGS	-	-	1,500	-
<b>TOTAL EXPENSES (FUND 111/6012)</b>	<b>15,354</b>	<b>18,000</b>	<b>51,445</b>	<b>18,000</b>
R & M - BUILDINGS	-	5,000	5,000	-
COMPUTER EQUIPMENT	-	-	-	5,000
<b>TOTAL EXPENSES (FUND 111/6013)</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>

# Museum of Art

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
FULL-TIME EMPLOYEES	80,791	82,508	82,508	94,245
PART-TIME EMPLOYEES	10,910	11,484	11,484	11,484
VACATION PAY	687	1,939	1,939	-
SICK LEAVE PAY	2,032	1,465	1,465	-
LONGEVITY PAY	-	372	372	469
SOCIAL SECURITY	6,985	7,479	7,479	8,124
STATE RETIREMENT	16,663	16,263	16,263	17,214
HEALTH & LIFE INS BENEFIT	18,000	22,000	22,000	22,500
WORKMEN'S COMPENSATION	3,671	3,775	3,775	4,248
PROFESSIONAL FEES	1,885	3,500	3,500	3,000
CONTRACTUAL PRINTING	400	1,000	1,500	1,500
MEDICAL FEES - EMPLOYEES	50	100	100	100
OTHER CONTRACTUAL SERVICE	4,419	4,814	4,814	4,814
TELEPHONE	690	800	800	800
CABLE & SATELLITE FEES	51	51	90	102
OFFICE SUPPLIES	3,389	3,000	2,416	3,000
POSTAGE	3,703	4,500	1,969	2,500
OTHER SUPPLIES	4,889	5,500	5,061	5,000
COMPUTER SOFTWARE	-	500	448	-
ART SUPPLIES	854	1,000	1,144	1,000
GAS AND OIL	-	250	250	200
SIGNS	30	300	350	300
R & M - OFFICE EQUIP	-	-	584	-
R & M - COMPUTER EQUIP	-	-	25	-
R & M - BUILDINGS	723	-	1,992	-
R & M - OTHER	1,168	-	-	-
NON-CAP OFFICE EQUIP	386	500	500	500
NON-CAP COMPUTER EQUIP	1,060	-	27	-
NON-CAP OTHER EQUIP	709	-	439	-
COPIER LEASES	770	771	771	771
ADVERTISING	550	750	750	750
DUES & SUBSCRIPTIONS	465	500	500	465
TRAINING & TRAVEL	1,248	1,500	1,500	1,500
MISCELLANEOUS	-	250	250	250
<b>001 6200 - PERSONNEL</b>	<b>139,739</b>	<b>147,285</b>	<b>147,285</b>	<b>158,285</b>
<b>001 6200 - OPERATING</b>	<b>27,439</b>	<b>29,586</b>	<b>29,780</b>	<b>26,552</b>
<b>001 6200 - TOTAL EXPENSES</b>	<b>167,178</b>	<b>176,871</b>	<b>177,065</b>	<b>184,837</b>

# Twin Bridges Golf Course

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
<b>ADMINISTRATION</b>				
FULL-TIME EMPLOYEES	55,180	67,798	67,798	69,482
SICK LEAVE PAY	2,023	-	-	-
SOCIAL SECURITY	4,420	5,187	5,187	5,315
STATE RETIREMENT	11,453	14,061	14,061	13,195
HEALTH & LIFE INS BENEFIT	5,250	11,000	11,000	11,250
WORKMEN'S COMPENSATION	2,323	2,712	2,712	2,779
CONTRACTUAL PRINTING	55	100	100	100
MEDICAL FEES - EMPLOYEES	85	50	50	55
OTHER CONTRACTUAL SERVICE	2,376	2,900	2,900	2,000
ELECTRICITY	26,056	26,500	26,500	26,500
NATURAL GAS	2,125	2,500	2,500	2,000
CELLULAR PHONE	369	850	877	400
WATER & SEWER	8,474	7,000	7,000	5,000
TV CABLE/SATELLITE FEE	867	725	898	1,020
INTERNET CONNECTION FEE	1,161	1,400	1,400	1,488
OFFICE SUPPLIES	1,389	1,750	1,750	1,700
POSTAGE	17	50	50	50
OTHER SUPPLIES	1,321	1,200	1,200	1,200
GAS AND OIL	96	250	50	200
R & M - BUILDINGS	593	1,500	1,500	1,500
R & M - OTHER	880	1,000	1,000	1,000
NON-CAP OFFICE EQUIP	-	-	1,319	-
RENTAL OF EQUIPMENT	55,539	65,000	53,400	50,208
ADVERTISING	12,397	10,000	7,931	10,000
DUES & SUBSCRIPTIONS	625	805	805	805
TRAINING & TRAVEL	-	1,500	1,500	1,500
RECORDING & OTHER FEES	10,210	10,000	10,000	10,000
MISCELLANEOUS	1,500	-	-	-
CAPITAL OUTLAY / OTHER EQUIPMENT	-	-	2,069	-
BUILDING IMPROVEMENTS	-	12,500	2,316	14,500
<b>411 4410 - PERSONNEL</b>	<b>80,649</b>	<b>100,757</b>	<b>100,758</b>	<b>102,021</b>
<b>411 4410 - OPERATING</b>	<b>126,135</b>	<b>135,080</b>	<b>122,730</b>	<b>116,726</b>
<b>411 4410 - CAPITAL</b>	<b>-</b>	<b>12,500</b>	<b>4,385</b>	<b>14,500</b>
<b>411 4410 - TOTAL (ADMINISTRATION)</b>	<b>206,784</b>	<b>248,337</b>	<b>227,873</b>	<b>233,247</b>
<b>PRO SHOP</b>				
PART-TIME EMPLOYEES	120,457	147,476	147,476	131,256
SOCIAL SECURITY	9,215	11,282	11,282	10,041
WORKMEN'S COMPENSATION	4,821	5,899	5,899	5,250
PROFESSIONAL FEES	512	-	-	-
MEDICAL FEES - EMPLOYEES	400	700	700	550
ELECTRICITY	4,336	5,000	5,000	4,750
TELEPHONE	1,405	1,500	1,500	1,450
WATER & SEWER	1,288	1,400	1,487	1,400
POSTAGE	363	250	250	250
CLOTHING SUPPLIES	1,125	1,500	1,500	1,500
OTHER SUPPLIES	4,953	5,100	5,100	5,100
R & M - MOTOR VEHICLES	215	200	200	200
SPECIAL EVENTS	499	850	850	850
MISCELLANEOUS	(47)	250	250	250
COST OF GOODS SOLD	42,133	48,000	51,232	45,000
<b>411 4420 - PERSONNEL</b>	<b>134,493</b>	<b>164,657</b>	<b>164,657</b>	<b>146,547</b>
<b>411 4420 - OPERATING</b>	<b>57,182</b>	<b>64,750</b>	<b>68,069</b>	<b>61,300</b>
<b>411 4420 - TOTAL (PRO SHOP)</b>	<b>191,675</b>	<b>229,407</b>	<b>232,726</b>	<b>207,847</b>

## Twin Bridges Golf Course (continued)

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
<b><u>MAINTENANCE</u></b>				
FULL-TIME EMPLOYEES	133,962	119,477	119,477	118,598
PART-TIME EMPLOYEES	86,891	91,060	91,060	86,492
OVERTIME	7	-	-	1,900
LONGEVITY PAY	-	-	-	518
SICK LEAVE PAY	2,759	2,506	2,506	896
SOCIAL SECURITY	16,779	16,298	16,298	15,943
STATE RETIREMENT	27,809	24,780	24,780	22,981
HEALTH & LIFE INS BENEFIT	27,000	44,000	44,000	45,000
UNIFORM ALLOWANCE	600	600	600	600
WORKMEN'S COMPENSATION	8,836	8,421	8,421	8,300
MEDICAL FEES - EMPLOYEES	400	500	500	660
OTHER CONTRACTUAL SERVICE	15,457	15,000	15,000	15,500
ELECTRICITY	18,143	18,500	18,500	25,000
NATURAL GAS	1,550	1,600	1,600	1,600
CELLULAR PHONE	201	201	201	400
WATER & SEWER	2,291	2,500	2,500	1,500
LAWN SUPPLIES	8,613	8,500	8,500	8,500
CLOTHING SUPPLIES	420	500	500	1,000
OTHER SUPPLIES	6,004	6,500	6,500	6,500
GAS AND OIL	11,865	14,000	10,000	10,000
CHEMICALS	52,534	63,000	55,690	55,000
TOOLS	1,216	1,000	1,000	1,000
TOPSOIL, CHERT & SLAG	-	4,000	4,000	4,000
SAND & GRAVEL	9,265	14,000	14,000	15,000
R & M - MOTOR VEHICLES	25,134	18,000	24,500	24,500
R & M - OTHER	8,054	8,000	12,810	10,000
NON-CAP OTHER EQUIP	1,707	2,000	2,000	2,000
TRAINING & TRAVEL	-	500	500	1,500
MISCELLANEOUS	900	900	900	900
OTHER EQUIPMENT	21,479	-	20,465	8,500
<b>411 4430 - PERSONNEL</b>	<b>304,643</b>	<b>307,142</b>	<b>307,142</b>	<b>301,228</b>
<b>411 4430 - OPERATING</b>	<b>163,754</b>	<b>179,201</b>	<b>179,201</b>	<b>184,560</b>
<b>411 4430 - CAPITAL</b>	<b>21,479</b>	<b>-</b>	<b>20,465</b>	<b>8,500</b>
<b>411 4430 - TOTAL (MAINTENANCE)</b>	<b>489,876</b>	<b>486,343</b>	<b>506,808</b>	<b>494,288</b>
<b><u>FOOD &amp; BEVERAGE</u></b>				
FULL-TIME EMPLOYEES	21,064	21,512	21,512	22,583
PART-TIME EMPLOYEES	20,569	34,452	34,452	26,400
OVERTIME	-	-	-	1,300
LONGEVITY PAY	-	-	-	452
SOCIAL SECURITY	3,057	4,281	4,281	3,881
STATE RETIREMENT	4,373	4,462	4,462	4,621
HEALTH & LIFE INS BENEFIT	9,000	11,000	11,000	11,250
UNIFORM ALLOWANCE	300	300	300	300
WORKMEN'S COMPENSATION	1,667	2,239	2,239	2,029
MEDICAL FEES - EMPLOYEES	100	200	200	220
OTHER CONTRACTUAL SERVICE	50	-	-	-
CLOTHING SUPPLIES	-	-	-	500
OTHER SUPPLIES	5,789	7,500	6,947	7,000
R & M - OTHER	134	500	500	500
NON-CAP OTHER EQUIP	-	-	300	-
TRAINING & TRAVEL	-	-	-	-
RECORDING & OTHER FEES	500	500	753	753
COST OF GOODS SOLD	42,931	40,000	40,000	40,000
<b>411 4440 - PERSONNEL</b>	<b>60,030</b>	<b>78,245</b>	<b>78,246</b>	<b>72,816</b>
<b>411 4440 - OPERATING</b>	<b>49,504</b>	<b>48,700</b>	<b>48,700</b>	<b>48,973</b>
<b>411 4440 - TOTAL (FOOD &amp; BEVERAGE)</b>	<b>109,534</b>	<b>126,945</b>	<b>126,946</b>	<b>121,789</b>

# Public Works Services

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*Residential Garbage*

*Street Services*

*Street Maintenance*

*Street Painting*

*Transfer Station*

*Facilities Maintenance*

# Position Summary

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## TOTAL PUBLIC WORKS SERVICES 156

### **Residential Garbage - Fund 430**

- 1 Director of Public Works
- 1 Crew Leader
- 6 Sanitation Truck Driver / Operator
- 8 **Total**

### **Residential Garbage Collections - Fund 430**

- 1 Garbage Collections Supervisor
- 1 Part-Time
- 2 Non-Full Time
- 4 **Total**

### **Street Services**

- 10 Equipment Operator II
- 8 Non-Full Time
- 18 **Total**

### **Street Maintenance**

- 1 Assistant Director of Public Works
- 1 Street Maintenance Manager
- 1 Environmental Services Manager
- 7 Crew Leader
- 15 Equipment Operator I
- 1 Equipment Operator II
- 4 Equipment Operator III
- 1 Equipment Operator IV
- 2 Equipment Operator V
- 1 Secretary
- 1 Semi-Skilled Laborer
- 2 Tree Trimmer
- 1 Tree Trimmer Crew Leader
- 39 Non-Full Time
- 77 **Total**

### **Transfer Station - Fund 430**

- 1 Environmental Services Superintendent
- 1 Environmental Services Manager
- 1 Special Assistant - Recycling
- 3 Equipment Operator I
- 3 Equipment Operator IV
- 2 Equipment Operator V
- 1 Secretary
- 2 Part-Time
- 6 Non-Full Time
- 20 **Total**

### **Street Painting**

- 1 Graphic Artist / Project Designer
- 1 Crew Leader
- 2 Equipment Operator I
- 1 Part-Time
- 5 **Total**

### **Facilities Maintenance**

- 1 Maintenance Manager
- 11 Building Construction Technician
- 3 Building Maintenance Technician
- 2 Heating / Air Conditioning Tech
- 2 Maintenance Electrician
- 5 Non-Full Time
- 24 **Total**

# Residential Garbage

The goal of Residential Garbage is to preserve the public health and image of our community by providing timely, efficient garbage collection service to residential customers of the City of Gadsden.

## Functions

### **Administration**

Receive, coordinate and route citizen's requests for public service. Provide administrative support and assistance within the department.

### **Collection**

Provide curbside automated garbage pickup for all residential customers on a weekly basis.

### **Customer Service**

Provide information regarding garbage service, instruction for schedules, contents restrictions and container placement. Assist residential customers in providing appropriate residential containers necessary for automated sanitation pickup services. Respond to citizen's comments, complaints and inquiries with information regarding appropriate procedures and regulations necessary for refuse disposal in accordance with local law.

# Street Services

The goal of Street Services is to effectively provide trash collection and street cleaning services throughout residential and public areas, thereby enhancing the appearance of our community.

## Functions

### **Trash / Leaf Collection**

Provide residential trash collection, including miscellaneous items that are not considered appropriate to be included in the weekly garbage collection. Leaf collection and disposal is provided during the fall and winter seasons.

# Street Maintenance

The goal of Street Maintenance is to provide essential maintenance pertaining to the preservation of streets and drainage throughout the city to ensure safe public travel and to minimize damage to property due to flooding.

## Functions

### **Streets**

Perform repairs and maintenance on streets, sidewalks, and bridges.

### **Drainage**

Maintain all drainage facilities including pipes, inlets, channels and ditches to permit the flow of water.

### **Traffic**

Install and maintain traffic signals on city streets.

### **Rights of Way**

Maintain grass along city and state roads, general public areas including ditches, easements and rights-of-way as per City Ordinances within the City perimeters.

### **Street Cleaning**

Provide street sweeping and washing services for main streets throughout the city.

# Street Painting

The goal of Street Painting is to maintain and provide appropriate pavement markings, roadway signage and removal of visual obstructions on all city maintained streets to ensure a safe and orderly transportation infrastructure.

## Functions

### **Streets**

Provide new and replacement markings to city streets as necessary.

### **Street Signs / Obstructions**

Erect new and replacement signage located on city maintained streets. Remove any existing or potential obstructions of traffic markings and signs.

# **Transfer Station**

The goal of the Transfer Station is to provide facilities for solid waste disposal to our residential customers as well as the commercial community that are in compliance with environmental rules and regulations.

## **Functions**

### **Landfill Services**

Provide disposal services for debris from construction demolition sites.

### **Recycling**

Operate a recycling service for wood, metal materials, limbs and leaves. Wood materials are recycled for mulch which is available for free distribution, and metals are collected for product recycling.

### **Transfers**

Provide residential refuse disposal for the community. Solid waste materials are received, processed and transferred to a certified Subtitle "D" Landfill for further processing and disposal.

## **Facilities Maintenance**

The goal of Facilities Maintenance is to provide the community and city departments with properly equipped and well-maintained facilities and equipment to aid them in performing their job tasks.

### **Functions**

Provide mechanical, electrical and structural maintenance for city-owned and operated buildings. Maintain a comprehensive preventative maintenance program involving all buildings and associated equipment. Maintain complete historical data related to facilities maintenance.

## Residential Garbage

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
FULL-TIME EMPLOYEES	253,192	261,383	261,383	268,261
OVERTIME	7,206	12,500	12,500	10,000
VACATION PAY	1,169	1,198	1,198	1,886
SICK LEAVE PAY	5,845	5,991	5,991	6,676
LONGEVITY PAY	11,275	11,557	11,557	12,158
SOCIAL SECURITY	19,806	22,386	22,386	22,872
STATE RETIREMENT	56,359	58,203	58,203	54,436
HEALTH & LIFE INS BENEFIT	62,251	77,000	77,000	78,750
UNIFORM ALLOWANCE	2,025	2,100	2,100	2,100
WORKMEN'S COMPENSATION	10,866	11,418	11,418	11,617
PROFESSIONAL FEES	6,121	6,000	6,000	6,000
MEDICAL FEES - EMPLOYEES	185	300	300	300
TELEPHONE	5,436	6,025	6,025	-
CELLULAR PHONE	620	621	621	423
OFFICE SUPPLIES	313	350	350	350
CLOTHING SUPPLIES	224	350	850	700
OTHER SUPPLIES	107	1,250	1,250	750
GAS AND OIL	55,867	100,000	97,630	75,000
TOOLS	-	200	200	200
R & M - MOTOR VEHICLES	152,282	150,000	150,000	150,000
R & M - OTHER	-	1,000	1,708	100
NON-CAP OTHER EQUIP	4,000	2,000	2,998	3,000
MISCELLANEOUS	44	200	364	365
<b>430 7000 - PERSONNEL</b>	<b>429,994</b>	<b>463,736</b>	<b>463,736</b>	<b>468,755</b>
<b>430 7000 - OPERATING</b>	<b>225,199</b>	<b>268,296</b>	<b>268,296</b>	<b>237,188</b>
<b>430 7000 - TOTAL EXPENSES</b>	<b>655,193</b>	<b>732,032</b>	<b>732,032</b>	<b>705,943</b>

## Garbage Collections

FULL-TIME EMPLOYEES	35,803	36,564	36,564	37,481
PART-TIME EMPLOYEES	36,810	41,122	41,122	40,774
VACATION PAY	1,372	1,406	1,406	1,442
SICK LEAVE PAY	1,235	1,266	1,266	1,297
LONGEVITY PAY	2,854	2,925	2,925	2,998
SOCIAL SECURITY	5,984	6,371	6,371	6,425
STATE RETIREMENT	8,025	8,190	8,190	7,687
HEALTH & LIFE INS BENEFIT	9,000	11,000	11,000	11,250
WORKMEN'S COMPENSATION	3,018	3,224	3,224	3,250
PROFESSIONAL FEES	25,001	27,800	27,800	27,800
CONTRACTUAL PRINTING	453	600	637	650
MEDICAL FEES - EMPLOYEES	200	150	150	110
TELEPHONE	870	925	925	1,000
CELLPHONE	-	925	-	385
OFFICE SUPPLIES	1,261	1,500	1,105	1,250
POSTAGE	5,343	6,000	5,963	5,000
COPIER SUPPLIES	314	600	600	600
OPERATING EQUIPMENT / NON-CAP OFFICE EQUIP	-	-	395	-
NON-CAP OTHER EQUIP	200	-	-	-
DUES & SUBSCRIPTIONS	1,173	1,192	1,192	1,225
MISCELLANEOUS	3	50	50	50
<b>430 1700 - PERSONNEL</b>	<b>104,101</b>	<b>112,068</b>	<b>112,068</b>	<b>112,604</b>
<b>430 1700 - OPERATING</b>	<b>34,818</b>	<b>39,742</b>	<b>38,817</b>	<b>38,070</b>
<b>430 1700 - TOTAL EXPENSES</b>	<b>138,919</b>	<b>151,810</b>	<b>150,885</b>	<b>150,674</b>

## Street Services

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	221,249	239,978	239,978	250,787
PART-TIME EMPLOYEES	72,004	91,872	91,872	91,872
OVERTIME	5,137	5,000	5,000	5,000
VACATION PAY	516	527	527	984
SICK LEAVE PAY	1,712	1,754	1,754	1,798
LONGEVITY PAY	4,309	4,509	4,509	5,155
SOCIAL SECURITY	22,075	26,288	26,288	27,203
STATE RETIREMENT	47,746	50,091	50,091	48,322
HEALTH & LIFE INS BENEFIT	85,501	110,000	110,000	112,500
UNIFORM ALLOWANCE	2,600	3,000	3,000	3,000
WORKMEN'S COMPENSATION	12,112	13,654	13,654	14,113
MEDICAL FEES - EMPLOYEES	1,415	1,000	1,000	1,000
OFFICE SUPPLIES	264	300	300	300
CLOTHING SUPPLIES	707	1,000	1,250	1,250
OTHER SUPPLIES	26	750	750	500
GAS AND OIL	50,428	100,000	99,750	50,000
TOOLS	-	300	300	-
R & M - OTHER	861	2,000	2,000	1,500
NON-CAP OTHER EQUIP	-	250	250	-
MISCELLANEOUS	101	300	300	300
MISCELLANEOUS	7,000	-	-	-
<b>001 7100 - PERSONNEL</b>	<b>474,961</b>	<b>546,674</b>	<b>546,673</b>	<b>560,734</b>
<b>001 7100 - OPERATING</b>	<b>53,802</b>	<b>105,900</b>	<b>105,900</b>	<b>54,850</b>
<b>001 7100 - CAPITAL</b>	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>001 7100 - TOTAL EXPENSES</b>	<b>535,763</b>	<b>652,574</b>	<b>652,573</b>	<b>615,584</b>

# Street Maintenance

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	782,444	820,690	820,690	896,129
PART-TIME EMPLOYEES	357,186	450,312	450,312	499,728
OVERTIME	26,006	25,000	25,000	25,000
VACATION PAY	15,517	14,383	14,383	14,996
SICK LEAVE PAY	16,139	16,543	16,543	18,468
LONGEVITY PAY	31,114	34,618	34,618	38,730
SOCIAL SECURITY	106,690	123,283	123,283	133,343
STATE RETIREMENT	225,846	231,927	231,927	226,756
HEALTH & LIFE INS BENEFIT	332,254	407,000	407,000	438,750
UNIFORM ALLOWANCE	8,575	10,201	10,201	10,801
WORKMEN'S COMPENSATION	57,924	63,225	63,225	68,383
PROFESSIONAL FEES	450	1,155	1,385	1,385
MEDICAL FEES - EMPLOYEES	3,354	3,000	3,000	3,000
OTHER CONTRACTUAL SERVICE	74,378	79,000	79,400	79,000
TELEPHONE	1,788	2,050	2,050	9,402
CELLULAR PHONE	3,250	3,100	3,100	2,195
CABLE & SATELLITE FEES	252	254	445	510
INTERNET CONNECTION FEE	995	995	995	1,019
OFFICE SUPPLIES	1,974	2,000	2,000	2,000
COPIER SUPPLIES	-	200	200	-
LAWN SUPPLIES	945	-	-	-
CLOTHING SUPPLIES	5,387	5,000	5,125	5,000
OTHER SUPPLIES	36,423	35,000	35,414	35,000
GAS AND OIL	149,976	200,000	197,021	180,000
CHEMICALS	8,446	20,000	20,000	20,000
TOOLS	2,263	3,000	3,000	3,000
ASPHALT	38,311	30,000	30,000	30,000
TOPSOIL, CHERT & SLAG	20,748	45,000	45,000	45,000
CONCRETE & CEMENT	42,177	45,000	45,000	45,000
PIPE	8,753	7,500	7,500	7,500
R & M - MOTOR VEHICLES	1,276	500	500	500
R & M - OTHER	34,011	28,500	28,500	28,500
R & M - TRAFFIC LIGHTS	286,833	275,000	275,000	300,000
R & M - STREET LIGHTS	83,754	75,000	75,000	80,000
NON-CAP OFFICE EQUIP	86	-	-	-
NON-CAP OTHER EQUIP	16,039	10,000	10,000	10,000
RENTAL OF EQUIPMENT	830	2,500	8,958	8,000
COPIER LEASES	882	882	882	882
DUES & SUBSCRIPTIONS	766	1,225	1,225	1,035
TRAINING & TRAVEL	1,957	3,500	3,500	3,500
MISCELLANEOUS	777	1,000	1,000	1,000
OTHER EQUIPMENT	2,210	-	-	124,725
<b>001 7300 - PERSONNEL</b>	<b>1,959,695</b>	<b>2,197,183</b>	<b>2,197,182</b>	<b>2,371,085</b>
<b>001 7300 - OPERATING</b>	<b>827,081</b>	<b>880,361</b>	<b>885,200</b>	<b>902,428</b>
<b>001 7300 - CAPITAL</b>	<b>2,210</b>	<b>-</b>	<b>-</b>	<b>124,725</b>
<b>001 7300 - TOTAL EXPENSES</b>	<b>2,788,986</b>	<b>3,077,544</b>	<b>3,082,382</b>	<b>3,398,238</b>

## Street Painting

	<i><b>FY15 Actual Total</b></i>	<i><b>FY16 Original Budget</b></i>	<i><b>FY16 Revised Budget</b></i>	<i><b>FY17 Proposed Budget</b></i>
FULL-TIME EMPLOYEES	120,670	102,421	102,421	99,455
PART-TIME EMPLOYEES	18,942	23,250	23,250	23,250
OVERTIME	5,100	5,000	5,000	5,000
VACATION PAY	-	1,046	1,046	1,475
SICK LEAVE PAY	1,363	1,397	1,397	1,432
LONGEVITY PAY	2,971	2,537	2,537	2,300
SOCIAL SECURITY	10,653	10,377	10,377	10,168
STATE RETIREMENT	26,687	22,457	22,457	19,815
HEALTH & LIFE INS BENEFIT	45,001	44,000	44,000	45,000
UNIFORM ALLOWANCE	1,125	900	900	900
WORKMEN'S COMPENSATION	5,906	5,328	5,328	5,200
MEDICAL FEES - EMPLOYEES	25	125	125	125
CLOTHING SUPPLIES	518	800	800	800
OTHER SUPPLIES	578	500	500	500
GAS AND OIL	3,768	6,500	6,500	5,200
TOOLS	77	200	200	200
PAINT	12,146	12,000	12,000	12,000
SIGNS	35,804	45,000	54,094	45,000
R & M - OTHER	354	750	750	500
COPIER	770	771	771	771
MISCELLANEOUS	64	100	100	100
<b>001 7400 - PERSONNEL</b>	<b>238,418</b>	<b>218,714</b>	<b>218,713</b>	<b>213,995</b>
<b>001 7400 - OPERATING</b>	<b>54,104</b>	<b>66,746</b>	<b>75,840</b>	<b>65,196</b>
<b>001 7400 - TOTAL EXPENSES</b>	<b>292,522</b>	<b>285,460</b>	<b>294,553</b>	<b>279,191</b>

# Transfer Station

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	358,319	400,987	400,987	418,012
PART-TIME EMPLOYEES	86,238	98,977	98,977	97,933
OVERTIME	5,503	10,000	10,000	8,500
VACATION PAY	4,916	5,039	5,039	5,746
SICK LEAVE PAY	6,017	6,177	6,177	6,331
LONGEVITY PAY	19,078	20,488	20,488	22,614
SOCIAL SECURITY	35,517	41,438	41,438	42,774
STATE RETIREMENT	82,495	89,180	89,180	85,066
HEALTH & LIFE INS BENEFIT	94,501	132,000	132,000	135,000
UNIFORM ALLOWANCE	1,800	2,400	2,400	2,400
WORKMEN'S COMPENSATION	18,791	21,218	21,218	21,882
PROFESSIONAL FEES	-	1,500	1,500	1,000
CONTRACTUAL PRINTING	428	750	750	750
MEDICAL FEES - EMPLOYEES	865	800	800	800
SOLID WASTE TIPPING COSTS	461,421	450,000	450,000	450,000
OTHER CONTRACTUAL SERVICE	141,315	146,000	146,000	185,460
ELECTRICITY	35,455	37,500	37,500	35,000
NATURAL GAS	5,071	5,100	5,100	3,500
TELEPHONE	1,019	1,150	1,150	-
CELLULAR PHONE	1,462	1,475	1,475	1,450
WATER & SEWER	9,061	8,000	8,000	7,750
GARBAGE & WASTE DISPOSAL	20,245	22,500	22,500	23,000
INTERNET CONNECTION FEE	-	-	454	-
OFFICE SUPPLIES	1,468	1,500	1,607	1,500
POSTAGE	525	500	500	500
CLOTHING SUPPLIES	1,173	1,200	1,200	1,200
OTHER SUPPLIES	22,007	46,000	41,339	22,500
GAS AND OIL	95,309	95,000	64,487	66,500
TOOLS	178	250	250	250
CHERT & SLAG	13,288	5,000	5,000	5,000
R & M - MOTOR VEHICLES	74,817	75,000	105,000	100,000
R & M - OTHER	6,884	25,000	25,030	12,500
NON-CAP OFFICE EQUIP	299	-	-	-
NON-CAP OTHER EQUIP	-	-	5,000	1,500
COPIER LEASES	770	771	771	771
DUES & SUBSCRIPTIONS	1,257	1,504	1,504	1,543
TRAINING & TRAVEL	2,737	3,500	3,500	3,500
MISCELLANEOUS	276	300	359	300
IMPRVMTS OTHER THAN BLDGS	25,500	-	-	-
<b>430 7200 - PERSONNEL</b>	<b>713,175</b>	<b>827,903</b>	<b>827,904</b>	<b>846,258</b>
<b>430 7200 - OPERATING</b>	<b>897,330</b>	<b>930,300</b>	<b>930,776</b>	<b>926,274</b>
<b>430 7200 - CAPITAL</b>	<b>25,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>430 7200 - TOTAL EXPENSES</b>	<b>1,636,005</b>	<b>1,758,203</b>	<b>1,758,680</b>	<b>1,772,532</b>

## Facilities Maintenance

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	583,713	611,861	611,861	633,791
PART-TIME EMPLOYEES	41,953	61,248	61,248	60,552
OVERTIME	13,955	20,000	20,000	15,000
VACATION PAY	5,283	5,415	5,415	6,077
SICK LEAVE PAY	7,417	7,602	7,602	7,792
LONGEVITY PAY	25,660	28,951	28,951	29,025
SOCIAL SECURITY	48,496	56,233	56,233	57,546
STATE RETIREMENT	129,231	135,604	135,604	127,322
HEALTH & LIFE INS BENEFIT	146,252	176,000	176,000	180,000
UNIFORM ALLOWANCE	5,400	5,400	5,400	5,400
WORKMEN'S COMPENSATION	26,612	28,882	28,882	29,535
MEDICAL FEES - EMPLOYEES	650	750	750	900
OTHER CONTRACTUAL SERVICE	102,009	107,635	108,315	106,635
TELEPHONE	4,239	4,525	4,525	-
INTERNET CONNECTION FEE	-	1,200	1,200	1,020
OFFICE SUPPLIES	149	150	150	150
CLOTHING SUPPLIES	1,009	2,000	2,000	1,750
OTHER SUPPLIES	10,624	10,000	10,000	10,000
GAS AND OIL	22,278	25,000	22,285	20,000
TOOLS	7,061	6,500	8,500	7,500
R & M - BUILDINGS	244,378	250,000	250,605	250,000
R & M - OTHER	103,128	100,000	98,300	175,000
NON-CAP OTHER EQUIP	947	3,000	3,000	3,000
RENTAL OF EQUIPMENT	1,811	2,000	2,000	2,000
TRAINING & TRAVEL	-	1,000	1,000	1,200
PLAYGROUND MAINTENANCE	5,214	50,000	67,957	50,000
MISCELLANEOUS	189	200	235	235
OTHER EQUIPMENT	-	100,000	100,000	100,000
IMPROV. OTHER THAN BLDGS	-	-	1,700	-
<b>001 2600 - PERSONNEL</b>	<b>1,033,972</b>	<b>1,137,197</b>	<b>1,137,196</b>	<b>1,152,039</b>
<b>001 2600 - OPERATING</b>	<b>503,686</b>	<b>563,960</b>	<b>580,822</b>	<b>629,390</b>
<b>001 2600 - CAPITAL</b>	<b>-</b>	<b>100,000</b>	<b>101,700</b>	<b>100,000</b>
<b>001 2600 - TOTAL EXPENSES</b>	<b>1,537,658</b>	<b>1,801,157</b>	<b>1,819,718</b>	<b>1,881,429</b>

# Urban Development

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*Engineering Department*

*Planning Department*

*Building Department*

*Gadsden Transit Services*

*Community Development*

# Position Summary

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## TOTAL URBAN DEVELOPMENT 68

### *Engineering*

- 1 Director of Engineering
- 1 Administrative Office Assistant
- 1 Engineering Superintendent
- 2 Senior Engineering Aide
- 1 Engineering Aide
- 1 Seasonal
- 7 **Total**

### *Building*

- 1 Chief Building Official
- 1 Deputy Building Official
- 1 Chief Electrical Inspector
- 1 Chief Plumbing Inspector
- 1 Housing and Property Code Inspector
- 1 Permit Clerk
- 1 Secretary
- 1 Part-Time
- 2 Non-Full Time
- 10 **Total**

### *Planning*

- 1 Director of Planning
- 1 Transportation Planner (Fund 141)
- 1 Zoning Administrator
- 1 Grant Coordinator (Fund 141)
- 1 Custodial Supervisor
- 1 Custodial Worker
- 5 Non-Full Time
- 11 **Total**

### *Gadsden Transit Services - Fund 142*

- 1 Assistant Director of Planning
- 1 CAD Designer / GIS Analyst
- 35 Non-Full Time (Drivers)
- 37 **Total**

### *Community Development - Fund 104*

- 1 Community Development Planner
- 1 Property and Housing Inspector
- 1 Non-Full Time
- 3 **Total**

# Engineering

The goal of the Engineering Department is to provide innovative and economic infrastructure solutions for the sustainable development, preservation and enhancement of our community.

## Functions

### **Engineering Services**

Provide contract administration and project management for street, drainage, sidewalk, sewer, recreation and building projects. Prepare engineering designs, contract specifications, plan revisions for subdivisions and commercial developments. Issue permits for driveways, utilities, grading and other work within the city rights-of-way. Provide technical and engineering support to city departments.

### **Surveying / Construction Inspection**

Provide topographic data for project designs, boundary surveys, layouts for ball fields and buildings. Ensure contractual projects meet appropriate construction requirements in accordance with the plans and specifications.

### **City Services**

Address complaint issues from citizens and direct the requests for assistance to the proper department

# Planning

The goal of the Planning Department is to provide for and facilitate the orderly growth, development and redevelopment of the City of Gadsden.

## Functions

### **Long Range Planning**

Prepare and update the City's long range plans governing land use, downtown and neighborhood revitalization, recreation and open space. Maintain a database on City population, housing and employment statistics. Maintain a computer model for projecting traffic counts and assessing proposed street and highway improvements.

### **Current Planning**

Implement adopted long range plans through the enforcement of zoning and subdivision regulations. Review, evaluate and recommend action to the Planning Commission, Board of Zoning Appeals, and the Design Review Board on subdivision proposals, rezoning issues, urban design. Administer annexation procedures and advise on historic preservation issues.

### **Air-Depot**

Maintain the warehouse facilities at Air-Depot, which is primarily leased to businesses and the general public

# **Building**

The goal of the Building Department is to provide protection for health, safety and welfare of the general public in relation to use and occupancy of structures. To protect the value and character of neighborhoods by enforcement of zoning and nuisance abatement ordinances and coordinate the "Save Our Neighborhoods" initiative created by the Mayor. To provide more adequate rental dwelling units through the Rental Property Ordinance in Gadsden. To provide rehabilitation of condemned houses as allowed by the City Council. To protect the general public from abuse by unlicensed contractors and subcontractors by enforcement of Contractor Licensing Laws.

## **Functions**

### **Codes**

Review and approve plans for new construction, repair, replacement and additions to structures in accordance with the International Building Codes and the National Electrical Code as adopted by the City Council. Prepare and present changes to the building codes which include building, electrical, plumbing, mechanical, gas, and housing. Develop the administrative procedures to properly enforce the adopted codes.

### **Zoning**

Interpret, administer and enforce the Zoning Ordinance as recommended by the Planning Commission and adopted by the City Council. To ensure that illegal businesses operating in residential districts are closed.

### **Licensing**

Enforce contractor licensing ordinance and regulations to ensure that all contractors and sub-contractors doing work in the City of Gadsden are properly licensed and insured in accordance with city and state laws.

# Gadsden Transit Services

The goal of Gadsden Transit Services (GTS) is to provide adequate, safe and efficient transportation services to the general public, including those with special needs, at a low cost. This includes services for the disabled community, senior citizens, commuters, individuals with limited transportation and general public use. GTS will seek to meet all needs to the transit community, recognizing financial and physical capacity constraints and yet work within the guidelines of the Federal Transit Administration.

## **Functions**

### **Fixed Route Service**

The fixed route service currently covers four (4) routes. These four (4) routes cover most of the city where a need for transit on a regular basis has been determined. The vehicles run on one-hour headways and operate Monday through Saturday.

### **Demand & Response Transportation (DART)**

In accordance with the Americans with Disabilities Act (ADA), GTS provides an advance call, curb-to-curb service to meet the needs of the public including senior citizens and disabled persons who are unable to use or access the fixed-route service. These services mirror the fixed-route service.

### **Human Services Transportation Programs**

There are several public and private service organizations as well as faith based organizations in the area that provide transportation services. These organizations mainly cater to special needs clients who cannot utilize the public transit system.

# Community Development

The goal of Community Development is to improve our community by providing adequate housing and a suitable environment, and expanding economic opportunities, principally for those persons of low to moderate income.

## **Functions**

### **Planning & Administration**

Ensure that program funds are used in accordance with all federal, state and local program requirements. Monitor the department's performance standards. Continuously measure and evaluate goals and objectives. Apply for other available funding resources.

### **Nuisance Abatement**

Enforce nuisance abatement laws regarding private maintenance involving overgrown lots.

# Engineering

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	262,010	287,180	287,180	294,742
PART-TIME EMPLOYEES	-	4,920	4,920	4,920
OVERTIME	808	3,000	3,000	3,000
VACATION PAY	-	2,111	2,111	1,322
SICK LEAVE PAY	6,317	4,333	4,333	5,750
LONGEVITY PAY	10,208	11,433	11,433	12,857
SOCIAL SECURITY	20,625	23,943	23,943	24,678
STATE RETIREMENT	56,574	61,532	61,532	58,564
HEALTH & LIFE INS BENEFIT	36,751	46,750	46,750	47,813
UNIFORM ALLOWANCE	900	900	900	900
WORKMEN'S COMPENSATION	11,001	12,261	12,261	12,621
PROFESSIONAL FEES	16,950	21,300	21,300	34,900
CONTRACTUAL PRINTING	202	200	200	200
MEDICAL FEES - EMPLOYEES	135	135	135	135
OTHER CONTRACTUAL SERVICE	91,152	201,100	540,155	151,100
TELEPHONE	2,201	2,500	2,500	2,400
CELLULAR PHONE	1,783	2,050	2,050	1,045
INTERNET CONNECTION FEE	-	-	-	481
OFFICE SUPPLIES	953	1,000	1,000	1,000
POSTAGE	1,290	800	800	800
COPIER SUPPLIES	293	350	350	350
CLOTHING SUPPLIES	460	375	375	525
OTHER SUPPLIES	1,738	1,500	1,112	1,500
GAS AND OIL	6,475	8,000	8,000	6,400
TOOLS	299	500	1,200	1,000
R & M - OFFICE EQUIPMENT	-	100	100	-
R & M - OTHER	323	-	250	-
NON-CAP OTHER EQUIP	894	-	-	1,000
ADVERTISING	2,518	3,500	5,000	5,000
DUES & SUBSCRIPTIONS	869	782	953	890
TRAINING & TRAVEL	1,032	4,000	4,000	4,000
RECORDING & OTHER FEES	114	500	500	500
SPECIAL PROGRAMS	64,406	70,000	89,020	70,000
MISCELLANEOUS	65	100	100	100
OFFICE EQUIPMENT	11,256	-	-	-
OTHER EQUIPMENT	-	-	-	75,000
BUILDING IMPROVEMENTS	-	232,000	232,000	150,000
MPO PROJECT MATCH	730,750	300,000	658,630	267,000
RIVERFRONT DEVELOPMENT	38,452	-	3,363	-
RIVERFRONT DEVELOPMENT	-	-	212,500	-
<b>001 2500 - PERSONNEL</b>	<b>405,194</b>	<b>458,364</b>	<b>458,363</b>	<b>467,167</b>
<b>001 2500 - OPERATING</b>	<b>194,152</b>	<b>318,792</b>	<b>679,100</b>	<b>283,326</b>
<b>001 2500 - CAPITAL</b>	<b>780,458</b>	<b>532,000</b>	<b>1,106,493</b>	<b>492,000</b>
<b>001 2500 - TOTAL EXPENSES</b>	<b>1,379,804</b>	<b>1,309,156</b>	<b>2,243,956</b>	<b>1,242,493</b>

# Planning

	<i>FY15</i>	<i>FY16</i>	<i>FY16</i>	<i>FY17</i>
	<i>Actual</i>	<i>Original</i>	<i>Revised</i>	<i>Proposed</i>
	<i>Total</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
FULL-TIME EMPLOYEES	194,820	139,923	139,923	143,915
PART-TIME EMPLOYEES	48,456	57,420	57,420	57,420
OVERTIME	348	1,000	1,000	1,500
VACATION PAY	2,939	4,717	4,717	4,835
SICK LEAVE PAY	5,676	5,170	5,170	5,299
LONGEVITY PAY	10,257	9,300	9,300	9,891
SOCIAL SECURITY	19,546	16,641	16,641	17,049
STATE RETIREMENT	42,609	30,853	30,853	29,267
HEALTH & LIFE INS BENEFIT	33,751	41,250	41,250	42,188
UNIFORM ALLOWANCE	600	600	600	600
WORKMEN'S COMPENSATION	10,158	8,306	8,306	8,509
PROFESSIONAL FEES	73,042	73,730	73,730	73,675
CONTRACTUAL PRINTING	-	300	300	300
MEDICAL FEES - EMPLOYEES	-	100	100	110
OTHER CONTRACTUAL SERVICE	29,305	36,000	48,550	41,000
TELEPHONE	3,093	3,075	3,075	3,450
CELLULAR PHONE	1,573	1,625	1,625	810
OFFICE SUPPLIES	889	1,000	1,000	1,000
POSTAGE	1,706	1,500	1,500	1,000
COPIER SUPPLIES	258	300	300	300
OTHER SUPPLIES	280	400	400	400
CLEANING - NIGHT CREW	8,253	8,500	8,450	8,500
GAS AND OIL	881	1,250	1,250	1,000
NON-CAP OTHER EQUIP	714	500	550	500
COPIER LEASES	3,621	3,622	3,622	3,622
ADVERTISING	9,733	8,000	8,000	7,500
DUES & SUBSCRIPTIONS	1,024	948	1,048	1,060
TRAINING & TRAVEL	1,579	2,500	2,500	2,500
SPECIAL PROGRAMS	5,000	5,000	5,000	5,000
MISCELLANEOUS	25	250	150	100
<b>001 3000 - PERSONNEL</b>	<b>369,160</b>	<b>315,180</b>	<b>315,180</b>	<b>320,472</b>
<b>001 3000 - OPERATING</b>	<b>140,976</b>	<b>148,600</b>	<b>161,150</b>	<b>151,827</b>
<b>001 3000 - CAPITAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>001 3000 - TOTAL EXPENSES</b>	<b>510,136</b>	<b>463,780</b>	<b>476,330</b>	<b>472,299</b>

## Air Depot

PROFESSIONAL FEES	3,800	5,000	9,160	3,000
OTHER CONTRACTUAL SERVICE	2,232	2,232	2,232	2,232
ELECTRICITY	45,595	43,500	43,500	43,500
NATURAL GAS	2,904	3,500	3,350	2,750
TELEPHONE	1,811	1,775	1,775	2,200
WATER & SEWER	6,504	8,500	8,512	6,500
OTHER SUPPLIES	555	750	750	500
GAS AND OIL	4,887	6,000	6,000	6,000
CHEMICALS	-	1,000	1,000	-
R & M - MOTOR VEHICLES	1,093	1,000	1,000	1,000
R & M - BUILDINGS	15,833	-	1,110	50,000
R & M - OTHER	95	500	500	500
INSURANCE	6,700	7,500	3,490	4,000
BOND PRINCIPAL PAYMENT	100,000	100,000	100,000	100,000
OTHER DEBT INTEREST	39,024	33,093	33,093	26,402
BOND INTEREST PAYMENT	(16,601)	-	-	-
<b>405 5100 - OPERATING</b>	<b>92,009</b>	<b>81,257</b>	<b>82,379</b>	<b>122,182</b>
<b>405 5100 - DEBT</b>	<b>122,423</b>	<b>133,093</b>	<b>133,093</b>	<b>126,402</b>
<b>405 5100 - TOTAL EXPENSES</b>	<b>214,432</b>	<b>214,350</b>	<b>215,472</b>	<b>248,584</b>

# Building

	<i>FY15</i>	<i>FY16</i>	<i>FY16</i>	<i>FY17</i>
	<i>Actual</i>	<i>Original</i>	<i>Revised</i>	<i>Proposed</i>
	<i>Total</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
FULL-TIME EMPLOYEES	288,773	304,620	304,620	346,770
PART-TIME EMPLOYEES	30,884	37,324	37,324	64,120
VACATION PAY	6,512	7,217	7,217	4,571
SICK LEAVE PAY	8,379	9,141	9,141	8,515
LONGEVITY PAY	19,559	21,269	21,269	25,969
SOCIAL SECURITY	25,756	29,037	29,037	34,421
STATE RETIREMENT	64,008	67,589	67,589	70,783
HEALTH & LIFE INS BENEFIT	61,501	77,000	77,000	90,000
WORKMEN'S COMPENSATION	13,602	14,529	14,529	17,474
PROFESSIONAL FEES	18,900	11,000	15,000	12,500
LEGAL SERVICES FEES	35,956	39,000	49,000	42,500
CONTRACTUAL PRINTING	1,060	1,000	2,000	2,000
MEDICAL FEES - EMPLOYEES	-	100	100	100
HOUSING ASSISTANCE PGM	-	-	11,900	24,000
OTHER CONTRACTUAL SERVICES	-	-	8,800	-
TELEPHONE	2,498	2,675	2,760	2,675
CELLULAR PHONE	4,246	4,250	4,250	4,320
OFFICE SUPPLIES	2,145	2,500	2,500	2,500
POSTAGE	4,209	3,750	3,750	3,750
COPIER SUPPLIES	1,614	1,500	1,500	1,250
OTHER SUPPLIES	237	250	400	400
GAS AND OIL	5,166	7,500	4,265	6,000
NON-CAP OFFICE EQUIP	100	-	150	800
NON-CAP OTHER EQUIP	-	398	398	-
RENTAL OF EQUIPMENT	206	-	2,200	-
ADVERTISING	11,655	6,000	12,100	11,500
DUES & SUBSCRIPTIONS	3,633	2,300	2,300	1,269
TRAINING & TRAVEL	1,391	1,500	1,500	1,500
RECORDING & OTHER FEES	3,801	4,000	3,000	4,000
MISCELLANEOUS	74	250	100	-
<b>001 3100 - PERSONNEL</b>	<b>518,974</b>	<b>567,726</b>	<b>567,726</b>	<b>662,624</b>
<b>001 3100 - OPERATING</b>	<b>96,891</b>	<b>87,973</b>	<b>127,973</b>	<b>121,064</b>
<b>001 3100 - TOTAL EXPENSES</b>	<b>615,865</b>	<b>655,699</b>	<b>695,699</b>	<b>783,688</b>

## Gadsden Transit Services

FULL-TIME EMPLOYEES	92,841	94,815	94,815	97,187
OVERTIME	103		-	-
VACATION PAY	978	2,826	2,826	1,255
SICK LEAVE PAY	1,322	2,803	2,803	2,259
LONGEVITY PAY	3,757	3,850	3,850	4,656
SOCIAL SECURITY	7,132	7,979	7,979	8,060
STATE RETIREMENT	20,074	20,463	20,463	19,340
HEALTH & LIFE INS BENEFIT	18,000	22,000	22,000	22,500
WORKMEN'S COMPENSATION	3,868	3,947	3,947	4,074
CONTRACTUAL PRINTING	-	-	-	400
OTHER CONTRACTUAL SERVICE	87,063	35,000	48,460	-
TELEPHONE	1,634	1,750	1,750	2,000
CELLULAR PHONE	384	500	500	-
OFFICE SUPPLIES	1,788	2,000	2,000	2,000
POSTAGE	696	500	500	750
COPIER SUPPLIES	460	500	500	750
OTHER SUPPLIES	367	2,500	2,500	2,500
COMPUTER SOFTWARE	-	1,500	1,500	1,500
R & M - OFFICE EQUIPMENT	355	750	750	750
OPERATING EQUIPMENT / NON-CAP OFFICE EQUIP	-	750	750	750
NON-CAP COMPUTER EQUIP	-	750	750	750
NON-CAP OTHER EQUIP	-	1,500	1,500	1,500
ADVERTISING	3,734	2,000	2,000	2,000
TRAINING & TRAVEL	395	2,000	2,000	2,000
<b>141 3010 - PERSONNEL</b>	<b>148,075</b>	<b>158,683</b>	<b>158,683</b>	<b>159,331</b>
<b>141 3010 - OPERATING</b>	<b>96,876</b>	<b>52,000</b>	<b>65,460</b>	<b>17,650</b>
<b>141 3010 - TOTAL EXPENSES</b>	<b>244,951</b>	<b>210,683</b>	<b>224,143</b>	<b>176,981</b>

## Gadsden Transit Services (continued)

FULL-TIME EMPLOYEES	82,575	118,726	118,726	141,189
PART-TIME EMPLOYEES	324,827	430,068	430,068	432,591
OVERTIME	42	2,000	2,000	-
VACATION PAY	986	1,085	1,085	798
SICK LEAVE PAY	1,486	3,501	3,501	3,589
LONGEVITY PAY	3,408	4,606	4,606	6,009
SOCIAL SECURITY	31,165	42,839	42,839	44,690
STATE RETIREMENT	17,850	25,994	25,994	27,953
HEALTH & LIFE INS BENEFIT	16,500	11,000	11,000	11,250
WORKMEN'S COMPENSATION	16,433	22,216	22,216	23,192
CONTRACTUAL PRINTING	430	500	500	500
MEDICAL FEES - EMPLOYEES	862	1,000	1,000	1,000
OTHER CONTRACTUAL SERVICE	47,332	55,500	61,500	62,650
ELECTRICITY	16,111	18,000	18,000	20,000
NATURAL GAS	3,844	5,000	5,000	2,500
TELEPHONE	2,625	2,500	2,750	3,000
CELLULAR PHONE	753	900	900	1,200
WATER & SEWER	2,979	3,000	3,000	3,800
INTERNET CONNECTION FEE	13,600	20,000	20,000	20,000
OFFICE SUPPLIES	381	1,500	1,500	1,000
POSTAGE	248	500	500	500
COPIER SUPPLIES	-	500	500	500
CLOTHING SUPPLIES	3,733	7,500	7,500	4,500
OTHER SUPPLIES	2,073	2,000	2,000	2,000
CLEANING - NIGHT CREW	9,080	12,000	12,000	12,000
GAS AND OIL	113,879	150,000	141,450	120,000
R & M - MOTOR VEHICLES	81,346	75,000	75,000	75,000
R & M - OTHER	-	3,000	3,000	3,000
NON-CAP OFFICE EQUIP	-	1,000	1,000	1,000
NON-CAP COMPUTER EQUIP	1,232	1,250	1,250	5,000
NON-CAP OTHER EQUIP	2,272	3,000	5,300	4,000
RENTAL OF EQUIPMENT	187	500	500	500
ADVERTISING	2,096	1,500	1,500	1,500
DUES & SUBSCRIPTIONS	-	1,200	1,200	1,500
TRAINING & TRAVEL	1,347	3,000	3,000	3,000
REPLACEMENT MOTOR VEHICLE	360,068	350,000	750,210	400,000
OFFICE EQUIPMENT	-	-	20,210	-
COMPUTER EQUIPMENT	-	-	17,540	-
OTHER EQUIPMENT	7,975	-	121,763	-
BUILDING IMPROVEMENTS	8,743	-	121,841	-
<b>142 3210 / 20 - PERSONNEL</b>	<b>495,272</b>	<b>662,034</b>	<b>662,035</b>	<b>691,261</b>
<b>142 3210 / 20 - OPERATING</b>	<b>306,410</b>	<b>369,850</b>	<b>369,850</b>	<b>349,650</b>
<b>142 3210 / 20 - CAPITAL</b>	<b>376,786</b>	<b>350,000</b>	<b>1,031,564</b>	<b>400,000</b>
<b>142 3210 / 20 - TOTAL EXPENSES</b>	<b>1,178,468</b>	<b>1,381,884</b>	<b>2,063,449</b>	<b>1,440,911</b>

# Community Development

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
FULL-TIME EMPLOYEES	4,453	-	-	-
SOCIAL SECURITY	369	-	-	-
FULL-TIME EMPLOYEES	83,577	82,636	82,636	77,409
PART-TIME EMPLOYEES	11,582	14,616	14,616	14,616
SICK LEAVE PAY	661	678	678	-
LONGEVITY PAY	4,766	1,410	1,410	-
SOCIAL SECURITY	7,593	7,600	7,600	7,040
STATE RETIREMENT	18,081	17,431	17,431	14,700
HEALTH & LIFE INS BENEFIT	20,250	22,000	22,000	22,500
WORKMEN'S COMPENSATION	4,195	3,946	3,946	3,681
CONTRACTUAL PRINTING	55	500	500	1,000
MEDICAL FEES - EMPLOYEES	100	100	100	150
TELEPHONE	1,165	1,500	1,500	1,600
CELLULAR PHONE	584	700	1,075	845
OFFICE SUPPLIES	619	2,000	2,000	2,436
POSTAGE	2,157	2,500	2,500	2,500
COPIER SUPPLIES	276	598	598	1,000
OTHER SUPPLIES	16	750	750	750
GAS AND OIL	474	1,250	1,250	1,000
R & M - OFFICE EQUIPMENT	-	-	848	1,000
R & M - MOTOR VEHICLES	-	250	250	250
NON-CAP OFFICE EQUIP	-	500	500	500
NON-CAP COMPUTER EQUIP	199	1,250	1,250	1,250
NON-CAP OTHER EQUIP	-	500	500	500
ADVERTISING	1,106	2,500	2,500	3,000
DUES & SUBSCRIPTIONS	1,224	1,500	1,500	2,250
TRAINING & TRAVEL	2,219	3,000	3,000	3,000
MISCELLANEOUS	-	5,000	3,777	12,000
HOUSING ASSISTANCE PGM	96,314	145,000	145,000	170,000
PAINT - HUD PROGRAM	786	5,000	5,000	5,000
CONTRIBUTIONS	111,685	104,200	82,746	81,000
IMPROV. OTHER THAN BLDGS	1,815	-	8,185	-
STREET IMPROVEMENTS	737,356	299,290	560,744	-
OTHER DEBT PRINCIPAL	175,000	175,000	175,000	75,000
OTHER DEBT INTEREST	54,463	50,010	50,010	43,700
HMS	15,902	-	-	-
CONTINUUM OF CARE	3,726	-	5,275	-
<b>PERSONNEL</b>	<b>155,527</b>	<b>150,317</b>	<b>150,317</b>	<b>139,946</b>
<b>OPERATING</b>	<b>238,607</b>	<b>278,598</b>	<b>262,419</b>	<b>291,031</b>
<b>CAPITAL</b>	<b>739,171</b>	<b>299,290</b>	<b>568,929</b>	<b>-</b>
<b>DEBT</b>	<b>229,463</b>	<b>225,010</b>	<b>225,010</b>	<b>118,700</b>
<b>TOTAL EXPENSES</b>	<b>1,362,768</b>	<b>953,215</b>	<b>1,206,675</b>	<b>549,677</b>

# Non-Departmental

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*General Expenses*

*Agency Appropriations*

*Transfers To Other Funds*

## **Position Summary**

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***TOTAL NON-DEPARTMENTAL 15***

***Non-Departmental***

**15** Seasonal (Summer Jobs Program)

**15** *Total*

## General Expenses

General expenses are those expenditures in a fund which cannot be directly attributed to a particular department or division, or benefits the entire organization.

### Non-Departmental

	<i>FY15</i> <i>Actual</i> <i>Total</i>	<i>FY16</i> <i>Original</i> <i>Budget</i>	<i>FY16</i> <i>Revised</i> <i>Budget</i>	<i>FY17</i> <i>Proposed</i> <i>Budget</i>
PART-TIME EMPLOYEES	19,414	20,925	20,925	20,925
OTHER	759	-	-	-
VACATION PAY	88,936	75,000	75,000	70,000
SICK LEAVE PAY	82,372	60,000	60,000	65,000
SOCIAL SECURITY	1,485	11,928	11,928	11,928
WORKMEN'S COMPENSATION	777	837	837	837
UNEMPLOYMENT COMPENSATION	67,980	80,000	80,000	80,000
PROFESSIONAL FEES	2,052	2,500	2,500	2,000
MEDICAL FEES - EMPLOYEES	4,220	2,500	2,500	2,000
OTHER CONTRACTUAL SERVICE	81,353	77,645	81,791	81,852
NON-CAP OTHER EQUIP	5,562	-	-	-
LAND LEASES	1,249	1,259	1,259	1,259
ADVERTISING	1,644	6,000	6,000	6,000
DUES & SUBSCRIPTIONS	35,779	36,072	36,072	36,072
INSURANCE	564,674	585,000	585,000	600,000
SPECIAL EVENTS	25,000	25,000	25,000	25,000
RESIDENTIAL DEVELOPMENT	-	-	23,925	-
MISCELLANEOUS	(1,640)	14,301	5,105	120,769
LAND	27,816	120,000	120,000	20,000
BUILDING IMPROVEMENTS	11,252	-	-	-
<b>001 9500 - PERSONNEL</b>	<b>261,723</b>	<b>248,690</b>	<b>248,690</b>	<b>248,690</b>
<b>001 9500 - OPERATING</b>	<b>719,893</b>	<b>750,277</b>	<b>769,152</b>	<b>874,952</b>
<b>001 9500 - CAPITAL</b>	<b>39,068</b>	<b>120,000</b>	<b>120,000</b>	<b>20,000</b>
<b>001 9500 - DEBT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>001 9500 - TOTAL EXPENSES</b>	<b>1,020,684</b>	<b>1,118,967</b>	<b>1,137,842</b>	<b>1,143,642</b>

### Utilities

ELECTRICITY	1,696,331	1,750,000	1,750,000	1,800,000
NATURAL GAS	129,252	175,000	175,000	150,000
WATER & SEWER	223,256	250,000	250,818	250,000
<b>001 3300 - OPERATING</b>	<b>2,048,839</b>	<b>2,175,000</b>	<b>2,175,818</b>	<b>2,200,000</b>
<b>001 3300 - TOTAL EXPENSES</b>	<b>2,048,839</b>	<b>2,175,000</b>	<b>2,175,818</b>	<b>2,200,000</b>

## General Expenses (continued)

### Group Health

	<i>FY15 Actual Total</i>	<i>FY16 Original Budget</i>	<i>FY16 Revised Budget</i>	<i>FY17 Proposed Budget</i>
SOCIAL SECURITY	3,259	5,000	5,000	5,000
PROFESSIONAL FEES	27,897	30,000	30,000	30,000
INSURANCE	6,199,918	7,052,680	7,052,680	7,198,019
<b>510 1840 - PERSONNEL</b>	<b>3,259</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>510 1840 - OPERATING</b>	<b>6,227,815</b>	<b>7,082,680</b>	<b>7,082,680</b>	<b>7,228,019</b>
<b>518 1840 - TOTAL EXPENSES</b>	<b>6,231,074</b>	<b>7,087,680</b>	<b>7,087,680</b>	<b>7,233,019</b>

### Workers' Comp

WORKERS' COMPENSATION	24,356	50,000	50,000	75,000
PROFESSIONAL FEES	70,145	110,200	110,200	113,200
MEDICAL FEES - WORK/COMP	463,691	450,000	450,000	425,000
INSURANCE	152,284	155,000	155,000	175,000
TRAINING & TRAVEL	1,801	2,500	2,500	3,000
<b>510 9500 - PERSONNEL</b>	<b>24,356</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>
<b>510 9500 - OPERATING</b>	<b>687,921</b>	<b>717,700</b>	<b>717,700</b>	<b>716,200</b>
<b>510 9500 - TOTAL EXPENSES</b>	<b>712,277</b>	<b>767,700</b>	<b>767,700</b>	<b>791,200</b>

### Street Maintenance (Fund 305)

Expenditures associated with the operation and maintenance of bridges and streets, including street resurfacing.

<b>STREET MAINTENANCE</b>	<b>361,764</b>	<b>455,700</b>	<b>460,416</b>	<b>343,800</b>
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# Agency Appropriations

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The City's annual budget includes appropriations to City and State agencies and to civic organizations who provide the citizens of Gadsden services and functions of a public purpose.

	<i><b>FY16 Approved Budget</b></i>	<i><b>FY17 Approved Budget</b></i>
<b><i>Bevill Manufacturing Center</i></b>	200,000	200,000
Through a cooperative network of business, education and government, ATN is a primary source for identifying needs of and delivering technical assistance, technology solutions and customized training for existing industry.		
<b><i>Chamber Of Commerce</i></b>	25,000	25,000
Encourage business, labor and government cooperation for the promotion of economic development. The Chamber serves as a central organization dedicated to the well being of our community through programs designed to enhance and improve our cultural, social and economic climate.		
<b><i>Etowah Free Community Clinic</i></b>	2,500	5,000
The Etowah Free Community Clinic is a unique health service organization. The sole purpose of this non-profit ministry is to provide holistic healthcare to Etowah County families who are uninsured and ineligible for State or Federal benefits. They assist patients through a variety of services, including nutrition counseling, budget classes, case management, as well as psychological and dietary counseling. The Prescription Resource Network provides free prescription medication so that patients can follow the physician's recommended treatment. The Clinic is the combined effort of local healthcare providers and volunteers who care deeply about the citizens of Etowah County.		
<b><i>Downtown Gadsden, Inc.</i></b>	70,000	75,000
A non-profit community partnership dedicated to fostering the economic development of downtown Gadsden through a comprehensive process of revitalization designed to protect, enhance and promote the architectural and historical heritage of our city.		
<b><i>Etowah County Health Department</i></b>	15,000	15,000
Services are provided in accordance with guidelines and policies of the Alabama Department of Public Health. Our local health department provides a range of community services including health information, protection activities for the prevention of diseases, communicable diseases controls, and the enhancement of the quality of our health and environment.		
<b><i>Gadsden Airport Authority</i></b>	286,150	286,150
The Gadsden Airport Authority was created in 2003 as a public corporation to manage the development and operations of the Northeast Alabama Regional Airport and the property that it owns. The GAA has seven directors that are appointed by the City Council , based upon the Mayor's nomination.		
<b><i>Gadsden Beautification Board</i></b>	7,500	7,500
Identifies unsightly and unsanitary conditions. Encourages the initiation of programs to enhance cleanliness and beautification through governmental agencies, civic organizations, merchants, and property owners associations. Counsels with nurseries, landscaping establishments, garden clubs and property owners to encourage a comprehensive, coordinated program for beautification of private and public properties in the city.		
<b><i>Gadsden City Board Of Education</i></b>	1,100,000	1,100,000
Provides opportunities to educate students to their maximum potential, beginning with pre-school through a secondary education level. Special education services are provided beginning with pre-school and extending to adult education. Other services include the Summer Nutrition Program, Homeless Program, Community Education, Migrant and summer school services.		

## Agency Appropriations (continued)

	<i>FY16 Approved Budget</i>	<i>FY17 Approved Budget</i>
<b><i>Gadsden Commercial Development Authority</i></b>	130,000	135,000
In February of 2004, the GCDA was created to act as a partner and/or support to the City of Gadsden in creating an environment for continued and new retail growth within Gadsden city limits. GCDA develops demographic profiles of Gadsden for developers and provides them with a list of available commercial properties		
<b><i>Gadsden Cultural Arts Foundation, Inc.</i></b>	225,000	230,000
<b><i>Gadsden Cultural Arts Utility Assistance</i></b>	105,000	100,000
In May of 1984, the Cultural Arts Foundation was established with the purpose of providing an art facility for all citizens of the City of Gadsden, Etowah County and surrounding communities. In response to citizens initiatives, the center was chartered as an independent, non-profit organization. Foundation programs were created and presented to our community as a tool for enrichment of our quality of life through the educational, economic and community unique to the arts.		
<b><i>Gadsden Symphony Orchestra</i></b>	-	5,000
The Gadsden Symphony Orchestra and its affiliated members are committed to build on their foundation of artistic excellence. They unite in their desire to serve and to expand their audience through innovative programming, broader venues and increased educational opportunities while balancing artistic growth with financial soundness. They share a heritage of passion for the music. They embrace their responsibility to be a vigorous part of the cultural fabric of the community and to strive to reach broader audiences of all ages and circumstances.		
<b><i>Industrial Development</i></b>	425,000	425,000
The purpose is to improve the economic well being of the Gadsden area and it's citizens through expanding and diversifying the industrial base. They assist in attracting new industries to fill gaps in the economic base, help to retain and expand existing industries and support efforts to develop service-sector facilities.		
<b><i>MANNA</i></b>	12,000	12,000
The purpose of MANNA is to meet the nutritional needs of homebound people who are unable to provide an adequate diet for themselves and have no one to do it for them. The program acts as a safety net for the client by providing a friend who will regularly check on them.		
<b><i>Residential Development Authority</i></b>	50,000	50,000
Recently adopted state legislation authorizes the creation of a local land bank authority. This authority (RDA) is charged with redistribution of abandoned property throughout the City of Gadsden. It has the power to request transfer of the State of Alabama's interest in tax delinquent properties, to acquire and dispose of other property, and to accept and issue deeds.		
<b><i>Snellgrove Civitan Center</i></b>	17,500	17,500
Promotes the general welfare of mentally challenged children and foster the development of programs in their behalf. The program also aides and advises parents with problem solving and coordinates their efforts and activities. The program works to promote a better understanding within the general public concerning the difficulties faced by mentally challenged children.		

## Agency Appropriations (continued)

	<i>FY16</i>	<i>FY17</i>
	<i>Approved</i>	<i>Approved</i>
	<i>Budget</i>	<i>Budget</i>
<b><i>Workforce Development</i></b>	105,000	-
Gadsden State Community College (GSCC) will promote workforce development by funding one Career Coach to work with students at Gadsden City High School and Gadsden Middle School to improve educational and career outcomes for our students. GSCC will plan and implement a Workforce Summit involving business-industry and education to ensure students have the opportunity to gain the skills necessary to be successful in the workplace. In addition, GSCC proposes to plan and implement a College and Career Expo for both Middle School and High School students.		
<b>Total Expenditures</b>	<b>2,775,650</b>	<b>2,688,150</b>

# Transfers

*Transfers to other funds is the process where revenues are accounted for in one fund and an allowable expenditure occurs in a different fund for which that revenue can legally pay.*

<i>From Fund</i>	<i>To Fund</i>		<i>FY16 Approved Budget</i>	<i>FY17 Approved Budget</i>
001	132	Match for Aging Program Grant	82,219	92,234
001	141	Match for Planning and Transportation Grant	41,869	34,996
001	142	Match for Gadsden Transit Grant	300,000	400,000
001	411	Supplemental funding for Golf Course	296,524	307,685
001	430	Supplemental funding for Residential Garbage	700,000	700,000
001	302	Match for Community Storm Shelters	-	66,192
101	305	Special auto tax to street resurfacing	110,000	120,000
102	001	Street Maintenance labor	250,000	250,000
102	305	Gas tax to street resurfacing	170,700	223,800
103	001	Lodging tax to General Fund	200,000	200,000
106	230	Capital Lease - Fire Dept	308,502	393,592
112	214	Tobacco tax to Debt Service 214	400,000	375,000
160	214	Debt Service 214	540,249	675,000
160	223	Debt Service 223	84,751	-
320	213	1% sales tax to Debt Service 213	372,280	393,600
320	214	1% sales tax to Debt Service 214	405,679	279,890
320	215	1% sales tax to Debt Service 215	80,637	78,275
320	217	1% sales tax to Debt Service 217	449,761	457,681
320	218	1% sales tax to Debt Service 218	1,547,757	1,544,757
320	219	1% sales tax to Debt Service 219	434,534	436,596
320	220	1% sales tax to Debt Service 220	649,625	653,875
320	221	1% sales tax to Debt Service 221	380,372	300,000
320	222	1% sales tax to Debt Service 222	314,959	314,159
320	223	1% sales tax to Debt Service 223	-	84,457
320	224	1% sales tax to Debt Service 224	210,653	205,089
320	230	Capital Lease - BB&T	279,939	279,939
<b>Total</b>			<b>8,611,010</b>	<b>8,866,817</b>

# Appendix

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*Glossary*

*Budget Ordinance*

# Glossary

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**Adopted Budget** - The official expenditure policy for the City as authorized by the City Council in a specified fiscal year.

**Amended Budget** - A budget that includes changes to the original adopted budget which have been passed by the City Council.

**Appropriated Fund Balance** - Amount of fund balance appropriated as a revenue source for a given fiscal year.

**Appropriation** - An authorization from a governing body to make expenditures for a specific purpose.

**Authorized Positions** - Positions that have been approved by the City. These positions are not necessarily funded or filled in any given fiscal year.

**Benefits** - Federal and State mandates and other council approved programs such as health insurance.

**Bond** - A written promise to pay a specific sum of money plus interest within an allotted period of time. The City sells these bonds to fund certain projects, primarily the construction of new roads or major facilities.

**Budget** - A financial plan containing estimated expenditures and revenues for a specific fiscal year.

**Budget Ordinance** - Legal instrument used by governing bodies to establish spending authority for local governments.

**Capital Outlay** - Expenditures budgeted for the purchase of fixed assets costing \$1,000 or more and which have an expected useful life of at least one year.

**Debt Service Fund** - A fund used to account for resources dedicated to the payment of principal and interest on general long term debt.

**Division** - A sub-unit of a department which is responsible for a clearly defined portion of a service provided by that department.

**Encumbrance** - A financial commitment to pay for goods and services that have not yet been delivered.

**Enterprise Fund** - A fund used to account for operations in which the cost of providing services are financed or recovered primarily through user charges.

**Expenditures** - The total amount of funds paid out by a government to provide for various programs and services.

**Fiscal Policy** - A government's policy with respect to revenue spending and debt management. Fiscal policy provides an agreement upon a set of principles for the planning, programs, and funding of governmental organizations.

**Fiscal Year** - The twelve month period to which the operating budget applies. The fiscal year for the City of Gadsden begins on October 1 and ends on September 30.

**Function** - A group of related services and activities usually performed by one organizational unit with support from other departments.

## Glossary (continued)

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**Fund** - A fiscal and accounting entity with a self balancing set of accounts.

**Fund Balance** - The amount of resources remaining in a fund when revenues have exceeded appropriations for expenditures.

**General Fund** - A fund to account for the overall operations of a government unit. Unless there is a legal, contractual, or managerial requirement for separate accounting, all activities of the unit are recorded in the General Fund.

**General Obligation Bond** - Bonds issued by the government usually requiring voter approval that are backed by the government's full faith and credit.

**Goal** - A long term attainable target for an organization. Long term vision.

**Inter-Fund Transfers** - Transfers of money between distinct accounting funds as authorized by City Council.

**Internal Services Fund** - Funds used to account for the financing of goods or services provided by one department or agency of a government to another on a cost-reimbursement basis.

**Mil** - The property tax rate which is based on the valuation of properties. A tax rate of one mill produces one dollar of taxes on each \$1,000 dollars of property valuation.

**Non - Departmental** - Expenditures that are not related to any specific government department or division.

**Objective** - A specific measurable and observable result of an organizations activities which advances the organization to it's goals.

**Operating Expenditures** - Category of expenditures for an on-going service such as telephone charges, utility charges, and office supplies.

**Personnel Costs** - Cost of wages, salaries, retirement, and fringe benefits.

**Property Tax** - A tax levied on the value of real property set by governing bodies to fund government operations. Property tax is expressed as a dollar value per \$100 of assessed valuation.

**Revenue Bonds** - Bonds issued and backed only by the revenues from a special enterprise or project.

**Revenue** - The gross income received by a government to be used for the provision of programs and services.

**Service Area** - A group of related programs and services.

**Special Revenue Fund** - A fund used to account for revenues that must be used for a particular purpose. Special revenue funds are used only when required by law.

ORDINANCE NO. O-31-16

**Adopting Fiscal Year 2017 Budgets**

Whereas, in compliance with §11-43B-10, 1975 Alabama Code, after proper notice given by publication, a hearing has been held to receive public comment on the proposed budgets for fiscal year 2017;

Now, Therefore, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GADSDEN, ALABAMA, as follows:

Section 1. The budget document entitled General Fund Budget, filed with the City Clerk-Treasurer, together with all schedules and exhibits thereto, is hereby adopted as the General Fund Budget of the City of Gadsden, Alabama, for the fiscal year ending September 30, 2016.

Section 2. The FY2017 General Fund Budget provides for total anticipated income in the amount of \$50,544,475.

Section 3. The FY2017 General Fund Budget appropriates the amount of \$46,330,192 to the Departmental Budgets and the Non-Departmental Budget.

Section 4. The FY2017 General Fund Budget appropriates the amount of \$2,688,150 to Outside Agency Appropriations. The Mayor on behalf of the City is hereby authorized to enter into a contract with each organization for the performance of a public purpose in the amount authorized in the budget.

Section 5. The FY2017 General Fund Budget appropriates the amount of \$1,351,133 to Transfers to Other Funds.

Section 6. The FY2017 General Fund Budget appropriates the amount of \$175,000 to Council Discretionary Funds. The Mayor on behalf of the City is hereby authorized to enter into a contract in the amount and with each organization for the performance of a public purpose as authorized by each Council Member.

Section 7. The budget document entitled Special Revenue Funds, filed with the City Clerk-Treasurer, is hereby adopted as the Special Revenue Funds Budget of the City of Gadsden, Alabama, appropriating \$7,870,695 for the fiscal year ending September 30, 2017.

Section 8. The budget document entitled Debt Service Funds, filed with the City Clerk-Treasurer, is hereby adopted as the Debt Service Funds Budget of the City of Gadsden, Alabama, appropriating \$6,658,309 for the fiscal year ending September 30, 2017.

Section 9. The budget document entitled Enterprise and Internal Service Funds (Airport, Golf Course, Residential Garbage and Employee Insurance), filed with the City Clerk-Treasurer, is hereby adopted as the Enterprise and Internal Service Funds Budget of the City of Gadsden, Alabama, appropriating \$12,240,859 for the fiscal year ending September 30, 2017.

Section 10. The budget document entitled Capital Projects Fund, filed with the City Clerk-Treasurer, is hereby adopted as the Capital Projects Fund Budget of the City of Gadsden, Alabama, appropriating \$8,200,000 for the fiscal year ending September 30, 2017.

Section 11. In accordance with generally accepted accounting principles (GAAP), encumbrances outstanding as of September 30, 2016, shall be closed to the fund balance and re-established at the beginning of the new fiscal year as a reduction to the prior year's budget and as an increase to the new fiscal year's budget.

Section 12. The pay rates in the pay plan adopted by Resolution No. R-403-04, as amended by R-238-10, shall not be further adjusted.

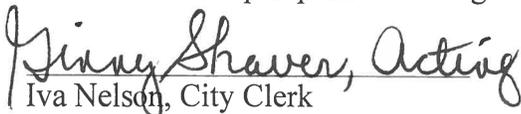
Section 13. Employees shall be entitled to receive the following step increase(s) as of the first pay period beginning in Fiscal Year 2017, under the pay plan adopted by Resolution No. R-403-04, as amended by R-238-10, based on the employee's rate of annual compensation under the pay plan at the end of Fiscal Year 2016:

All Full Time Employees making over \$25,000 shall receive a two-step increase (2.5%).

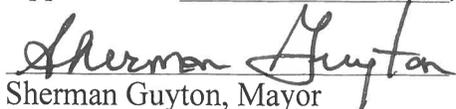
All Full Time Employees making \$25,000 or under shall receive a four step increase (5.00%).

Section 14. The Director of Finance and the City Clerk-Treasurer will maintain true and correct copies of the official budgets in their offices at all times during this fiscal year and make it available for public inspection during normal business hours.

I certify that the City Council of the City of Gadsden, Alabama, duly adopted this ordinance at an open public meeting held on September 20, 2016.

  
Iva Nelson, City Clerk

Approved on September 21, 2016

  
Sherman Guyton, Mayor